

**Town of Minerva  
Town Board Meeting  
July 18, 2024**

The Semi-monthly meeting of the Minerva Town Board held on Thursday, July 18, 2024 was called to order at 7:00 PM.

Pledge of Allegiance

~Upon Roll Call~

Stephen McNally – Supervisor - Present

Douglas McCall – Councilman - Present

Keith Dubay – Councilman – Present

David LaBar – Councilman – Excused

Scott Fish – Councilman – Present

Jon Fish – Highway Superintendent - Present

#190 MOTION by DUBAY and seconded by MCCALL to approve July 3, 2024 Town Board Minutes. Carried 4-0

Public in attendance: Darlene Duffy, Ed & Joy Healy, Teresa Brannon Strohmeier

Public Comment: none

Correspondence: Letter from Town of Moriah thanking the Town of Minerva for our highway department's assistance.

Financial Reports:

#191 MOTION by MCCALL and seconded by DUBAY to approve Audit of Vouchers JUNE 2024. Carried 4-0

#192 MOTION by MCCALL and seconded by FISH to approve Operating Statements for JUNE 2024. Carried 4-0

#193 MOTION by FISH and seconded by DUBAY to approve Cash Report Statement for JUNE 2024. Carried 4-0

New Business:

#194 MOTION by MCCALL and seconded by FISH to approve RESOLUTION to authorizes budget amendment moving \$9,850.83 from NYSERDA Grant account 2705.05 to Parks E/Q Grant account 71402.05.002.03 and authorize pre-payment of the above amount with additional \$148.62 from 71402.02.002 for the purchase of Battery operated tools to FW Webb.

Vote was carried out by Roll Call.

Aye – McNally, Dubay, McCall, Fish; Nay – none

Carried 4-0

#195 MOTION by DUBAY and seconded by MCCALL to approve RESOLUTION to amend resolution 184 to pre-pay Anderson and son Specialty in the current amount due of \$8,600.00 from Special Recs Equipment 71802.05.002.03 instead of out of Roost in anticipation of a Grant towards the cost of the sign.

Vote was carried out by Roll Call.

Aye – McNally, Dubay, McCall, Fish; Nay – none

Carried 4-0

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Supervisor's Report:

- Had a wonderful Minerva Day, everyone did a great job
- Youth Program is going good.
- Purchased balls thanks to Essex County youth bureau.
- Camera at the transfer station is operating. We have leads on who may be bringing in C&D after hours.

Highway Superintendent:

- John Brannon Rd is done – 2 county trucks assisted and others including Moriah.
- Culvert replacements
- Staff is taking some vacation time, down to 2-3 guys this week.
- Finished work at the warming hut and Courtney park.

Department Reports:

#196 MOTION by MCCALL and seconded by DUBAY to approve the Town Clerk Report for JUNE 2024. Carried 4-0

#197 MOTION by DUBAY and seconded by FISH to approve the Water Collection Report for JUNE 2024. Carried 4-0

#198 MOTION by MCCALL and seconded by DUBAY to approve Transfer Station Report for JUNE 2024. Carried 4-0

#199 MOTION by MCCALL and seconded by DUBAY to approve the Food Panty Report for JUNE 2024. Carried 4-0

#200 MOTION by DUBAY and seconded by FISH to approve Building & Codes Report for JUNE 2024. Carried 4-0

#201 MOTION by MCCALL and seconded by FISH to approve Minerva Volunteer Fire & Rescue Report for JUNE 2024. Carried 4-0

Public Comment #2: Ed H. – this was the best parade ever.

Councilman Comments:

DUBAY – questioned if Aqualogic was still diving and do they have a cap on how many days they are needed.

MCCALL – got a figure from Craig House on cost for sidewalks; \$64/sq.ft. Asked if it is possible to get a Grant?

#202 MOTION by DUBAY seconded by MCCALL to adjourn meeting at 7:16 PM. Carried 4-0

Theresa Fish - Town Clerk