

**Town of Minerva**  
**Town Board Meeting**

**April 6<sup>th</sup>, 2023**

The Semi-monthly meeting of the Minerva Town Board held on Thursday, February 16<sup>th</sup>, 2023 was called to order at 7:00 PM.

Pledge of Allegiance

~Upon Roll Call~

Stephen McNally – Supervisor - Present

Douglas McCall – Councilman - Present

Keith Dubay – Councilman – Present

David LaBar – Councilman – Excused

Scott Fish – Councilman – Present

Public in attendance:

Bonnie McNally

Teresa Brannon Strohmeyer

Michael Corey

Public Comment #1: none

# 103 MOTION by DUBAY and seconded by FISH to approve March 16<sup>th</sup>, 2023 Town Board Meeting Minutes. Carried 4-0

Correspondence:

Letter from Frontier providing emergency contact numbers.

Letter from the Minerva Historical Society requesting ROOST funds to fund the amount of \$812 to develop a website.

New Business:

#104 MOTION by DUBAY and seconded by FISH to approve RESOLUTION adopting Local Law no. 1 of 2023 entitled “A Local Law abolishing the elected positions of assessor in the Town of Minerva and making provision for one (1) single appointed assessor in the Town of Minerva.” Carried 4-0

# 105 MOTION by MCCALL and seconded by DUBAY to approve RESOLUTION to set fee schedule for Minerva Youth Program rates. Carried 4-0

# 106 MOTION by DUBAY and seconded by FISH to approve RESOLUTION to set wages for Senior Staff for the Minerva Youth Program. Carried 4-0

# 107 MOTION by DUBAY and seconded by MCCALL to approve RESOLUTION to set wages for staff for the Minerva Youth Program and Donnelly Beach at Minerva Lake. Carried 4-0

# 108 MOTION by MCCALL and seconded by DUBAY to approve RESOLUTION to approve budget line transfers within the Highway Department Fund for

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installment payment of the 2023 International HDX Dump Truck from 97857.02 & 51302.02 to 97856.02. Carried 4-0

# 109 MOTION by DUBAY and seconded by MCCALL to approve RESOLUTION to authorize purchase of AED for the Minerva Highway Department from acct #30104.01. Carried 4-0

#110 MOTION by DUBAY and seconded by FISH to approve RESOLUTION against the passage of Conservation Subdivision Design bill Ao4608. Carried 4-0

# 111 MOTION by MCCALL and seconded by FISH to approve RESOLUTION to approve the purchase form Jeffords steel for railings at the Community Center retaining wall, not to exceed 3741.42 from acct. #16204.01. Carried 4-0

Old Business:

- The Youth commission van is here. Has been decaled and is awaiting plates.

Supervisor Report:

- Discussion on moving the warming hut and getting engineer plans for septic.
- Next in line for composter grant.
- e-waste brought gaylords.
- County is working with towns on trying to get hamlets expanded along with working with AATV.
- May 8 & 9 is Adirondack Day in Albany.
- Fence at the pavilion looks great.

Highway Superintendent's Report:

- Essex county soil water sent out live edge blade incentive, purchased already.
- Drew sand this week; 30-40 tons. Bernie Bolton not opening, Magee has raised prices.
- New truck is great. Larry thanks everyone, best truck we have had.
- Safety training last week at Peckham's.
- Questioned progress with wood boiler to plan for cutting and purchase of wood for next year.

Public Comment #2:

- Mike Corey expressed gratitude that the warming hut will be moved/reused at the sledding hill.

Councilman comments: none

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# 112 MOTION by FISH and seconded by MCCALL to approve RESOLUTION to donate funds to the Minerva Historical Society in the amount of \$812.00 to develop a website to be paid from acct. # Carried 4-0

#113 MOTION by DUBAY seconded by FISH to Adjourn Meeting at 7:41 pm.  
Carried 4-0

Theresa Fish  
Town Clerk