

Town of Minerva
Town Board Meeting
June 5, 2025

The Semi-monthly meeting of the Minerva Town Board held on Thursday; June 5, 2025 was called to order at 7:00 PM.

Pledge of Allegiance

~Upon Roll Call~

Stephen McNally – Supervisor – Present

Douglas McCall – Councilman – Present

Keith Dubay – Councilman – Excused

David LaBar – Councilman – Present

Scott Fish – Councilman – Excused

Jonathan Fish - Highway Superintendent – Excused

Public in attendance: Jack Demers, Darlene Duffy, Ed Healy, Joy Healy, Teresa B Strohmeier

Public Comment #1: J. Demers – Expressed a complaint about Donnelly Road; high road edges and lack of aprons to driveways.

#159 MOTION by LABAR and seconded by MCCALL to approve May 22, 2025 Town Board Meeting Minutes. Carried 3-0

New Business:

Colin Mangan spoke to the Board about the NYS Uniforms and the Energy Code: Minimum Standards for Administration Enforcement including operating permit information. Suggested the town adopt the minimum NYS standards.

HOLD on resolution to set operating permit fees, requested more information.

#160 MOTION by MCCALL and seconded by LABAR to approve RESOLUTION to acknowledge Donald and Geraldine Plumley as Citizens of the Year for the year of 2025. Carried 3-0

#161 MOTION by LABAR and seconded by MCCALL to approve RESOLUTION to approve the Budget Line transfer of \$15,000.00 for upgrades to the concession stand at Minerva Lake / Donnelly Beach from ROOST - 69894.18 to Special Rec. Facilities CE- 71802.05.

Vote was carried out by Roll Call.

Aye – McNally, McCall, LaBar, Nay – none Carried 3-0

#162 MOTION by MCCALL and seconded by LABAR to approve RESOLUTION to approve Budget line transfer of \$1000.00 from Street Lighting 51824.01 to Traffic Control 33104.01 for the purpose of keeping each line in the budget whole.

Vote was carried out by Roll Call.

Aye – McNally, McCall, LaBar; Nay – none Carried 3-0

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#163 MOTION by MCCALL and seconded by LABAR to approve RESOLUTION to approve payment for the materials listed below for the upgrades at the concession stand:

Contractor	Account	Amount to Pay
Curtis Lumber	Special Rec. Facilities - 71802.05	\$3,903.46
Ward Lumber	Special Rec. Facilities - 71802.05	\$4,265.94

Vote was carried out by Roll Call.

Aye – McNally, McCall, LaBar; Nay – none

Carried 3-0

#164 MOTION by LABAR and seconded by MCCALL to approve RESOLUTION to approve pre-payment to Aqualogic, invoice #2624, in the amount of \$5,580.00 paid from 80904.05 for milfoil harvesting.

Vote was carried out by Roll Call.

Aye – McNally, McCall, LaBar; Nay – none

Carried 3-0

#165 MOTION by LABAR and seconded by MCCALL to approve RESOLUTION to approve pre-payment to Daryl Prosser \$4,400.00 for roofing on the concession stand paid from Special Rec. Facilities - 71802.05.

Vote was carried out by Roll Call.

Aye – McNally, McCall, LaBar; Nay – none

Carried 3-0

Supervisor’s Report:

- Discussed \$300K grant, detailed stipulations from NYS, planning \$80K for a skid steer for building and maintaining trails, \$50K for exercise equipment and \$50K building upgrades for a gym, leaves \$120K to allocate.

Supervisor McNally requested an executive session to discuss personnel.

#166 MOTION by LABAR and seconded by MCCALL to enter executive session at 7:04 pm.
Carried 3-0

#167 MOTION by LABAR and seconded by MCCALL to exit executive session at 7:11 pm.
Carried 3-0

Highway Superintendent’s Report: excused.

Public Comment #2:

J. Demers – Mentioned the monument in front of the Town Hall needs pointing up.

Councilman comments:

LaBar – Gave an update on milfoil harvesting from Aqualogic.

#168 MOTION by MCCALL seconded by LABAR to adjourn meeting at 7:55 pm. Carried 3-0

Theresa Fish / Town Clerk