

Town of Minerva
Town Board Meeting

June 22nd, 2023

The Semi-monthly meeting of the Minerva Town Board held on Thursday, June 22nd, 2023 was called to order at 7:00 PM.

Pledge of Allegiance

~Upon Roll Call~

Stephen McNally – Supervisor - Present

Douglas McCall – Councilman - Present

Keith Dubay – Councilman – Present

David LaBar – Councilman – Present

Scott Fish – Councilman – Present

Public in attendance:

Jack Demers

Public Comment #1:

#157 MOTION by MCCALL and seconded by DUBAY to approve June 1, 2023
Town Board Meeting Minutes. Carried 5-0

Correspondence:

Letter from Vince Pitts requesting water to be service for 1637 County Route 29.

Financial Reports:

#158 MOTION by MCCALL and seconded by DUBAY to approve Audit of
Vouchers MAY 2023. Carried 5-0

#159 MOTION by LABAR and seconded by FISH to approve Operating
Statements for MAY 2023. Carried 5-0

#160 MOTION by MCCALL and seconded by LABAR to approve Cash Report
Statement for MAY 2023. Carried 5-0

New Business:

#161 MOTION by DUBAY and seconded by FISH to approve RESOLUTION
Authorize awarding the bid of the water system upgrades to Kubricky
Construction Corporation for the base amount of \$1,984,550.00 and Alt A bid
amount of \$178,900.00.

Vote was carried out by Roll Call.

Aye – McNally, McCall, Dubay, LaBar, Fish; Nay – none Carried 5-0

#162 MOTION by FISH and seconded by MCCALL to approve RESOLUTION
Updating Building Code Fees.

Vote was carried out by Roll Call.

Aye – McNally, McCall, Dubay, LaBar, Fish; Nay – none Carried 5-0

Town of Minerva

Town Board Meeting

June 22nd, 2023

#163 MOTION by DUBAY and seconded by LABAR to approve RESOLUTION to appoint additional Lifeguards for Donnelly Beach.

McNally abstained from vote, stating that Bonnie McNally is his wife.

Vote was carried out by Roll Call.

Aye – McCall, Dubai, LaBar, Fish; Nay – none Carried 4-0

#164 MOTION by MCCALL and seconded by UNANIMOUSLY to approve RESOLUTION to updating Building Code Fees.

Vote was carried out by Roll Call.

Aye – McNally, McCall, Dubai, LaBar, Fish; Nay – none Carried 5-0

Supervisor's Report:

- Mindy Piper has North Creek Chamber of Commerce has been working on a Kiosk for north creek and surrounding areas, and is hoping that we can donate toward this project, as it would help our local businesses.
- Reconsider possibility of putting an electronic sign at Courtney Park.

#165 MOTION by MCCALL and seconded by LABAR to approve RESOLUTION to donate \$2,500.00 to the North Creek Chamber of Commerce towards their Electronic Kiosk Project.

Vote was carried out by Roll Call.

Aye – McNally, McCall, Dubai, LaBar, Fish; Nay – none Carried 5-0

#166 MOTION by DUBAY and seconded by FISH to enter Executive Session requested by Stephen McNally to discuss Personnel and Criminal Activity.

Carried 5-0

#167 MOTION by MCCALL and seconded by DUBAY to exit Executive Session.

Carried 5-0

Highway Superintendent's Report: Absent

Department Reports:

#168 MOTION by MCCALL and seconded by LABAR to approve Town Clerk Report for MAY 2023. Carried 5-0

#169 MOTION by MCCALL and seconded by FISH to approve the Transfer Station Report for MAY 2023. Carried 5-0

#170 MOTION by MCCALL and seconded by DUBAY to approve the Food Pantry Report for MAY 2023. Carried 5-0

#171 MOTION by FISH and seconded by LABAR to approve the Minerva Volunteer Fire & Rescue Report for MARCH 2023. Carried 5-0

Public Comment #2:

Town of Minerva
Town Board Meeting
June 22nd, 2023

Councilman comments:

FISH – brought up some issues with a contractor who does not live in town that dumps garbage and C&D at our transfer station. Then degrades the transfer station staff and/or refuses or argues about paying the C&D fees. When C&D is brought in by a contractor, they should have an open building permit to allow them to dump and pay the appropriate fees.

LABAR – discussed the need to get milfoil picked, negotiating with Dom. To get him there as soon as possible, going in rounds to get on his schedule. Milfoil harvesting is essential to keep milfoil under control.

MCCALL – Went over the quotes received for Town Hall and Transfer Station roof replacements. There is a section of sidewalk between Dunbar’s and Royer-Loiselle’s that is in need of repair.

#172 MOTION by DUBAY and seconded by FISH to approve RESOLUTION for Roof replacement on The Town Hall and Transfer Station buildings, for \$6,000.00 in labor to Alger Roofing and \$9,916.73 in material from Curtis Lumber Company from Building Account.

Vote was carried out by Roll Call.

Aye – McNally, McCall, Dubay, LaBar, Fish; Nay – none

Carried 5-0

#173 MOTION by DUBAY seconded by LABAR to adjourn meeting at 7:47 pm.

Carried 5-0

Theresa Fish

Town Clerk