

## Town of Minerva – Town Board Minutes – June 4, 2026

The Semi-monthly meeting of the Minerva Town Board held in the Upper Level of the Minerva Town Hall, 5 Morse Memorial Highway, Minerva, NY 12851 on Thursday; June 4, 2026 was called to order at 7:00 PM.

Supervisor McNally opened the Regular Town Board Meeting with the Pledge of Allegiance.

Public comments:

Keith Iversen/night watchmen; question id there is an ebike policy for the beach/campgrounds.  
Keith Iversen, Brett Darrow & Daniel Lynn; addressed the board, requesting a noise ordinance due to dirt bike riding on neighboring property.

Roll Call taken by Town Clerk, Theresa Fish:

Present:

Town Supervisor - Stephen McNally  
Councilmember - Doug McCall  
Councilmember - Scott Fish  
Highway Superintendent - Jonathan Fish  
Town Clerk - Theresa Fish

Not Present:

Councilmember - David LaBar  
Councilmember - Keith Dubay

#164 Motion by MCCALL and seconded by FISH to approve the minutes for the May 21, 2026 Town Board Meeting.

Aye: McNally, McCall, Fish; Nay: none

Carried 3-0

#165 Motion by FISH and seconded by MCNALLY to approve:

RESOLUTION ACKNOWLEDGING KEITH E. DUBAY AS 2026 CITIZEN OF THE YEAR TOWN OF MINERVA

WHEREAS, each year the residents of the Town of Minerva nominate the person/s they feel has shown outstanding interest in the Town of Minerva through community service and good citizenship throughout the year; and

WHEREAS, this year the residents of the Town of Minerva have chosen KEITH E. DUBAY for this honor; and

BE IT RESOLVED, The Town Board of the Town of Minerva congratulates KEITH E. DUBAY on the selection as 2026 Citizen of the Year of the Town of Minerva.

Vote was carried out by Roll Call.

Aye: McNally, McCall, Fish; Nay: none

Carried 3-0

#166 Motion by MCCALL and seconded by FISH to approve:

RESOLUTION AUTHORIZING HIGHWAY DEPARTMENT TO CONTRACT WITH JOINTA LIME CO. FOR ROAD RECLAMATION ON BEACH ROAD

WHEREAS, the Town Highway Superintendent has recommended roadway work on Beach Road; and

WHEREAS, the Town Board has determined that it is in the best interest of the Town to authorize the Highway Department to contract with Jointa Lime Co. for such work; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Minerva hereby authorizes the Highway Supervisor, Jon Fish, to enter into an agreement with Jointa Lime Co. for the reclamation of Beach Rd.

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Vote was carried out by Roll Call.

Aye: McNally, McCall, Fish; Nay: none

Carried 3-0

#167 Motion by FISH and seconded by MCCALL to approve:

RESOLUTION AUTHORIZING SUPERVISOR SUBMIT AND TO EXECUTE ALL NECESSARY DOCUMENTS RELATING TO THE NYS DEPARTMENT OF STATE 2026 EPF LOCAL WATERFRONT REVITALIZATION GRANT PROGRAM APPLICATION

WHEREAS, the New York State Department of State has made grant funds available in 2026 through the Local Waterfront Revitalization Program (LWRP), funded under Title 11 of the Environmental Protection Fund (EPF), which encourages the preparation and implementation of LWRPs in eligible municipalities located along New York's coasts or designated inland waterways; and

WHEREAS, the Town of Minerva has substantially completed an LWRP and is proposing to implement a priority project to improve public facilities at Donnelly Beach, including but not limited to ADA access for swimming and boating; and

WHEREAS, the Town of Minerva intends to submit a grant application for funding, with a minimum local match requirement of 25% of the total grant request, to the NYS Department of State 2026 EPF Local Waterfront Revitalization Program; and

THEREFORE, BE IT RESOLVED, the Minerva Town Board hereby authorizes the submission of a grant application, including provision of the required local match, to request state funding for the purpose of implementing a project that will enhance ADA access and recreation opportunity at Donnelly Beach.

BE IT FURTHER RESOLVED, that if awarded, the Town Supervisor of the Town of Minerva is hereby authorized to execute all necessary documents relating to the NYS Department of State 2026 EPF Local Waterfront Revitalization Grant Program application

Vote was carried out by Roll Call.

Aye: McNally, McCall, Fish; Nay: none

Carried 3-0

#168 Motion by MCCALL and seconded by FISH to approve:

RESOLUTION TO HIRE ADDITIONAL SUMMER STAFF FOR THE 2026 MINERVA YOUTH PROGRAM AND DONNELLY BEACH

WHEREAS, the Town of Minerva has been provided a summer food program to children in the Town of Minerva for the past several years; and

NOW BE IT RESOLVED, that the Town Board of the Town of Minerva authorizes the hiring of the following summer cook employees for the purpose of providing lunch to the children of Minerva:

| Title               | Name         | Weeks | Account   |
|---------------------|--------------|-------|-----------|
| Summer Program Cook | Joanne Jenks | 6+    | A76431.01 |

McNally noted that Joanne Jenks is his sister.

