

Town of Minerva
Town Board Meeting

August 17, 2023

The Semi-monthly meeting of the Minerva Town Board held on Thursday, August 17, 2023 was called to order at 7:00 PM.

Pledge of Allegiance

~Upon Roll Call~

Stephen McNally – Supervisor - Present

Douglas McCall – Councilman - Present

Keith Dubay – Councilman – Present

David LaBar – Councilman – Present

Scott Fish – Councilman – Present

Public in attendance: Carol Anderson

Public Comment #1: none

#209 MOTION by LABAR and seconded by DUBAY to approve August 3, 2023 Town Board Meeting Minutes. Carried 5-0

Correspondence:

Letter from Amanda Hayes requesting to water bill on new property to be waived from prior to her purchase.

#210 MOTION by MCCALL and seconded by LABAR to approve RESOLUTION to waive water bill from 2022 usage on property purchased on at the end of December 2022 in the amount due \$341.00 including penalties.

Vote was carried out by Roll Call.

Aye – McNally, McCall, Dubay, LaBar, Fish; Nay – none Carried 5-0

Letter from Laura Braley requesting a refund on cancelled Campground Reservation, due to a change in work scheduling.

#210 MOTION by DUBAY and seconded by FISH to approve RESOLUTION to refund paid amount of \$85 minus processing fees for cancelled Campground reservation on August 21st, 2023.

Vote was carried out by Roll Call.

Aye – McNally, McCall, Dubay, LaBar, Fish; Nay – none Carried 5-0

Financial Reports:

#212 MOTION by LABAR and seconded by DUBAY to approve Supervisor Cash Report for JULY 2023. Carried 5-0

#213 MOTION by MCCALL and seconded by FISH to approve Audit of Vouchers JULY 2023. Carried 5-0

#214 MOTION by MCCALL and seconded by LABAR to approve Operating Statements for JULY 2023. Carried 5-0

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New Business:

#215 MOTION by MCCALL and seconded by FISH to approve RESOLUTION to provide a refund for \$44 paid to the Minerva Youth Program to Kora Dake #2350.01
Vote was carried out by Roll Call.

Aye – McNally, McCall, Dubai, LaBar, Fish; Nay – none Carried 5-0

#216 MOTION by LABAR and seconded by DUBAY to approve RESOLUTION appoint Mark Hatton as a lifeguards to the beach.
Vote was carried out by Roll Call.

Aye – McNally, McCall, Dubai, LaBar, Fish; Nay – none Carried 5-0

Supervisor's Report:

- Cell tower on water property for \$14k/year
- James Bullock from Essex County IT, passed away in an accident. He will be missed.
- Youth program has completed the season.
- The Band was good last night.

#217 MOTION by DUBAY and seconded by LABAR to approve RESOLUTION to authorize a contract with Verizon Wireless for a cell tower on Church Road.
Vote was carried out by Roll Call.

Aye – McNally, McCall, Dubai, LaBar, Fish; Nay – none Carried 5-0

Highway Superintendent's Report:

- Need to establish a rate for the taps that are being installed within the water project.
- Made deal to haul sand from Peckham's for Kubricky
- Getting last load of sand Mon./Tues.
- Ditching and culvert cleanout to remove debris from washout and prevent further issue, ditching on ridge rd.
- Next up is brush cutting/

#218 MOTION by DUBAY and seconded by FISH to approve RESOLUTION to establish a rate for pre-approved new water taps installed within the 2023 water project improvements area.

Aye – McNally, McCall, Dubai, LaBar, Fish; Nay – none Carried 5-0

#219 MOTION by DUBAY and seconded by MCCALL to approve RESOLUTION to accept final bid on Auction International for 2011 International Workstar Dump Truck at a minimum of \$9,600.00.

Aye – McNally, McCall, Dubai, LaBar, Fish; Nay – none Carried 5-0

Department Reports:

#220 MOTION by MCCALL and seconded by LABAR to approve Town Clerk Report for JULY 2023. Carried 5-0

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#221 MOTION by FISH and seconded by DUBAY to approve Water Collection Report for JULY 2023. Carried 5-0

#222 MOTION by LABAR and seconded by FISH to approve the Transfer Station Report for JULY 2023. Carried 5-0

#223 MOTION by DUBAY and seconded by MCCALL to approve the Food Pantry Report for JULY 2023. Carried 5-0

#224 MOTION by LABAR and seconded by DUBAY to approve the Building & Codes Report JULY 2023. Carried 5-0

#225 MOTION by MCCALL and seconded by DUBAY to approve the Minerva Volunteer Fire & Rescue Report for JULY 2023. Carried 5-0

Public Comment #2: none

Councilman comments:

MCCALL- requested Jon Fish to look in to prices for the sidewalk repairs on county rte. 29 between Dunbar's & Loiselle's. We have the Santanoni Bike ride coming up with the Youth Commission, Fright Fest Trip and Halloween Party. Looking for volunteers and people to help with the committee.

#226 MOTION by DUBAY seconded by FISH to adjourn meeting at 7:37 pm. Carried 5-0

Theresa Fish
Town Clerk