

**Town of Minerva**  
**Town Board Meeting**  
**April 3, 2025**

The Semi-monthly meeting of the Minerva Town Board held on Thursday, February 6, 2025 was called to order at 7:00 PM.

Pledge of Allegiance

~Upon Roll Call~

Stephen McNally – Supervisor - Present

Douglas McCall – Councilman - Present

Keith Dubay – Councilman – Present

David LaBar – Councilman – Present

Scott Fish – Councilman – Absent

Jonathan Fish - Highway Superintendent - Excused

Public in attendance: Zachary Boucher (Planning and Zoning Secretary, Ed Healy, Joy Healy, Colin Mangan (Code Enforcement), Mark Soloski, Teresa Brannon-Strohmeyer

Public Comment #1:

E. Healy – Announced that it was the 40<sup>th</sup> Anniversary of Pat Cuzzacrea managing the Senior Meal Site.

Colin Mangan was invited to speak regarding NYS Fire and Prevention Code updates that need to be amended to the Town Law.

Zachary Boucher was invited to speak regarding the Zoning Law, Subdivision Law and Comprehensive Plan changes that were provide to the Town Board at the March 20<sup>th</sup> meeting. Zack and the Town Board Went thought the Zoning changes and the details. Zack will work on final draft for comparison, for the Town Attorney and moving forward.

#107 MOTION by DUBAY and seconded by FISH to approve March 20, 2025 Town Board Meeting Minutes. Carried 4-0

New Business:

#108 MOTION by MCCALL and seconded by DUBAY to approve RESOLUTION to authorize payment and pre-pay the Minerva Volunteer Fire Department disbursement for the contracted building maintenance and improvements of \$8000.00 from 34004.06

Vote was carried out by Roll Call.

Aye – McNally, McCall, Dubay, LaBar; Nay – none Carried 4-0

#109 MOTION by DUBAY and seconded by LABAR to approve RESOLUTION to approve the Youth Program Camper rates for non MCS district children, with the same rates as in 2024.

Carried 4-0

#110 MOTION by MCCALL and seconded by LABAR to approve RESOLUTION to approve summer staff wages for 2025 with a 5% increase from 2024.

Vote was carried out by Roll Call.

Aye – McNally, McCall, Dubay, LaBar; Nay – none Carried 4-0

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#111 MOTION by DUBAY and seconded by LABAR to approve RESOLUTION to amend organizational resolution #8 regarding the insured town officers top remove resigned Town Justice Daniel Palmer and replace it with appointed Town Justice Patrick Strohmeyer.

Vote was carried out by Roll Call.

Aye – McNally, McCall, Dubai, LaBar; Nay – none Carried 4-0

#112 MOTION by MCNALLY and seconded UNANIMOUSLY to approve RESOLUTION to recognize Daniel L Palmer for his years of service to the Town and County.

Vote was carried out by Roll Call.

Aye – McNally, McCall, Dubai, LaBar; Nay – none Carried 4-0

#113 MOTION by LABAR and seconded by MCCALL to approve RESOLUTION to introduce Local Law #1 of 2025 entitled “A Local Law Redefining Income for Persons 65 Years of Age or Older to Qualify for Partial Real Property Tax Exemption.”

Vote was carried out by Roll Call.

Aye – McNally, McCall, Dubai, LaBar; Nay – none Carried 4-0

Supervisor’s Report:

- Clay for the ballfield and chips for the playground have been picked up. Expressed a thank you to Jon Fish.
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Highway Superintendent’s Report: excused.

Public Comment #2:

J. Healy – asked about a development project that may have been proposed on Gouchie Road.

Councilman comments:

DUBAY – Requested that junk at the highway garage posted so bids can be accepted.

#114 MOTION by DUBAY seconded by MCCALL to adjourn meeting at 8:20 pm.

Carried 4-0

Theresa Fish / Town Clerk