

**Town of Minerva  
Town Board Meeting  
October 2, 2025**

The Semi-monthly meeting of the Minerva Town Board held on Thursday; October 2, 2025 was called to order at 7:00 PM.

Pledge of Allegiance

~Upon Roll Call~

Stephen McNally – Supervisor – Present

Douglas McCall – Councilman – Present

Keith Dubay – Councilman – Present

David LaBar – Councilman – Present

Scott Fish – Councilman – Excused

Jonathan Fish - Highway Superintendent – Excused

Public in attendance: Joe Connelly, Audrey Hall, Lee Hall, Teresa B. Strohmeier

Spelling correction was noted in the minutes.

#261 MOTION by DUBAY and seconded by LABAR to approve SEPTEMBER 25, 2025  
Town Board Meeting Minutes with correction. Carried 4-0

Public Comment #1: Joe Connelly spoke about how the EMS would benefit from additional potential funding assistance through sales tax collected from short term rentals. He explained that extra funding would help the EMS deal with rising costs for supplies and equipment, competitive pay for staff, allow the EMS to put aside some funds in anticipation of ambulance/equipment replacement or repairs, and would reduce the need to ask for additional money for such matters in the future.

(Sales tax from short-term rentals in Essex County would primarily be used to support local Emergency Medical Services (EMS) agencies. Under the proposed plan, the county will reimburse towns for half of the money they allocate to EMS, up to \$100,000 and provide an additional \$25,000 for towns that offer Advanced Life Support (ALS) coverage.)

New Business:

#262 MOTION by DUBAY and seconded by LABAR to approve RESOLUTION to approve and authorize prepayment for the Youth Commission Halloween Party, paid to Dustin Griffen/DJ in the amount of \$300.00 and Kelly's in the amount of \$100.00 from 73104.01.

Vote was carried out by Roll Call.

Aye – McNally, McCall, Dubay, LaBar. Nay – none Carried 4-0

#263 MOTION by LABAR and seconded by DUBAY to approve RESOLUTION to report the standard work day for appointed official Letitia Williams, Sole Assessor.

Vote was carried out by Roll Call.

Aye – McNally, McCall, Dubay, LaBar. Nay – none Carried 4-0

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Supervisor's Report:

- Asked about building plans for gym
- Asked Keith if he contacted the well driller for the transfer station.
- Jon had surgery on Monday and is doing well.
- Budget workshop starts Monday at 6:30 at the Town hall.

Highway Superintendent's Report: excused

Public Comment #2: none

Councilman comments: none

#264 MOTION by DUBAY seconded by MCCALL to adjourn meeting at 7:29. Carried 4-0

Theresa Fish / Town Clerk