

Town of Minerva
Town Board Meeting
July 3, 2024

The Semi-monthly meeting of the Minerva Town Board held on Wednesday, July 3, 2024 was called to order at 7:00 PM.

Pledge of Allegiance

~Upon Roll Call~

Stephen McNally – Supervisor - Present

Douglas McCall – Councilman - Present

Keith Dubay – Councilman – Present

David LaBar – Councilman – Present

Scott Fish – Councilman – Present

Jonathan Fish – Highway Superintendent - Excused

Public in attendance: Darlene Duffy, Teresa Brannon Strohmeyer

Public Comment #1:

D. Duffy – mentioned the sidewalk needs repairs on the hill in front of the Bailey House.

#179 MOTION by DUBAY and seconded by FISH to approve June 20, 2024 Town Board Meeting Minutes. Carried 5-0

New Business:

#180 MOTION by DUBAY and seconded by LABAR to approve RESOLUTION to amend resolution #73 approved on February 15, 2024, to pay Gregson Brother’s Band for their performance on Minerva Day from Minerva Celebrations account 75504.01 instead of A64104.01.004.

Vote was carried out by Roll Call.

Aye – McNally, McCall, Dubay, LaBar, Fish; Nay – none Carried 5-0

#181 MOTION by LABAR and seconded by UNANIMOUSLY to approve RESOLUTION of Appreciation to the Minerva Service Organization for their 25th Anniversary of dedication to the people of Minerva. Carried 5-0

#182 MOTION by MCCALL and seconded by FISH to approve RESOLUTION to hire Hope Sherman part-time as an additional lifeguard for Donnelly Beach at 20.48 per hour to be paid from A71801.05. Carried 5-0

#183 MOTION by MCCALL and seconded by LABAR to approve RESOLUTION to pre-pay Garnet signs for the new entrance sign at Beach Road in the amount of \$2,300.00 to be paid from ROOST account 69894.18

Vote was carried out by Roll Call.

Aye – McNally, McCall, Dubay, LaBar, Fish; Nay – none Carried 5-0

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#184 MOTION by MCCALL and seconded by LABAR to approve RESOLUTION to pre-pay Anderson and Son Specialties for a display stand for the electronic sign to be installed at Courtney Park in the amount of \$4,500.00 to be paid from ROOST account 69894.18

Vote was carried out by Roll Call.

Aye – McNally, McCall, Dubai, LaBar, Fish; Nay – none

Carried 5-0

#185 MOTION by FISH and seconded by DUBAY to approve RESOLUTION to pre-pay Northwoods Concrete for a poured foundation to support the display stand/electronic sign to be installed at Courtney Park in the amount of \$2,000.00 to be paid from ROOST A69894.18

Vote was carried out by Roll Call.

Aye – McNally, McCall, Dubai, LaBar, Fish; Nay – none

Carried 5-0

#186 MOTION by LABAR and seconded by MCCALL to approve RESOLUTION to pre-pay Northwoods Concrete for a poured sidewalk between the new warming hut and the Pavilion in the amount of \$2,000.00 to be paid from account 71802.11

Vote was carried out by Roll Call.

Aye – McNally, McCall, Dubai, LaBar, Fish; Nay – none

Carried 5-0

Supervisor's Report:

- 3 kids would be willing to work as Counselor in Training for the Youth Program.
- Placed a new sign at the top of Beach Road, Sue Harrison requested the old sign.
- Regarding a Foil Request for the job description as Town Constable, nothing has been located on file. Inquired with Essex County, and was informed most towns do not have a constable with a population less than 50K. It was assumed it was needed for the Dog Control, it is not. Requested the removal of the position from appointed position in the Town of Minerva.

#187 MOTION by DUBAY and seconded by FISH to approve RESOLUTION to hire Tyler Smith, Camran Morehouse and Clark Griffen as Counselor in Training at \$15.00 per hour to be paid from account 7310.1 Youth Program Personal Services.

Vote was carried out by Roll Call.

Aye – McNally, McCall, Dubai, LaBar, Fish; Nay – none

Carried 5-0

#188 MOTION by MCNALLY and seconded by MCCALL to approve RESOLUTION to abolish the appointed position of Town Constable and allocate the budgeted amount into the position of Animal Control Officer.

Vote was carried out by Roll Call.

Aye – McNally, McCall, Dubai, LaBar, Fish; Nay – none

Carried 5-0

Highway Superintendent's Report: excused

Public Comment #2: Teresa B.S.- thanked the town for the repair to the drain in the parking lot.

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Councilman comments:

LaBar- Dom(Aqualogic) has been diving again, should be back next week.

Dubay- Asked about the status of John Brannon Rd paving. Who would do sidewalks?

McCall- stated now that the paving on CR-29 is completed, should repair sidewalks from the 4-corners to school.

#189 MOTION by DUBAY seconded by MCCALL to adjourn meeting at 7:35 pm. Carried 5-0

Theresa Fish - Town Clerk