

**Town of Minerva  
Town Board Meeting  
May 16, 2024**

The Semi-monthly meeting of the Minerva Town Board held on Thursday, May 16, 2024 was called to order at 7:00 PM.

Pledge of Allegiance

~Upon Roll Call~

Stephen McNally – Supervisor - Present

Douglas McCall – Councilman - Present

Keith Dubay – Councilman – Present

David LaBar – Councilman – Present

Scott Fish – Councilman – Present

#140 MOTION by MCCALL and seconded by LABAR to approve May 2<sup>nd</sup>, 2024  
Town Board Minutes. Carried 5-0

Public in attendance: Claire Fish, Jack Demers, Ed & Joy Healy, Teresa Brannon  
Strohmeyer

Public Comment:

Jack D. – wanted it noted a streetlight is out on Donnelly Rd

Correspondence:

Financial Reports:

#141 MOTION by MCCALL and seconded by LABAR to approve Audit of Vouchers  
APRIL 2024. Carried 5-0

#142 MOTION by MCCALL and seconded by DUBAY to approve Operating  
Statements for APRIL 2024. Carried 5-0

#143 MOTION by LABAR and seconded by FISH to approve Cash Report Statement  
for APRIL 2024. Carried 5-0

New Business:

#144 MOTION by MCCALL and seconded by LABAR to approve RESOLUTION to  
authorize budget line transfers; \$.71 from 90508.02 to 97856.02 in the amount of \$.48  
and 97857.02 in the amount of \$.23, \$273.00 from 71102.05 to 19104.05, \$183.8 from  
83404.08 to 97307.08.

Vote was carried out by Roll Call.

Aye – McNally, Dubay. McCall, LaBar, Fish; Nay – none Carried 5-0

McNally requested an executive session to discuss personnel.

#145 MOTION by DUBAY and Seconded by LABAR to enter executive session at  
7:04pm. Carried 5-0

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#146 MOTION by DUBAY and Seconded by FISH to exit executive session at 7:11pm.

Carried 5-0

#147 MOTION by MCCALL and seconded by LABAR to approve RESOLUTION to approve the hire of Minerva youth program staff and Beach Staff.

It was noted that Steve McNally is the grandparent of Bailey and Thomas Williams, Douglas McCall is the parent of Addison McCall and Scott Fish is the parent of Claire Fish.

Carried 5-0

Supervisor's Report:

- Transfer station was shut down this week due to compactor breakdown, the county repaired, thanks Jon Fish for getting a dump truck and trailer down there for collection, working okay, all caught up on accumulated trash, talked to them about getting a new one.
- Theresa found a good deal on some solid bookshelves, purchased 3 for \$50, we decided to get 15 more for the resource area, stack and secure 3 of them in 5 sections. K. Moriarty volunteered to take care of the rest of the books if we had a place for them.
- Close of being approved for \$10,000 grant submitted for battery powered hand tools, reached out through Milwaukee to get some good deals through them.
- Preparing a list for the \$3,000 grant for basketballs, tennis balls, etc.

Highway Superintendent:

- Replaced all the culverts on John Brannon Rd, 325 lineal feet, replace culvert on Hewitt lake road, where we cut a telephone line. It is fixed already.
- Scheduled reclamation of John Brannon next week.
- Sweeping is done, except the village centers.
- Binder bid Peckham's of \$111,087.75, John Brannon Rd. With rollover form last yr. enough in CHIPS funds, but won't have much left.
- Finals done on water project minus 1 hydrant that needs to be fixed.
- Hydro seeding from soil & water, they will come back after John Brannon
- Fixed all road in campsites that washed out in the spring using ARPA
- Intend to start septic tank next week.
- Hauled item 4, shoulder stone, and top soil under with ARPA for John Brannon Rd and other projects around town.

Department Reports:

#148 MOTION by DUBAY and seconded by LABAR to approve the Town Clerk Report for APRIL 2024.

Carried 5-0

#149 MOTION by MCCALL and seconded by DUBAY to approve the Water Collection Report for APRIL 2024.

Carried 5-0

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#150 MOTION by LABAR and seconded by FISH to approve Transfer Station Report for APRIL 2024. Carried 5-0

#151 MOTION by DUBAY and seconded by MCCAL to approve the Food Panty Report for APRIL 2024. Carried 5-0

#152 MOTION by LABAR and seconded by FISH to approve Building & Codes Report for APRIL 2024. Carried 5-0

#153 MOTION by DUBAY and seconded by FISH to approve Minerva Volunteer Fire & Rescue Report for APRIL 2024. Carried 5-0

**Public Comment #2:**

Jack D. – Asked about a cell tower and when it would be installed, commented on permit issued on hot water heater.

Teresa B. S. – Attended the Elderwood Nursing Advocacy Meeting, they are starting to accepting residents, hopeful for a VAP Grant, and asking people to reach out to the governor, commissioner.

**Councilman Comments:**

DUBAY – Requested information on the digital road work sign at the plow turnaround in 28N. and how we were doing on the milfoil at the lake for this year.

MCCALL – checked skating rink and warming hut, requested clean up and repairs to new fence, finishing retaining wall, cement board between buildings, block areas to make it safer.

#154 MOTION by MCCALL seconded by DUBAY to adjourn meeting at 7:34 PM. Carried 5-0

Theresa Fish  
Town Clerk