

**Town of Minerva**  
**Town Board Meeting**  
**November 16<sup>th</sup>, 2023**

Pledge of Allegiance  
~Upon Roll Call~

Stephen McNally – Supervisor - Present  
Douglas McCall – Councilman - Present  
Keith Dubay – Councilman – Present  
David LaBar – Councilman – Present  
Scott Fish – Councilman – Excused

Public in attendance: R. Deshetsky, T. Strohmeyer

Public Comment #1:

R. Deshetsky presented a thank you letter for past support to the Snow Travelers and their plans for the coming season. He hoped that the town would consider supporting them for another season. Desire to bring back the learn to ride program for the kids.

T. Strohmeyer & councilman LaBar pointed out errors on November 2, 2023 minutes.

Corrections were made to November 2, 2023 Town Board minutes.

#286 MOTION by DUBAY and seconded by MCCALL to approve *corrected* November 2, 2023 Town Board Meeting Minutes. Carried 4-0

Correspondence: none

Highway Superintendent Report:

- Paving is done on Donnelly, Hardscrabble, Fire Department, Town Shed and driveway approaches in the Water project areas, culvert on Ridge Rd, CR 29 services are done, 28N are still in process, hauled 30/40 ton, continued to help Kubricky, soil & water seeder being sent back. issues with 2 curb stops will be reviewed, no \$ change work orders, Villeneuve had issue with lawn, which are settled.

Financial Reports:

#287 MOTION by LABAR and seconded by DUBAY to approve Audit of Vouchers OCTOBER 2023. Carried 4-0

#288 MOTION by MCCALL and seconded by DUBAY to approve Operating Statements for OCTOBER 2023. Carried 4-0

#289 MOTION by MCCALL and seconded by LABAR to approve Cash Report Statement for OCTOBER 2023. Carried 4-0

New Business:

#290 MOTION by DUBAY and seconded by LABAR to approve RESOLUTION to pay health insurance buyout to Daniel Palmer from General Fund Medical. Carried 4-0

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#291 MOTION by MCCALL and seconded by LABAR to approve RESOLUTION to establish a new capital fund and bank accounts for EFC and BAN funds for the 2023 Water Project. Carried 4-0

#292 MOTION by MCNALLY and seconded by DUBAY to approve RESOLUTION to allocate \$4,000.00 to the Minerva Snow Travelers to assist in improving grooming equipment along with material and supplies, for better maintenance to the trails which enhances the trails for our citizens and visitors in our town. Carried 4-0

Supervisor's Report:

- Youth Commission met last night, new members asked for Money to do a Santa workshop gift exchange allowing kids to purchase gifts for their family members. YC will purchase gifts and "sell" and wrap them to students for \$1.
- AATV is having a winter vent in Lake George if any one wishes to attend.
- Parks Ford PU is not running and should be replaced, need to consider a replacement truck with a plow.

#293 MOTION by LABAR and seconded by DUBAY to approve RESOLUTION to approve funds to the Minerva Youth Commission for a Santa Workshop Gift Program. Carried 4-0

Department Reports:

#294 MOTION by MCCALL and seconded by DUBAY to approve the Town Clerk Report for OCTOBER 2023. Carried 4-0

#295 MOTION by MCCALL and seconded by LABAR to approve Transfer Station Report for OCTOBER 2023. Carried 4-0

#296 MOTION by LABAR and seconded by DUBAY to approve the Food Panty Report for OCTOBER 2023. Carried 4-0

#297 MOTION by MCCALL and seconded by LABAR to approve Minerva Volunteer Fire & Rescue OCTOBER 2023. Carried 4-0

#298 MOTION by DUBAY and seconded by MCCALL to approve the Building and Code Enforcement Report for OCTOBER 2023. Carried 4-0

#299 MOTION by DUBAY and seconded by LABAR to enter Executive Session at 7:40 pm to discuss Personnel. Carried 4-0

#300 MOTION by DUBAY and seconded by LABAR to enter Executive Session at 7:57 pm. Carried 4-0

Public Comment #2: none

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Councilman comments:

LaBar - Got a notice/report from APIPP (Adirondack Park Invasive Plant Program) that someone had paid them to do a survey on the lake. 40 small spots of milfoil were found. Will reach out to have harvesting scheduled.

Dubay – Questioned what is going on with the wood boilers, because Mr. Kohrman wanted to purchase antifreeze stating they were boiling over.

#301 MOTION by DUBAY seconded by LABAR to adjourn meeting at 8:05 pm.  
Carried 4-0

Theresa Fish  
Town Clerk