

**Town of Minerva**  
**Town Board Meeting**  
**November 2, 2023**

A Public Hearing on the Preliminary Budget was held November 2, 2023 at 6:30pm.

A copy of the preliminary budget was available by request at the Town Hall during regular business hours. Public notices were posted on the Town of Minerva website, Facebook page and the Town bulletin board.

Public in attendance;  
B. Dunbar arrived at 6:45pm  
T. Strohmeyer at 6:55pm

Comments;  
T. Strohmeyer – questioned why the cost for confidential secretary went down.

Public Hearing was closed by DUBAY and seconded by MCCALL, at 7:00pm.

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The Semi-monthly meeting of the Minerva Town Board held on Thursday, November 2, 2023 was called to order at 7:00 PM.

Pledge of Allegiance  
~Upon Roll Call~  
Stephen McNally – Supervisor - Present  
Douglas McCall – Councilman - Present  
Keith Dubay – Councilman – Present  
David LaBar – Councilman – Excused  
Scott Fish – Councilman – Present

Public in attendance: B. Dunbar, T. Strohmeyer

Public Comment #1:

- B. Dunbar – provided updates on the firehouse, roof, vapor barrier, desire to have repairs completed correctly to prevent future issues. Went with the higher insulation R-value, pavement in front of the firehouse looks good.

#279 MOTION by FISH and seconded by DUBAY to approve October 19, 2023 Town Board Meeting Minutes. Carried 4-0

#280 MOTION by MCCALL and seconded by FISH to approve October 26, 2023 Special Board Meeting Minutes. Carried 4-0

Correspondence: None

New Business:

#281 MOTION by DUBAY and seconded by FISH to approve RESOLUTION to approve and pre-pay Robert Alger for shingling on the new warming hut. Carried 4-0

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#282 MOTION by DUBAY and seconded by LABAR to approve RESOLUTION to authorize \$15K payment and pre-pay to MVFR from their 2023 Contract. Carried 4-0

#283 MOTION by DUBAY and seconded by FISH to approve RESOLUTION to amend resolution #44 – Facility use fees for all town facilities; the rate for residents & non-profits to use town facilities will be no charge and requires a deposit for all residents, non-residents and non-profits organizations. Carried 4-0

#284 MOTION by DUBAY and seconded by MCCALL to approve resolution to adopt the 2024 Preliminary Budget. Carried 4-0

Old Business: None

Supervisor’s Report: None

Highway Superintendent’s Report: None

Public Comment #2:

B. Dunbar – Mt Petroleum provided insight on the best location for fuel tanks at the Firehouse for furnace & Generator.

T. Strohmeyer – Asked if the special board meeting was posted.

T. Fish – relayed a request from Joyce Tuffey, for a drop box to be placed outside of the Town hall for public use to drop off borrowed keys, etc.

Councilman comments: none

#285 MOTION by FISH seconded by MCCALL to adjourn meeting at 7:31 pm. Carried 4-0

Theresa Fish  
Town Clerk