

Town of Minerva
Town Board Meeting
September 21, 2023

The Semi-monthly meeting of the Minerva Town Board held on Thursday, September 21, 2023 was called to order at 7:00 PM.

Pledge of Allegiance

~Upon Roll Call~

Stephen McNally – Supervisor - Present

Douglas McCall – Councilman - Excused

Keith Dubay – Councilman – Present

David LaBar – Councilman – Present

Scott Fish – Councilman – Present

Public in attendance: Teresa B. Strohmeyer

Public Comment #1:

T. Strohmeyer – Thanked the board for Irish Day.

#235 MOTION by LABAR and seconded by DUBAY to approve September 7, 2023
Town Board Meeting Minutes. Carried 4-0

Correspondence:

Letter from Michael Corey regarding the sign on County Rte. 29.

Email from Judy Havill regarding the image of the Town/sign on Cty. Rte. 29

Financial Reports:

#236 MOTION by LABAR and seconded by FISH to approve Supervisor Cash Report
for AUGUST 2023. Carried 4-0

#237 MOTION by DUBAY and seconded by LABAR to approve Audit of Vouchers
AUGUST 2023. Carried 4-0

#238 MOTION by DUBAY and seconded by FISH to approve Operating Statements
for AUGUST 2023. Carried 4-0

New Business:

#239 MOTION by LABAR and seconded by FISH to approve RESOLUTION to
authorize budget line transfers. Carried 4-0

#240 MOTION by FISH and seconded by DUBAY to approve RESOLUTION to
authorize budget amendment of \$4,550.46 from General Fund Balance to Buildings
C/E Acct #16204.01 in regards to light bulb grant from NYSERDA. Carried 4-0

#241 MOTION by FISH and seconded by LABAR to approve RESOLUTION to
authorize and Pre-Pay DJ for Minerva Youth Commission Halloween Party.
Carried 4-0

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#242 MOTION by DUBAY and seconded by LABAR to approve RESOLUTION to Authorize and Pre-pay Minerva Volunteer Fire & Rescue \$25,000.00 from Acct # 34104.06 for Buildings maintenance and Improvements. Carried 4-0

#243 MOTION by LABAR and seconded by DUBAY to approve RESOLUTION to authorize and pre-pay MLD concrete LLC \$1,800.00 for change in work order on warming hut. Carried 3-1

#244 MOTION by LABAR and seconded by DUBAY to approve RESOLUTION to set dates for Budget Workshops, October 3rd & 4th. Carried 4-0

Supervisor's Report: none

Highway Superintendent's Report:

- Work for Kabricki to save tax payer money.
- Finished everything that we could do at the warming hut
- Answered some complaints; a little ditching, awn work on John Brannon from washouts.
- Tucker got 2015 truck back on road and it is running great.
- Returned laptop for a \$4,200.00 refund should be coming.
- Request to move Thomas Savarie from MEO to HEO status.

#245 MOTION by LABAR and seconded by DUBAY to approve RESOLUTION to Move Thomas Savarie from MEO to HEO status. Carried 4-0

Department Reports:

#246 MOTION by DUBAY and seconded by LABAR to approve Town Clerk Report for AUGUST 2023. Carried 4-0

#247 MOTION by DUBAY and seconded by FISH to approve Water Collection Report for AUGUST 2023. Carried 4-0

#248 MOTION by DUBAY and seconded by FISH to approve the Transfer Station Report for AUGUST 2023. Carried 4-0

#249 MOTION by DUBAY and seconded by FISH to approve the Food Pantry Report for AUGUST 2023. Carried 4-0

#250 MOTION by DUBAY and seconded by FISH to approve the Building & Codes Report AUGUST 2023. Carried 4-0

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#251 MOTION by DUBAY and seconded by LABAR to approve the Minerva Volunteer Fire & Rescue Report for AUGUST 2023. Carried 4-0

Public Comment #2: none

Councilman comments:

#252 MOTION by DUBAY and seconded by LABAR enter executive session at 7:31 pm. Carried 4-0

#253 MOTION by DUBAY and seconded by LABAR to leave executive session at 7:57 pm. Carried 4-0

#254 MOTION by LABAR seconded by FISH to adjourn meeting at 7:58 pm. Carried 4-0

Theresa Fish
Town Clerk