

**Town of Minerva**  
**Town Board Meeting**  
**February 20<sup>th</sup>, 2025**

The Semi-monthly meeting of the Minerva Town Board held on Thursday, February 20, 2025 was called to order at 7:00 PM.

Pledge of Allegiance

~Upon Roll Call~

Stephen McNally – Supervisor - Present

Douglas McCall – Councilman - Present

Keith Dubay – Councilman – Present

David LaBar – Councilman – Present

Scott Fish – Councilman – Present

Jonathan Fish - Highway Superintendent - Present

Public in attendance: Joe Connelly, Darlene Duffy, Teresa B Strohmeyer

Public Comment #1:

Joe Connelly spoke regarding the Johnsbury Emergency Squad, requested a change in the contract, reviewed the 2025 year-end report by Cameron Dubay, and plans to come with quarterly reports throughout the year. Questions from Jon Fish and Teresa B Strohmeyer followed with answers from Joe.

#69 MOTION by DUBAY and seconded by FISH to approve the February 6, 2025 Town Board Meeting Minutes. Carried 5-0

Correspondence: none

Financial Reports:

#70 MOTION by DUBAY and seconded by MCCALL to approve Audit of Vouchers 2025-40 and ending with 2025-104. Carried 5-0

#71 MOTION by MCCALL and seconded by FISH to approve Operating Statements for JANUARY 2025. Carried 5-0

#72 MOTION by LABAR and seconded by DUBAY to approve Cash Report Statement for JANUARY 2025. Carried 5-0

New Business:

#73 MOTION by MCCALL and seconded by LABAR to approve RESOLUTION to authorize budget amendment of \$14,870.77 from account Debt Service/Serial Bonds(97107.08) to Bond Anticipated Interest(976307.018), \$23,687.77 from Debt Service/Serial Bonds(97107.08) to Bond Anticipated Interest(976307.018),, and authorize the prepayment to M&T Bank in the amount of \$14,870.77 from Bond Anticipated Interest(97307.08).

Vote was carried out by Roll Call.

Aye – McNally, McCall, Dubay, LaBar, Fish; Nay – none Carried 5-0

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#74 MOTION by DUBAY and seconded by FISH to approve RESOLUTION to authorize Budget Line Transfer of \$6,000.00 from AIM Related(2750.01) to State Aid Revenue Sharing(3001.01) as recommended by the AFR Comptroller.

Vote was carried out by Roll Call.

Aye – McNally, McCall, Dubay, LaBar, Fish; Nay – none

Carried 5-0

#75 MOTION by LABAR and seconded by DUBAY to approve RESOLUTION to advertise for Beach Concession stand operator.

Carried 5-0

#76 MOTION by DUBAY and seconded by MCCALL to approve RESOLUTION to advertise for summer staff.

Carried 5-0

#77 MOTION by DUBAY and seconded by FISH to approve RESOLUTION to approve to contract and pre-pay for \$700 wo the Adirondack Lakes Center for the Arts for the performance of “As Your Like” on July 30, 2025 at 7:00pm to be paid from ROOST(69894.18).Carried 5-0

#78 MOTION by MCCALL and seconded by DUBAY to approve RESOLUTION to approve the Youth Commission trip to Adirondack Hockey additional cost per ticket for students and a bus driver, if needed, from 79104.01.

Carried 5-0

#79 MOTION by LABAR and seconded by FISH to approve RESOLUTION to appoint Paul Clickner to the Planning Board for the term that ends on December 31, 2025.

Carried 5-0

#80 MOTION by LABAR and seconded by FISH to approve RESOLUTION to cancel the Town Board meeting scheduled for March 6<sup>th</sup>, the schedule will resume as normal on March 20<sup>th</sup>.  
Vote was carried out by Roll Call.

Aye – McNally, McCall, Dubay, LaBar, Fish; Nay - None

Carried 5-0

**Supervisor’s Report:**

- Have a lead on Led lights to upgrade Town and Highway lighting
- Snowmobile club groomed sledding hill today.
- Skating rink has been very busy.

**Highway Superintendent Report:**

- Used an excessive amount of sand and salt this winter due inch storms, trouble getting salt, had to borrow from DOT and Newcomb. Salt we are getting is coming soaking wet. Jim Duggan has been informed and they are looking into it.
- Called the county about the potholes by Daniel Palmer’s and Tom Kelly’s
- Need the heat in the building, where the highway stored grader and coal patch.
- Busy chasing storm.
- Helping out with trails.

**Department Reports:**

#81 MOTION by MCCALL and seconded by DUBAY to approve the Town Clerk Report for JANUARY 2025.

Carried 5-0

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#82 MOTION by LABAR and seconded by FISH to approve Transfer Station Report for JANUARY 2025. Carried 5-0

#83 MOTION by MCCALL and seconded by DUBAY to approve the Food Panty Report for JANUARY 2025. Carried 5-0

#84 MOTION by MCCALL and seconded by FISH to approve the Building and Code Enforcement Report for January 2025. Carried 5-0

#85 MOTION by MCCALL and seconded by DUBAY to approve Minerva Volunteer Fire & Rescue JANUARY 2025. Carried 5-0

Public Comment #2:

Teresa B Strohmeyer – Nancy W Shaw met with a new committee that is planning a Teddy Roosevelt Celebration in 2026, more information will follow.

Darlene Duffy requested a resolution to honor Irene Koch on her 102<sup>nd</sup> birthday on March 9<sup>th</sup>, 2025

#86 MOTION UNANIMOUSLY approving RESOLUTION to honor Irene Koch on her 102<sup>nd</sup> Birthday on March 9<sup>th</sup>, 2025. Carried 5-0

Councilman comments: None

#87 MOTION by DUBAY seconded by LABAR to adjourn meeting at 7: 53pm. Carried 5-0

Theresa Fish / Town Clerk