

Town of Minerva
Town Board Meeting
December 21st, 2023

Pledge of Allegiance
~Upon Roll Call~

Stephen McNally – Supervisor - Present
Douglas McCall – Councilman - Present
Keith Dubay – Councilman – Present
David LaBar – Councilman – Present
Scott Fish – Councilman – Present
Jonathan Fish - Highway Superintendent - Present

Public in attendance: T. Strohmeyer
Public Comment #1: none

#308 MOTION by DUBAY and seconded by MCCALL to approve December 7, 2023
Town Board Meeting Minutes. Carried 5-0

Correspondence: none

Financial Reports:

#309 MOTION by MCCALL and seconded by LABAR to approve Audit of Vouchers
NOVEMBER 2023. Carried 5-0

#310 MOTION by DUBAY and seconded by MCCALL to approve Operating Statements
for NOVEMBER 2023. Carried 5-0

#311 MOTION by MCCALL and seconded by DUBAY to approve Cash Report
Statement for NOVEMBER 2023. Carried 5-0

New Business:

#312 MOTION by DUBAY and seconded by LABAR to approve RESOLUTION to
schedule the 2024 Organizational Town Board Meeting. Carried 5-0

#313 MOTION by MCCALL and seconded by DUBAY to approve RESOLUTION to
assign authorized signer on Grant application. Carried 5-0

#314 MOTION by LABAR and seconded by FISH to approve RESOLUTION to approve
invoice from AMP Electric for old warming hut electrical work.
Vote was carried out by Roll Call.
Aye – McNally, McCall, Dubay, LaBar, Fish; Nay – none Carried 5-0

#315 MOTION by MCNALLY and seconded by DUBAY to approve RESOLUTION to
approve invoice from AMP Electric for new warming hut electrical work.
Vote was carried out by Roll Call.
Aye – McNally, McCall, Dubay, LaBar, Fish; Nay – none Carried 5-0

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#316 MOTION by FISH and seconded by LABAR to approve RESOLUTION to approve invoice from AMP Electric for new warming hut electrical work.
Vote was carried out by Roll Call.
Aye – McNally, McCall, Dubai, LaBar, Fish; Nay – none Carried 5-0

#317 MOTION by DUBAY and seconded by LABAR to approve RESOLUTION to authorize pre-payment to Orrick for professional services on BAN for water project.
Vote was carried out by Roll Call.
Aye – McNally, McCall, Dubai, LaBar, Fish; Nay – none Carried 5-0

Highway Superintendent Report:

- Battling flood conditions, everything is currently passable, 10 loads of stone on White Birch, culvert repaired on McKee Rd, Gouchie Rd did well this time.
- Bennett Rd & Deer Creek Crossing culverts are out, but can't get to it right now, Wilson Rd culvert needs repair, but its frozen, some may have to wait until spring.
- The guys are using up vacation time, 2 guys on tomorrow, will be short-hauling from Peckam's to the yard, so when we can get to repairs we can haul from the yard.

Supervisor's Report:

- Requested an executive session to discuss personnel.

#318 MOTION by MCCALL and seconded by LABAR to enter executive session at 7:07pm. Carried 5-0

#319 MOTION by DUBAY and seconded by FISH to exit executive session at 7:18 pm. Carried 5-0

Jon Fish excused at 7:18pm

#320 MOTION by DUBAY and seconded by FISH to approve RESOLUTION to move one full-time Parks & Recs Laborer to part-time/up to 29 hrs. per week, effective December 31, 2023.
Vote was carried out by Roll Call.
Aye – McNally, McCall, Dubai, LaBar, Fish; Nay – none Carried 5-0

- Discussed Minerva Day falling on June 29th this coming year, and suggested changing the date to the Saturday after the 4th of July.

#321 MOTION by MCCALL and seconded by DUBAY to approve RESOLUTION to set the date for 2024 Minerva Day for Saturday, July 6th, 2024.
Vote was carried out by Roll Call.
Aye – McNally, McCall, Dubai, LaBar, Fish; Nay – none Carried 5-0

Department Reports:

#322 MOTION by MCCALL and seconded by DUBAY to approve the Town Clerk Report for NOVEMBER 2023. Carried 5-0

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#323 MOTION by MCCALL and seconded by LABAR to approve Transfer Station Report for NOVEMBER 2023. Carried 5-0

#324 MOTION by LABAR and seconded by DUBAY to approve the Food Panty Report for NOVEMBER 2023. Carried 5-0

#325 MOTION by MCCALL and seconded by LABAR to approve Minerva Volunteer Fire & Rescue NOVEMBER 2023. Carried 5-0

#326 MOTION by DUBAY and seconded by MCCALL to approve the Building and Code Enforcement Report for NOVEMBER 2023. Carried 5-0

Public Comment #2:

T. Strohmeyer – brought up the digital sign mentioned for Courtney Park, wanted the town to consider Zoning Laws when planning, tree looks very nice.

Councilman comments:

LABAR- inquired if the solitude Lake Management invoice was received. Natalie Loiselle used to sit on the board for Johnsbury EMS. We should look into finding a replacement for her, so there are 2 Minerva Representatives.

DUBAY- wants to review Johnsbury EMS Reports and Contract for amount of Minerva coverage vs amount paid.

#327 MOTION by DUBAY seconded by LABAR to adjourn meeting at 7:47 pm. Carried 5-0

Theresa Fish
Town Clerk