

Town of Minerva
Town Board Meeting
February 1, 2024

The Semi-monthly meeting of the Minerva Town Board held on Thursday, February 1, 2024 was called to order at 7:00 PM.

Pledge of Allegiance

~Upon Roll Call~

Stephen McNally – Supervisor - Present

Douglas McCall – Councilman - Present

Keith Dubay – Councilman – Present

David LaBar – Councilman – Present

Scott Fish – Councilman – Excused

Public in attendance: R. Kohrman, T. Brannon-Strohmeyer

Public Comment #1: none

#58 MOTION by MCCALL and seconded by DUBAY to approve January 18, 2024 Town Board Meeting Minutes. Carried 4-0

Correspondence:

A petition from Robert Kohrman to the Town Board to NOT Remove the Streetlight on Plumley Way was signed by Residents of Plumley Way.

New Business:

#59 MOTION by MCCALL and seconded by DUBAY to approve RESOLUTION to authorize Pre-payment to Orrick, Herrington & Sutcliff for Professional services relating to the EFC Funding Note on the Water Project to be paid in the amount of \$3,630.00 from the New Water Fund Project Fund. Carried 4-0

#60 MOTION by DUBAY and seconded by MCCALL to approve RESOLUTION to appoint Jessica McNally as a community member at-large of the Minerva Youth Commission. Carried 4-0

#61 MOTION by DUBAY and seconded by LABAR to approve RESOLUTION to approve the appointments of Youth Commission Officers; Jessica West as Chair, Nellie Halloran as Alternate Chair, and Katherine Smith as Secretary. Carried 4-0

#62 MOTION by LABAR and seconded by MCCALL to approve RESOLUTION to set 2024 Campground rates, with no changes from 2023. Carried 4-0

#63 MOTION by LABAR and seconded by DUBAY to approve RESOLUTION to set 2024 Facility Use Fees, with a change in the Non-Resident fee from \$300.00 to \$400.00 for the use of “Skate” Pavilion. Carried 4-0

Supervisor’s Report:

- Working on a Pro housing plan
- Requested rubber mats for the warming hut to protect the floor when skates are on.
- Parks truck is still having problems
- Requested if highway can assist in cleaning out lower parking lot when needed
- Inquired on designs for a Pavilion sign.

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Highway Superintendent's Report:

- Applied for CHIPS refunding.
- Chasing snow storms
- Maintenance on trucks
- Culvert on Hewitt Lake Road
- Road work.
- Requested safety officer to get the guys up to date; CPR, First Aid, etc.
- Put out a request for Beaver trappers. Response shows they are very expensive. Got one individual who is willing to do it for the cost of gas/transportation.

McNally Request an Executive Session for Labor.

#65 MOTION by DUBAY and seconded by LABAR to enter Executive Session at 7:29pm. Carried 4-0

#66 MOTION by DUBAY and seconded by MCCALL to exit Executive Session at 7:46pm. Carried 4-0

Public Comment #2:

T Brannon-Strohmeyer - request a wording change on the Resolution for Facility Use Fees, change noted.

Councilman comments: none

Dubay – Can we ask the County patch pot holes. Brought up controller for Kubota sander that is being requested by Kohrman and whether it is worth it. Not at this time.

LABAR – Presented new C&D rates for the transfer station with new rules to implement. Discussion followed.

#67 MOTION by DUBAY seconded by LABAR to adjourn meeting at 8:20 pm. Carried 4-0

Theresa Fish

Town Clerk