

**Town of Minerva  
Town Board Meeting  
April 18, 2024**

The Semi-monthly meeting of the Minerva Town Board held on Thursday, April 18, 2024 was called to order at 7:00 PM.

Pledge of Allegiance

~Upon Roll Call~

Stephen McNally – Supervisor - Present

Douglas McCall – Councilman - Present

Keith Dubay – Councilman – Excused

David LaBar – Councilman – Present

Scott Fish – Councilman – Present

#116 MOTION by LABAR and seconded by MCCALL to approve March 21<sup>st</sup>, 2024  
Town Board Minutes. Carried 4-0

Public in attendance: Ed & Joy Healy, Teresa Brannon Strohmeier

Public Comment: None

Correspondence: Received a complaint from Brad McNally about unpleasant findings at  
the Transfer Station.

Financial Reports:

#117 MOTION by MCCALL and seconded by FISH to approve Audit of Vouchers  
MARCH 2024. Carried 4-0

#118 MOTION by MCCALL and seconded by LABAR to approve Operating  
Statements for MARCH 2024. Carried 4-0

#119 MOTION by LABAR and seconded by FISH to approve Cash Report Statement  
for MARCH 2024. Carried 4-0

New Business:

Reviewed quotes on a counter door for the Stand at the beach, no action taken.

#120 MOTION by LABAR and seconded by FISH to approve RESOLUTION to set  
Authorize Budget Amendment, to cover Engineered Septic at the new warming hut, that  
was not completed in 2023, in the amount of \$15,519.45 from ARAP Fund General Fund  
Balance to Public Access General Fund C/E 14804.01

Vote was carried out by Roll Call.

Aye – McNally, McCall, LaBar, Fish; Nay – none Carried 4-0

#121 MOTION by MCCALL and seconded by LABAR to approve RESOLUTION to  
approve Adirondack Lakes Center for the Arts in the Park to present Shakespeare's  
Hamlet for the fee of \$600.00 to be paid from ROOST economic development account  
#69894.18. Carried 4-0

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#122 MOTION by MCCALL and seconded by FISH to approve RESOLUTION to hire Keith Iversen as a bus driver for the youth commission at \$49.92 per trip. Carried 4-0

McNally Requested an Executive session to discuss personnel.

#123 MOTION by FISH and seconded by LABAR to enter an executive session at 7:12 p.m. Carried 4-0

#124 MOTION by LABAR and seconded by FISH to exit executive session at 7:50 p.m. Carried 4-0

#125 MOTION by MCCALL and seconded by FISH to approve RESOLUTION to hire the initial staff for the Minerva Youth Program, Beach and Campgrounds: Director; Ashley Graves, Health Director; Teresa Brannon Strohmeyer, Water Safety Instructor; Darien Feiden & Bonnie McNally(part-time), Assistant Director; Michael Corey, Bus Driver; Keith Iversen, Head Lifeguard; Nicole Williams, Night Watchman; decision is on hold until next meeting at the rates previously approved in Resolution #95 - 2024. Carried 4-0

Supervisor's Report:

- \$3,000.00 grant submitted for sports equipment
- \$10,000.00 grant submitted for electric hand tools; chainsaw, weed whackers, etc.
- Cell Tower; finished another application for APA.
- Cleaning up and getting ready for the summer, but snow has delayed cleaning up campsites

#99 MOTION by LABAR and seconded by DUBAY to approve RESOLUTION to approve Youth Commission Funds to pay for 50% of the Students' tickets for the next planned trip planned for the Sky Zone from account #73104.01. Carried 4-0

Highway Superintendent:

- We may go over on budget for salt, may need to order more due to the all the freezing rain and the latest storms.
- Sweeping roads; 14<sup>th</sup> Rd, Longs Hill Rd, O'Neil Rd, Minerva Lake Rd, Beach Rd, and beach parking lot and hauled it away.
- John Brannon Rd culverts being replaced its our CHIPS project this year, spoke with Peckham's and County to get a top coat on that, \$39K to have it ground.
- Until the budget it passed, have no idea what we will be getting from CHIPS.
- Raking & filling roads that didn't hold up during the winter.
- Austin will be perusing a new career, no date yet. Would like to hold off on hiring and work with a smaller crew for the summer.

Department Reports:

#126 MOTION by MCCALL and seconded by LABAR to approve the Town Clerk Report for MARCH 2024. Carried 4-0

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#127 MOTION by LABAR and seconded by FISH to approve Transfer Station Report for MARCH 2024. Carried 4-0

#128 MOTION by MCCALL and seconded by FISH to approve the Food Panty Report for MARCH 2024. Carried 4-0

#129 MOTION by FISH and seconded by LABAR to approve Building & Codes Report for MARCH 2024. Carried 4-0

#130 MOTION by MCCALL and seconded by FISH to approve Minerva Volunteer Fire & Rescue Report for MARCH 2024. Carried 4-0

**Public Comment #2:**

Teresa B. S. – Update that Johnsburg EMS voted on new members; Alice Halloran and myself, and another man (name unmentioned) who is very well educated. Expressed concern that if the nursing home closes and school merges, and the town being stuck with an empty building and being a burden.

**Councilman Comments:**

MCCALL – Asked for the date Minerva Clean-up Day – Saturday, April 27, 2024.

MCNALLY – Youth Commission is doing great with the new members.

#131 MOTION by LABAR seconded by FISH to adjourn meeting at 7:58 PM. Carried 4-0

Theresa Fish  
Town Clerk