

**Town of Minerva
Town Board Meeting**

October 17, 2024

Public Hearing opened at 6:30 pm, regarding proposed Local Law No. 1 of 2024 entitled a Local Law to Override the Tax levy Limit establishing Municipal Law §3-C.

Public in attendance for public hearing; Audrey Fish, Calvin Fish, James Fish, and Lee Hall.

No comments.

Public Hearing closed at 6:59 pm, by Supervisor McNally.

The Semi-monthly meeting of the Minerva Town Board held on Thursday, October 17, 2024 was called to order at 7:00 PM.

Pledge of Allegiance

~Upon Roll Call~

Stephen McNally – Supervisor – Present

Douglas McCall – Councilman – Present

Keith Dubay – Councilman – Present

David LaBar – Councilman – Present

Scott Fish – Councilman – Present

Jon Fish – Highway Superintendent – Present

#249 MOTION by MCCALL and seconded by FISH to approve October 3, 2024 Town Board Meeting Minutes. Carried 5-0

Public in attendance: Joe Connelly, Mike Corey, Audrey Fish, Calvin Fish, James Fish, Eathan Galusha, Lee Hall, Robert Kohrman, Teresa B. Strohmeyer

Public Comment: none

Financial Reports:

#250 MOTION by DUBAY and seconded by MCCALL to approve Abstract of Audit Vouchers 10-2024 beginning with Voucher #2024-566 and ending with 2024-620.

Carried 5-0

#251 MOTION by LABAR and seconded by FISH to approve September 2024 Operating Statements. Carried 5-0

#252 MOTION by LABAR and seconded by DUBAY to approve September 2024 Cash Report Statement. Carried 5-0

New Business:

#253 MOTION by DUBAY and seconded by FISH to approve RESOLUTION adopting Local Law no 1 or 2024 entitled “A Local Law to Override the Tax Levy Limit Established in General Municipal Law §3-C”.

Vote was carried out by Roll Call.

Aye – McNally, Dubay, McCall, LaBar, Fish; Nay – none Carried 5-0

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#254 MOTION by LABAR and seconded by FISH to approve RESOLUTION to set a Public Hearing on the Preliminary Budget for November 7, 2024 at 6:30pm prior to the regularly scheduled town board meeting.

Vote was carried out by Roll Call.

Aye – McNally, Dubai, McCall, LaBar, Fish; Nay – none

Carried 5-0

#255 MOTION by DUBAY and seconded by FISH to approve RESOLUTION to approve Budget amendments from water fund balance to bond anticipated interest in the amount of \$16,647.73 for the accrued short term interest on the water project.

Carried 5-0

#256 MOTION by MCCALL and seconded by FISH to approve RESOLUTION to authorize budget amendments of \$2,666.26 from Parks (campground) EQ split between Parks Campground PS for \$786.60 and Special Rec Facility (Beach) CE for \$1,877.66, and \$200.00 from Water Source of Power Pump CE to Water Purification CE.

Vote was carried out by Roll Call.

Aye – McNally, Dubai, McCall, LaBar, Fish; Nay – none

Carried 5-0

#257 MOTION by DUBAY and seconded by LABAR to approve RESOLUTION to authorize the Highway Department purchase of 2017 Ram 2500 Pickup from Miller’s Masonry in the amount of \$17,000.00 from Highway Machinery E/Q account.

Vote was carried out by Roll Call.

Aye – McNally, Dubai, McCall, LaBar, Fish; Nay – none

Carried 5-0

#258 MOTION by LABAR and seconded by DUBAY to approve RESOLUTION to authorize a pre-pay for the Minerva Youth Commission Halloween party of \$300.00 to Dustin Griffen for DJ and \$100.00 to Kelly’s for Pizza from Youth Program C/E.

Vote was carried out by Roll Call.

Aye – McNally, Dubai, McCall, LaBar, Fish; Nay – none

Carried 5-0

Supervisor Report:

- Requested the board to consider hiring on Vern Jenks as a full-time employee, since he has been working full-time to cover absence, etc.

#259 MOTION by LABAR and seconded by MCCALL to approve RESOLUTION to hire Vern Jenks on as a Full-time Parks Laborer with limited benefits.

Vote was carried out by Roll Call

Aye – McNally, McCall, Dubai, LaBar, Fish; Nay – none

Carried 5-0

- Working with a new attorney to proceed with road abandonments.

Highway Superintendent:

- Readying trucks for winter.
- New steers for 2 trucks.
- New culvert across Minerva Lake Rd side and gully on left side in hopes to improve washouts.
- 300 tires sent to Essex County.

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- Built a place for Compactor container at the transfer station.
- Clearing in front of road signs.
- Tom & Jon working on water line survey report and submitted what was collected so far.
- Received quote on center pin for loader.

Supervisor McNally invited Joe Connelly and representatives to discuss the Community Care Plan Proposal.

Jon Fish - excused at 7:55 pm.

Department Reports:

#260 MOTION by DUBAY and seconded by MCCALL to approve the Town Clerk Report for SEPTEMBER 2024. Carried 5-0

#261 MOTION by LABAR and seconded by FISH to approve the Water Collection Report for SEPTEMBER 2024. Carried 5-0

#262 MOTION by MCCALL and seconded by FISH to approve Transfer Station Report for SEPTEMBER 2024. Carried 5-0

#263 MOTION by LABAR and seconded by DUBAY to approve the Food Panty Report for SEPTEMBER 2024. Carried 5-0

#264 MOTION by MCCALL and seconded by FISH to approve Minerva Volunteer Fire & Rescue Report for SEPTEMBER 2024. Carried 5-0

Public Comment #2:

E. Galusha- discussed Fire Station heat systems & quotes, requested contractual funds to move forward.

R. Kohrman- thanked Tom Savarie for the trailer donated to the Parks & Recs.

T.B. Strohmeyer- asked for the time & date of Preliminary Budget Public Hearing.

Councilman Comments:

LABAR- got a report that the survey of the lake found some plants, Dominic did some diving Tuesday/Wednesday, 60 gallons of milfoil were collected.

DUBAY- asked for update on the heating system.

MCNALLY – question how the transfer station committee was doing on the letter/report for the incident at the transfer station.

#265 MOTION by DUBAY seconded by MCCALL to adjourn meeting at 8:25 PM. Carried 5-0

Theresa Fish - Town Clerk