

**Town of Minerva  
Town Board Meeting  
September 19, 2024**

The Semi-monthly meeting of the Minerva Town Board held on Thursday, September 19, 2024 was called to order at 7:00 PM.

Pledge of Allegiance

~Upon Roll Call~

Stephen McNally – Supervisor - Present

Douglas McCall – Councilman - Excused

Keith Dubay – Councilman – Present

David LaBar – Councilman – Excused

Scott Fish – Councilman – Present

Jon Fish – Highway Superintendent - Present

#231 MOTION by DUBAY and seconded by FISH to approve September 5, 2024 Town Board Minutes. Carried 3-0

Public in attendance: Jack Demers, Robert Kohrman, Teresa Brannon Strohmeyer

Public Comment:

J. Demers – notified the board that the fire hydrant on Donnelly Road has an out-of-order sign.

Financial Reports:

#232 MOTION by DUBAY and seconded by FISH to approve Abstract of Audit Vouchers 9-2024 beginning with Voucher #2024-480 and ending with 2024-565. Carried 3-0

#233 MOTION by FISH and seconded by DUBAY to approve Operating Statements. Carried 3-0

#234 MOTION by FISH and seconded by DUBAY to approve Cash Report Statement. Carried 3-0

New Business:

#235 MOTION by DUBAY and seconded by FISH to approve RESOLUTION to set Budget Workshop Dates for Tuesday, October 1<sup>st</sup> and Wednesday, October 2<sup>nd</sup> at 6pm. Carried 3-0

#236 MOTION by DUBAY and seconded by FISH to approve RESOLUTION to introduce proposed Local Law No. 1 of 2024 entitled a Local Law to Override the Tax levy Limit establishing Municipal Law §3-C and set public hearing date for October 17, 2024 at 6:30pm. Carried 3-0

#237 MOTION by FISH and seconded by DUBAY to approve RESOLUTION to authorize budget amendments.

Vote was carried out by Roll Call

Aye – McNally, Dubay, Fish; Nay – none Carried 3-0

Supervisor's Report:

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- Road abandonment; issue with attorney availability.
- DEC finished the bridge on Vanderwhacker Trail.
- I spoke to DEC Fishery to request closing Minerva Lake to ice fishing until January 1st due to overfishing last year.
- Need to get heat for Parks & Recs, estimates were received from Webb and Adk. P&M.
- Discussed the Tentative Budget, explaining that a large reason for the CAP override is due to our debt from the Water project.

#237 MOTION by FISH and seconded by DUBAY to approve RESOLUTION to accept a bid estimate from Adirondack P&M for the Parks & Recreation to install a Propane fueled Infrared Heat system at the cost of \$12,443.00 to be paid from Parks and Recs Fund Balance.

Vote was carried out by Roll Call

Aye – McNally, Dubay, Fish; Nay – none

Carried 3-0

Highway Superintendent:

- Paving in Crown Point, DOT in Indian Lake, Newcomb, and going back to Newcomb next Tuesday for topcoat.
- Received payment from DEC.
- Ditching and overlay on N.W.C. Rd.
- Continued to have problems with mower, returned the wrong gearbox that was sent, blades replaced, and steering shaft barring replaced, put in near \$7,000.
- Mowing is done; except Lynn and Trout Brook Roads due to monarch butterflies. Will finish in October.
- Loaned bucket truck to Moriah.
- Asked Doug Green if he would come on this winter to drive one-ton temporarily, move at the next board meeting.

Department Reports:

#238 MOTION by DUBAY and seconded by FISH to approve the Town Clerk Report for AUGUST 2024. Carried 3-0

#239 MOTION by DUBAY and seconded by FISH to approve the Water Collection Report for AUGUST 2024. Carried 3-0

#240 MOTION by FISH and seconded by DUBAY to approve Transfer Station Report for AUGUST 2024. Carried 3-0

#241 MOTION by FISH and seconded by DUBAY to approve the Food Panty Report for AUGUST 2024. Carried 3-0

#242 MOTION by FISH and seconded by DUBAY to approve Building & Codes Report for AUGUST 2024. Carried 3-0

#243 MOTION by DUBAY and seconded by FISH to approve Minerva Volunteer Fire & Rescue Report for AUGUST 2024. Carried 3-0

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Public Comment #2:

R. Kohrman – found Kubota salter part for \$600+, dealer wanted \$1200 last yr.

T.B. Strohmeyer – Asked about the difference between W1 & W2 on the water bill summary and thanked the board for Irish Day, received many compliments.

Councilman Comments:

DUBAY – Questioned why the night watchman is working 25 hours/week during the quiet time/fall, also noting that the line is over budget.

#244 MOTION by DUBAY seconded by FISH to adjourn meeting at 7:48 PM. Carried 3-0

Theresa Fish - Town Clerk