

**Town of Minerva  
Town Board Meeting  
June 20, 2024**

The Semi-monthly meeting of the Minerva Town Board held on Thursday, June 20, 2024 was called to order at 7:00 PM.

Pledge of Allegiance

~Upon Roll Call~

Stephen McNally – Supervisor - Present

Douglas McCall – Councilman - Present

Keith Dubay – Councilman – Present

David LaBar – Councilman – Present

Scott Fish – Councilman – Absent

#164 MOTION by DUBAY and seconded by LABAR to approve June 6, 2024 Town Board Minutes. Carried 4-0

Public in attendance: Ed & Joy Healy, Teresa Brannon Strohmeier

Public Comment:

Correspondence:

Letter from Colin Mangan regarding a video taken by a bystander, portraying a UTV passing beachgoers at a high rate of speed within less than 6’ distance. His letter requested that a policy be added to the safety guidelines to prevent this and any other unsafe practice in the future.

Financial Reports:

#165 MOTION by DUBAY and seconded by LABAR to approve Audit of Vouchers MAY 2024. Carried 4-0

#166 MOTION by MCCALL and seconded by DUBAY to approve Operating Statements for MAY 2024. Carried 4-0

#167 MOTION by LABAR and seconded by MCCALL to approve Cash Report Statement for MAY 2024. Carried 4-0

New Business:

#168 MOTION by DUBAY and seconded by MCCALL to approve RESOLUTION agreement to spend highway funds in the amount of \$169,769.07 on .81 miles of John Brannon Road commencing at the intersection of O’Neil Road.

Vote was carried out by Roll Call.

Aye – McNally, Dubay, McCall, LaBar; Nay – none Carried 4-0

#169 MOTION by LABAR and seconded by MCCALL to approve RESOLUTION to pay for retaining wall block from Miller Ready Mix that is to be used to complete the retaining wall at the new warming hut, in the amount of \$6,900.00 from A71802.11. Carried 4-0

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#170 MOTION by MCCALL and seconded by DUBAY to approve RESOLUTION to authorize budget line transfer of \$500.00 from A83404.08 to A83304.08. Carried 4-0

#171 MOTION by LABAR and seconded by DUBAY to approve RESOLUTION to report the stand work day for elected and appointed officials for the NYS and Local Retirement System. Carried 4-0

Supervisor's Report:

- The Beach and Campground are open for the season.
- Minerva Youth Program is ready to begin.
- Started ordering battery powered Milwaukee tools.

Highway Superintendent:

- New Holland Tractor clutch went, estimated \$5021.00 repairs. Looking for another bid.
- Lost the AC on '06 needed a condenser, got it a new one and it doesn't work, total of just over \$1400.00 expense. Will have them honor and get a replacement.
- Fixed water line by Griffen's, ended up being a crack, and did not have to shut the water down. Easy fix.
- New sign footings to be dug tomorrow.
- Hauling millings off 28N pit – 4 trucks, 7 loads each.
- Finished the septic at the warming hut, inspected, approved.
- The block for the retaining wall are all there, will start on that soon.
- Scheduled to pave on John Brannon Road, then to Crown Point 3 days.

Department Reports:

#172 MOTION by DUBAY and seconded by LABAR to approve the Town Clerk Report for MAY 2024. Carried 4-0

#173 MOTION by MCCALL and seconded by DUBAY to approve the Water Collection Report for MAY 2024. Carried 4-0

#174 MOTION by LABAR and seconded by DUBAY to approve Transfer Station Report for MAY 2024. Carried 4-0

#175 MOTION by DUBAY and seconded by MCCALL to approve the Food Panty Report for MAY 2024. Carried 4-0

#176 MOTION by LABAR and seconded by MCCALL to approve Building & Codes Report for MAY 2024. Carried 4-0

#177 MOTION by MCCALL and seconded by LABAR to approve Minerva Volunteer Fire & Rescue Report for MAY 2024. Carried 4-0

Public Comment #2:

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Teresa B. S. – Joe Connelly attended the Emergency Preparedness Committee, interested in the one call all system we use. Requested that more committee members attend the EP Meetings. Noted a hole near the drainage grate in the community center parking lot.

Councilman Comments:

LABAR – Received the Aqualogic harvest report and reviewed the findings with the board of 64 gallons, some scanning done, and will be returning for 2 full weeks in July, billed for 6 days. Asked when the camera was going to be up at the transfer stations  
MCCALL – provided a drawing for the electronic sign at the park, asked if town board member would like to view the location before digging starts.

#178 MOTION by LABAR seconded by DUBAY to adjourn meeting at 7:24 PM.

Carried 4-0

Theresa Fish - Town Clerk