Vote was carried out by Roll Call.

Aye: McNally, McCall, Fish; Nay: none

Carried 3-0

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#169 Motion by FISH and seconded by MCCALL to approve:

### RESOLUTION TO HIRE ADDITIONAL SUMMER STAFF FOR THE 2026 DONNELLY BEACH

WHEREAS, the Town of Minerva has a bathing beach which is open June to September; and

WHEREAS, the Town requires qualified staff to successfully operate this program; and

NOW BE IT RESOLVED, that the Town Board of the Town of Minerva authorizes the hiring of the following summer employees, contingent upon successful completion of First Aid, CPR/AED, and Lifeguard Certification:

| Title                | Name               | Wage         | Weeks | Account   |
|----------------------|--------------------|--------------|-------|-----------|
| Lifeguard            | Bailey Williams    | \$22.58/hour | 12    | A71801.05 |
| Lifeguard            | Lindsey Smith      | \$22.58/hour | 12    | A71801.05 |
| Part Time Lifeguard  | Lily Houghton      | \$22.58/hour | 12    | A71801.05 |
| Part Time Lifeguard  | Anastasia Lee      | \$22.58/hour | 12    | A71801.05 |
| Substitute Lifeguard | Thomas Williams    | \$22.58/hour | 12    | A71801.05 |
| Substitute Lifeguard | Emma Wildermuth    | \$22.58/hour | 12    | A71801.05 |
| Substitute Lifeguard | Rayleigh Forrester | \$22.58/hour | 12    | A71801.05 |

McNally noted that Bailey and Thomas Williams are his grandchildren.

Vote was carried out by Roll Call.

Aye: McNally, McCall, Fish; Nay: none

Carried 3-0

#170 Motion by MCCALL and seconded by FISH to approve:

### RESOLUTION TO HIRE ADDITIONAL SUMMER STAFF FOR THE 2026 MINERVA YOUTH PROGRAM AND DONNELLY BEACH

WHEREAS, the Town of Minerva has a bathing beach and has successfully operated one of the longest running municipal summer youth programs in New York State; and

WHEREAS, the Town requires qualified staff to successfully operate this program; and

NOW BE IT RESOLVED, that the Town Board of the Town of Minerva authorizes the hiring of the following summer employees, for the 6-week youth program contingent upon successful completion of First Aid, CPR/AED, and Lifeguard Certification:

| Title               | Name                 | Wage         | Account   |
|---------------------|----------------------|--------------|-----------|
| Returning Counselor | Addison McCall       | \$19.25/hour | A73101.01 |
| Returning Counselor | Claire Fish          | \$19.25/hour | A73101.01 |
| Returning Counselor | Emma Wildermuth      | \$19.25/hour | A73101.01 |
| Returning Counselor | Macaylin Taylor      | \$19.25/hour | A73101.01 |
| Returning Counselor | Kayla Gonyo          | \$19.25/hour | A73101.01 |
| Counselor           | Tianna Green-Proctor | \$16.00/hour | A73101.01 |
| Counselor           | Blake Hayes          | \$16.00/hour | A73101.01 |
| Counselor           | Sophia Leigh         | \$16.00/hour | A73101.01 |
| Counselor           | Gabriel Pesquera     | \$16.00/hour | A73101.01 |
| Counselor           | Adrianna Washburn    | \$16.00/hour | A73101.01 |
| Counselor           | Evan Gale            | \$16.00/hour | A73101.01 |

Fish noted Claire Fish is his daughter. McCall noted Addison McCall is his daughter. McNally

Noted Tianna Green-Proctor is his great niece

Vote was carried out by Roll Call.

Aye: McNally, McCall, Fish; Nay: none

Carried 3-0

## **Town of Minerva – Town Board Minutes – June 4, 2026**

### **Supervisor Report:**

Stated part-time/temporary/summer employees follow the highway contract. Solicited rates for the truck loan, best rate through arrow bank, will require bond council, \$1,200-1,500, will require a council vote. Battery Storage; discussed popularity, downfalls, expectations of the infrastructure, sub-station system requirements.

### **Highway Superintendent Report:**

Addressed concerns about guard rails mentioned in previous meeting. Quotes from Palette Stone, Gorman, hope to pave NWC RD. Working on water at the Beach Rd. and assisting with Gym project.

Councilman Comments: none

#171 MOTION by FISH seconded by MCCALL to Adjourn the meeting at 7:29 pm.

Aye: McNally, McCall, Fish; Nay: none

Carried 3-0

Town Clerk - Theresa Fish