

**Town of Minerva**  
**Town Board Meeting**

**August 3, 2023**

The Semi-monthly meeting of the Minerva Town Board held on Thursday, August 3, 2023 was called to order at 7:00 PM.

Pledge of Allegiance

~Upon Roll Call~

Stephen McNally – Supervisor - Present

Douglas McCall – Councilman - Present

Keith Dubay – Councilman – Present

David LaBar – Councilman – Present

Scott Fish – Councilman – Present

Public in attendance:

Teresa Brannon-Strohmeyer

Public Comment #1: None

# 197 MOTION by DUBAY and seconded by FISH to approve JUNE 22, 2023  
Town Board Meeting Minutes. Carried 5-0

Correspondence:

- Letter from Association of Towns regarding update in dues for 2024.
- Email from Adirondack Park Local Government Review Board asking the town to consider financial support in 2024.

New Business:

# 198 MOTION by FISH and seconded by DUBAY to approve RESOLUTION to allocate money for Irish Day celebration September 9, 2023.

Vote was carried out via Roll Call;

Aye – McNally, McCall, Dubay, LaBar, Fish. Nay – none Carried 5-0

# 199 MOTION by MCCALL and seconded by DUBAY to approve RESOLUTION authorizing the issuance of the application for the certificate of the state comptroller to approve the original issuance of obligations of the towns water district improvement project.

Vote was carried out via Roll Call;

Aye – McNally, McCall, Dubay, LaBar, Fish. Nay – none Carried 5-0

# 200 MOTION by MCCALL and seconded by LABAR to approve RESOLUTION to donate funds to the Minerva Historical Society for mowing of the federal flats cemetery.

Vote was carried out via Roll Call;

Aye – McNally, McCall, Dubay, LaBar, Fish. Nay – none Carried 5-0

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# 201 MOTION by DUBAY and seconded by LABAR to approve RESOLUTION to authorize budget amendment of \$17,184.41 from ARPA to account #14804.01 for the Engineered Septic System for the New Warming Hut.

Vote was carried out via Roll Call;

Aye – McNally, McCall, Dubai, LaBar, Fish. Nay – none Carried 5-0

# 202 MOTION by MCCALL and seconded by FISH to approve RESOLUTION to authorize budget amendment of \$15,000.00 from Water Fund Balance to account #83402.08 for the 2023 Water Project.

Vote was carried out via Roll Call;

Aye – McNally, McCall, Dubai, LaBar, Fish. Nay – none Carried 5-0

# 203 MOTION by DUBAY and seconded by LABAR to approve RESOLUTION to authorize budget amendment of \$35,000.00 from Roost to account #71802.05 for the New Warming Hut.

Vote was carried out via Roll Call;

Aye – McNally, McCall, Dubai, LaBar, Fish. Nay – none Carried 5-0

# 204 MOTION by MCCALL and seconded by FISH to approve RESOLUTION to authorize budget line transfer of \$13,000.00 from Playgrounds/Recreation EQ account# 71402.05 to Special Rec. Facilities CE account #74804.05.

Vote was carried out via Roll Call;

Aye – McNally, McCall, Dubai, LaBar, Fish. Nay – none Carried 5-0

# 205 MOTION by MCCALL and seconded by LABAR to approve RESOLUTION to authorize payment for electrical service and installation work to Brett Darrow / AMP Electric and approve as a Pre-Pay for \$5,777.64 from account #74802.05.

Vote was carried out via Roll Call;

Aye – McNally, McCall, Dubai, LaBar, Fish. Nay – none Carried 5-0

Old Business:

4 bids were received in response to the Notice for construction bid on the warming hut.

Town Clerk, Theresa Fish, opened and read aloud bid, as follows;

Bid from Flugmacher Construction for \$23,500.00.

Bid from K.W. Construction \$23,400.00.

Bid from Piper Contracting for \$29,500.00.

Bid from Gary Gray, Custom Carpentry for \$10,000.00

Discussion to accept Bid of \$10,000.00 from Gary Gray for \$10,000.00.

#206 MOTION by DUBAY and seconded by LABAR to accept the bid of \$10,000.00 from Gary Gray of Custom Carpentry for the Construction of the New Warming hut to be paid from acct#.

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Supervisor Report:

- Courtney Park Bridge needs to be replaced.
- Highway Contract negotiations need to be scheduled.

Highway Superintendent's Report: Absent

Via Stephen McNally – the truck is not on auction international yet, waiting on the lien release form the bank.

Public Comment #2:

Teresa Brannon-Strohmeyer – Made a request to move the book bench in the community center somewhere else, so resources are not all in one place; park, Sullivan's or beach.

Councilman comments:

LABAR – Plant survey of the lake was completed on Monday, will be receiving a full report soon. There was lots of vegetation in the lake this year, but it is not milfoil.

MCCALL – Requested a decent flagpole at Minerva Lake. The sidewalk from Dunbar's to Loiselle's need repair.

#207 MOTION by MCCALL and seconded by FISH to approve RESOLUTION to the purchase a flagpole for Minerva Lake/Donnelly Beach not to exceed \$4,500.00. Vote was carried out via Roll Call.

Aye – McNally, McCall, Fish, Dubay, LaBar. Nay – none Carried 5-0

#208 MOTION by DUBAY seconded by MCCALL to Adjourn Meeting at 7:30 pm. Carried 5-0

Theresa Fish  
Town Clerk