

# Town of Minerva

## Town Board Meeting

April 20<sup>th</sup>, 2023

The Semi-monthly meeting of the Minerva Town Board held on Thursday, April 20<sup>th</sup>, 2023 was called to order at 7:00 PM.

Pledge of Allegiance

~Upon Roll Call~

Stephen McNally – Supervisor - Present

Douglas McCall – Councilman - Present

Keith Dubay – Councilman – Present

David LaBar – Councilman – Present

Scott Fish – Councilman – Excused

Public in attendance:

Darlene Duffy

Caroline Kelly

Grace Savarie

Public Comment #1:

Darlene Duffy – Presented a Letter and Petition to the Board for their review; in regards to the request of a permanent year-round bathroom for Courtney Park.

#114 MOTION by DUBAY and seconded by MCCALL to approve April 6<sup>th</sup>, 2023 Town Board Meeting Minutes. Carried 4-0

Correspondence: None.

Financial Reports:

#115 MOTION by LABAR and seconded by DUBAY to approve Audit of Vouchers MARCH 2023. Carried 4-0

#116 MOTION by MCCALL and seconded by LABAR to approve Operating Statements for MARCH 2023. Carried 4-0

#117 MOTION by LABAR and seconded by MCCALL to approve Cash Report Statement for MARCH 2023. Carried 4-0

New Business:

#118 MOTION by MCCALL and seconded by DUBAY to approve RESOLUTION to appoint Larry Arnold as Deputy Superintendent of Highway.

Vote was carried out by Roll Call.

Aye – McNally, McCall, Dubay, LaBar; Nay – none Carried 4-0

#119 MOTION by MCCALL and seconded by DUBAY to approve RESOLUTION to execute into Contract with NY DEC to perform maintenance on Balfour Lake, Rankin and Stony Pond parking areas.

Vote was carried out by Roll Call.

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Aye – McNally, McCall, Dubai, LaBar; Nay – none Carried 4-0

#120 MOTION by LABAR and seconded by MCCALL to approve RESOLUTION to approve purchase of the warming hut septic material, not to exceed \$5,500.00 to be paid from ARPA funds.

Vote was carried out by Roll Call.

Aye – McNally, McCall, Dubai, LaBar; Nay – none Carried 4-0

### Supervisor's Report:

- Minerva Clean-Up Day is Saturday, April 29th.
- Fencing for the retaining wall is in progress by the Community Center.
- Buckman's Family Fuel, 2021-23 vs 2022-23 comparison, presented by Jon Fish, will be discussed further at a later date.
- Will need to decide what to do with repair wood boilers for another heat source.

Highway Superintendent's Report: Absent

### Department Reports:

#121 MOTION by MCCALL and seconded by DUBAY to approve the Transfer Station Report for MARCH 2023. Carried 4-0

#122 MOTION by LABAR and seconded by DUBAY to approve Town Clerk Report for MARCH 2023. Carried 4-0

#123 MOTION by LABAR and seconded by DUBAY to approve Water Tax Collection Report for MARCH 2023. Carried 4-0

#124 MOTION by MCCALL and seconded by DUBAY to approve the Building and Code Enforcement Report for MARCH 2023. Carried 4-0

#125 MOTION by LABAR and seconded by DUBAY to approve the Food Pantry Report for FEBRUARY and MARCH 2023. Carried 4-0

#126 MOTION by DUBAY and seconded by MCCALL to approve the Minerva Volunteer Fire & Rescue Report for MARCH 2023. Carried 4-0

### Public Comment #2:

Darlene Duffy – Question how much Northern Septic is paid to service the Courtney Park restroom.

### Councilman comments:

LABAR - Explained the changes that MVFD requested to make on the contract, and detailed the MVFD Procurement Policy. Discussion followed. Mentioned the

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roof at the transfer station need maintenance, along with the Town Hall roof.  
McCall will get someone to look into it.

MCCALL – Questioned where warming hut plans were sent for bid? Gallup,  
Northwoods, Saville. LaBar suggested Randy Dooris.

#127 MOTION by DUBAY seconded by LABAR to Adjourn Meeting at 7:26 pm.  
Carried 4-0

Theresa Fish  
Town Clerk