

**Town of Minerva
Town Board Meeting
November 21, 2024**

The Semi-monthly meeting of the Minerva Town Board held on Thursday, November 21, 2024 was called to order at 7:00 PM.

Pledge of Allegiance

~Upon Roll Call~

Stephen McNally – Supervisor – Present

Douglas McCall – Councilman – Present

Keith Dubay – Councilman – Present

David LaBar – Councilman – Present

Scott Fish – Councilman – Excused

Jon Fish – Highway Superintendent – Present

Public in attendance: Sawyer Bailey (Adk Action), John Culpepper (Adk Action), Ralph Deshetsky, Darlene Duffy, Audrey Fish, Lee Hall, Teresa B. Strohmeyer.

Public Comment:

Sawyer Bailey and John Culpepper from Adirondack Action spoke about the Composter and how to assist the Town of Minerva with its implementation, also addressing questions and concerns.

Ralph Deshetsky – Provided a letter thanking the town for supporting the Minerva Snow Travelers in the past. We would appreciate any ongoing help to improve the trail system around Minerva.

#272 MOTION by MCCALL and seconded by LABAR to approve November 7, 2024 Town Board Meeting Minutes. Carried 4-0

Financial Reports:

#273 MOTION by MCCALL and seconded by LABAR to approve Abstract of Audit Vouchers 11-2024 beginning with Voucher #2024-621 and ending with 2024-691. Carried 4-0

#274 MOTION by MCCALL and seconded by DUBAY to approve October 2024 Operating Statements. Carried 4-0

#275 MOTION by LABAR and seconded by DUBAY to approve October 2024 Cash Report Statement. Carried 4-0

New Business:

#276 MOTION by MCCALL and seconded by LABAR to approve RESOLUTION authorize Budget Amendments.

Vote was carried out by Roll Call.

Aye – McNally, Dubay, McCall, LaBar; Nay – none

Carried 4-0

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Town Board Meeting
November 21, 2024**

#277 MOTION by DUBAY and seconded by MCCALL to approve RESOLUTION to authorize pre-payment to Northern Supply Inc., for a 10' York rake for the highway department in the amount of \$9,224.28 paid from 51302.02.

Vote was carried out by Roll Call.

Aye – McNally, Dubai, McCall, LaBar; Nay – none Carried 4-0

#278 MOTION by DUBAY and seconded by LABAR to approve RESOLUTION to authorize pre-payment to Strong Containers for a 40' storage container, to be used for the composter at the transfer station, in the amount of \$3,010.00 to be paid from 8160.04.

Vote was carried out by Roll Call.

Aye – McNally, Dubai, McCall, LaBar; Nay – none Carried 4-0

#279 MOTION by DUBAY and seconded by MCCALL to approve RESOLUTION to pay health insurance buy-outs to Daniel Palmer of \$3,000.00 for the year and Vernon Jenks in the amount of \$625.00 for 2.5 months of fulltime service, paid from General Fund Medical.

Vote was carried out by Roll Call.

Aye – McNally, Dubai, McCall, LaBar; Nay – none Carried 4-0

#280 MOTION by DUBAY and seconded by LABAR to approve RESOLUTION to re-appoint Darlene Duffy to the Board of Assessment Review for a 5 year term; October 1, 2024 to September 30, 2029. Carried 4-0

#281 MOTION by DUBAY and seconded by LABAR to approve RESOLUTION to pre-pay registration of \$290.00 for the December 1st AATV membership meeting in Lake George from 36204.01.

Vote was carried out by Roll Call.

Aye – McNally, Dubai, McCall, LaBar; Nay – none Carried 4-0

#282 MOTION by DUBAY and seconded by LABAR to approve RESOLUTION to authorize a financial statement audit from Drescher & Melecki LLP for a one year single audit at the estimated cost of \$29,500.00, due to expenditures exceeding \$750,000.00 in federal funds.

Vote was carried out by Roll Call.

Aye – McNally, McCall, Dubai, , LaBar; Nay – none Carried 4-0

Supervisor Report:

- Verbal approval of cell towers, bidders coming in today and Tuesday to make a bid, 22 weeks for the pole to come in.

Executive session requested by Supervisor McNally to discuss personnel.

#283 MOTION by LABAR and seconded by DUBAY to Enter Executive Session at 7:50pm to discuss personnel. Carried 4-0

#284 MOTION by DUBAY and seconded by LABAR to Exit Executive Session at 7:58pm to discuss personnel. Carried 4-0

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Highway Superintendent:

- New rake is working wonderfully.
- Changing culverts on ridge road and ditching.
- Did the pad for composter & set in place.
- Trucks & Grader got dressed today.
- Reinsulated the Olmstedville water building with foam board.
- Cleared the lot & driveway for the cell tower, considerable brush, and blowdown.
- Ordered & received 2 ton of salt.
- Boilers at Highway Garage have been serviced.
- Bought Steer tires for three trucks, \$2,700.00, and bought four drive tires and need four more, will not send out trucks with unsafe tires.
- Will need new chains for the loader.
- Asked on the status of the road abandonment.

Department Reports:

#285 MOTION by DUBAY and seconded by MCCALL to approve the Town Clerk Report for OCTOBER 2024. Carried 4-0

#286 MOTION by MCCALL and seconded by DUBAY to approve the Water Collection Report for OCTOBER 2024. Carried 4-0

#287 MOTION by LABAR and seconded by MCCALL to approve Transfer Station Report for OCTOBER 2024. Carried 4-0

#288 MOTION by MCALL and seconded by DUBAY to approve the Food Panty Report for OCTOBER 2024. Carried 4-0

#289 MOTION by MCALL and seconded by LABAR to approve the Building & Codes Report for SEPTEMBER & OCTOBER 2024. Carried 4-0

#290 MOTION by DUBAY and seconded by MCCAL to approve Minerva Volunteer Fire & Rescue Report for OCTOBER 2024. Carried 4-0

Public Comment #2:

T.B. Strohmeyer- notified the board that there would be an opening on the ZBA at the end of the year.

Councilman Comments: none

#291 MOTION by MCCALL seconded by DUBAY to adjourn meeting at 8:07 PM. Carried 4-0

Theresa Fish - Town Clerk