

# Town of Minerva Town Board Meeting

April 4, 2024

The Semi-monthly meeting of the Minerva Town Board held on Thursday, April 4, 2024 was called to order at 7:00 PM.

Pledge of Allegiance

~Upon Roll Call~

Stephen McNally – Supervisor - Present  
Douglas McCall – Councilman - Excused  
Keith Dubay – Councilman – Present  
David LaBar – Councilman – Present  
Scott Fish – Councilman – Excused

Public in attendance: Claire Fish, Teresa Brannon Strohmeier

Public Comment #1: none

#106 MOTION by MCCALL and seconded by DUBAY to approve March 21, 2024 Town Board Meeting Minutes. Carried 3-0

Correspondence:

Letter receive from Frontier Communications regarding emergency contact numbers.

New Business:

#107 MOTION by MCNALLY and seconded by UNANIMOUSLY to approve RESOLUTION in recognition of the Minerva Youth Programs 75<sup>th</sup> Anniversary. Carried 3-0

#108 MOTION by MCNALLY and seconded by UNANIMOUSLY to approve RESOLUTION in recognition of the Emergency Preparedness Committees 25<sup>th</sup> Anniversary. Carried 3-0

Supervisor McNally requested an Executive Session to discuss concession stand applicants.

#109 MOTION by DUBAY and seconded by LABAR to enter executive session at 7:03 pm. Carried 3-0

#110 MOTION by DUBAY and seconded by LABAR to exit executive session at 7:07 pm. Carried 3-0

#111 MOTION by DUBAY and seconded by LABAR to approve RESOLUTION to award Concession Stand Operator to Kimberly Smith for the 2024 summer season.  
Vote was carried out by Roll Call.  
Aye – McNally, Dubay, LaBar; Nay – none Carried 3-0

#112 MOTION by DUBAY and seconded by LABAR to approve RESOLUTION to approve a pre-pay to Hotel Saranac for the Adirondack Planning Forum Conference registration for Colin Mangan in the amount of \$99.38 from account #36204.01 and an additional \$.50 for the previous 5 registrants who paid \$99.28 instead of \$99.38 each from account #80204.01  
Vote was carried out by Roll Call.  
Aye – McNally, Dubay, LaBar; Nay – none Carried 3-0

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#113 MOTION by DUBAY and seconded by LABAR to approve RESOLUTION to approve a pre-pay to Northern New York Water Works Conference registration on April 17<sup>th</sup> in Potsdam, NY, for Water Superintendent Jonathan Fish and Deputy Water Superintendent Thomas Savarie in the amount of \$120 from account #83104.08.

Vote was carried out by Roll Call.

Aye – McNally, Dubai, LaBar; Nay – none

Carried 3-0

#114 MOTION by LABAR and seconded by DUBAY to approve RESOLUTION to approve a pre-pay to the Johnsbury Youth Sports Committee for up to 20 Minerva registrants to T-ball, Baseball & Softball in the amount of \$40.00 per child from account #73104.01.

Vote was carried out by Roll Call.

Aye – McNally, Dubai, LaBar; Nay – none

Carried 3-0

#114 MOTION by DUBAY and seconded by LABAR to approve RESOLUTION to approve a pre-pay to the United States Postal Service for a bulk mailing for the Minerva Backpack Program, not to exceed \$200.00, from account #69890.18.

Vote was carried out by Roll Call.

Aye – McNally, Dubai, LaBar; Nay – none

Carried 3-0

Supervisor’s Report: none

Highway Superintendent’s Report: excused

Public Comment #2: none

Councilman comments: none

Dubay – Requested to be excused from the next meeting, will be out of town.

#115 MOTION by DUBAY seconded by LABAR to adjourn meeting at 7:10 pm.

Carried 3-0

Theresa Fish

Town Clerk