

Town of Minerva
Town Board Meeting
August 7, 2025

The Semi-monthly meeting of the Minerva Town Board held on Thursday; August 7, 2025 was called to order at 7:00 PM.

Pledge of Allegiance

~Upon Roll Call~

Stephen McNally – Supervisor – Present

Douglas McCall – Councilman – Present

Keith Dubay – Councilman – Excused

David LaBar – Councilman – Present

Scott Fish – Councilman – Excused

Jonathan Fish - Highway Superintendent – Excused

Public in attendance: Brett Darrow, Ed Healy, Joy Healy, Robert Kohrman, Teresa Brannon Strohmeier

7:15 pm: Colin Maury, Jean Marie Donahue

Public Comment #1:

Brett Darrow – Addressed the Town Board with his concerns about a dirt bike track and airport on a property next door which is hurting his business, hopes the town has, or can create, ordinances to address the problem.

#215 MOTION by MCCALL and seconded by LABAR to approve July 17, 2025 Town Board Meeting Minutes. Carried 3-0

Correspondence:

-An email was received from Michael Crowe requesting a cancellation and refund on his campsite reservation for Aug 2-9, 2025, paid by card. This has been requested within the appropriate time frame and by the rules of the cancellation policy.

-An email was received from David McNally suggesting that the town recognize the 90th anniversary of Social Security.

-A thank you note was received from Gold Dust Gypsies following their performance on Wednesday, July 16th.

New Business:

#216 MOTION by LABAR and seconded by DUBAY to approve RESOLUTION to adopt a Town of Minerva Hazard Mitigation Plan 2025 Update.

Vote was carried out by Roll Call.

Aye – McNally, McCall, LaBar, Nay – none

Carried 3-0

#217 MOTION by MCCALL and seconded by LaBar to approve RESOLUTION to refund payment to Michael Crowe for canceled campsite reservation on Aug 2-9, 2025 of 135.00 with a \$5 service fee deduction totaling a refund of 130.00 to the original payment card paid from 2001.05.

Vote was carried out by Roll Call.

Aye – McNally, McCall, LaBar, Nay – none

Carried 3-0

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#218 MOTION by LABAR and seconded MCCAL by to approve RESOLUTION to recognize the 90th Anniversary of Social Security.

Vote was carried out by Roll Call.

Aye – McNally, McCall, LaBar, Nay – none

Carried 3-0

#219 MOTION by MCCALL and seconded by LABAR to approve RESOLUTION to Approve and Prepay Four Star Flooring for carpet replacements at the Town Hall in the amount up to the Amount of \$10,695.20 to be paid from ROOST – 69894.18

Vote was carried out by Roll Call.

Aye – McNally, McCall, LaBar Nay – none

Carried 3-0

#220 MOTION by MCCALL and seconded by LABAR to approve RESOLUTION to Approve and Prepay AMP Electric for LED fixture installations to the Parks Building in the amount of \$3,971.84 from buildings C/E 16204.01.

Vote was carried out by Roll Call.

Aye – McNally, McCall, LaBar Nay – none

Carried 3-0

#221 MOTION by LABAR and seconded by MCCALL to approve RESOLUTION to Approve and Prepay AMP Electric for Outlet Circuit installations to the Concession Stand in the amount of \$776.84 from buildings C/E 16204.01.

Vote was carried out by Roll Call.

Aye – McNally, McCall, LaBar Nay – none

Carried 3-0

#222 MOTION by MCCALL and seconded by DUBAY to approve RESOLUTION to Approve and Prepay AMP Electric for Breaker Panel for the ballfield in the amount of \$2,608.90 from buildings C/E 16204.01.

Vote was carried out by Roll Call.

Aye – McNally, McCall, LaBar Nay – none

Carried 3-0

#223 MOTION by DUBAY and seconded by FISH to approve RESOLUTION to approves the Minerva Day Weekend concerts and allow prepayment:

Vote was carried out by Roll Call.

Aye – McNally, McCall, LaBar Nay – none

Carried 3-0

Supervisor's Report:

- Trying to find a fix for the siding on the warming hut.
- There are 5 new disc golf cages up and usable.

Highway Superintendent's Report: excused.

Public Comment #2:

Teresa BS – mentioned that the bandstand looked nice.

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Councilman comments:

LaBar - APA was on the lake on Tuesday with Ready Scout, not as much milfoil in the lake as anticipates, milfoil contractor will be back to give 2 wks. in hard-to-reach areas. In regards to race track; justification on Brett's event, that it was not a permanent set-up.

#223 MOTION by MCCALL and seconded by LABAR to approve RESOLUTION to Prepay Northern Masonry in the amount of \$3,000.00, from ROOST/69894.18.

Vote was carried out by Roll Call.

Aye – McNally, McCall, LaBar Nay – none

Carried 3-0

#224 MOTION by MCCALL seconded by LABAR to adjourn meeting at 7:17 pm. Carried 3-0

Theresa Fish / Town Clerk