

Town of Minerva
Town Board Meeting
February 16th, 2023

The Semi-monthly meeting of the Minerva Town Board held on Thursday, February 16th, 2023 was called to order at 7:00 PM.

Pledge of Allegiance
~Upon Roll Call~

Stephen McNally – Supervisor - Present
Douglas McCall – Councilman - Present
Keith Dubay – Councilman – Present
David LaBar – Councilman – Present
Scott Fish – Councilman – Present

Public in attendance:
Lynn Jacunski
Teresa Brannon-Strohmeyer

Public Comment #1: none

#64 MOTION by DUBAY and seconded by FISH to approve February 2nd, 2023
Town Board Meeting Minutes. Carried 5-0

Correspondence:
Letter from Amanda Savarie received February 16, 2023, expressing appreciation for the available facilities the town offers and how they have been able to utilize them with their home-schooling group.

New Business:

Financial Reports:
#65 MOTION by MCCALL and seconded by DUBAY to approve Audit of
Vouchers JANUARY 2023. Carried 5-0

#66 MOTION by MCCALL and seconded by LABAR to approve Operating
Statements for JANUARY 2023. Carried 5-0

#67 MOTION by LABAR and seconded by DUBAY to approve Cash Report
Statement for JANUARY 2023. Carried 5-0

New Business:
#68 MOTION by MCCALL and seconded by DUBAY to approve RESOLUTION
to accept the Annual Financial Report (A.U.D.) 2022.
Carried 5-0

#69 MOTION by LABAR and seconded by FISH to approve RESOLUTION to
authorize funding the remaining balance on the Parks & Playground Capital

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Project account; the amount of \$28,678.05 from parks fund account 909.05 to parks & playground account 909.07.

#70 MOTION by FISH and seconded by LABAR to approve RESOLUTION to establish for “Authorize to Act as Agent” for Code Enforcement use.

#71 MOTION by DUBAY and seconded by FISH to approve RESOLUTION to authorize pre-payment for septic engineering to Joseph Moryl.

#72 MOTION by MCCALL and seconded by FISH to approve RESOLUTION to approve purchase of aluminum rails.

Supervisor’s Report:

- Reviewed fund balances on Supervisor Report in board packet.
- Discussion on composting grant; previously applied for a grant for composting and we are next in the queue. Benefits to composting will help us reduce waste in the dumpster and produce free fertile soil to the town.
- Newcomb has a composter they may not be using, and are considering gifting it if they decide they do not want to use it. Would Minerva be interested in accepting their composter as a gift? Discussion for the council on what would be required if we did have the composter and to consider if we would like to accept it if it were offered.
- The gates for the dumpsters at the transfer station should be complete next week.

Highway Superintendent’s Report:

- Salt was \$31,300 for the month. We still have 100 tons left in the shed.
- Cutting trees and brush in the area, where trucks are hitting
- Hardscrabble & Donnelly Rd measured to be resurfaced on CHIPS. Previously talked about spending CHIPS funds on a loader. No longer feel that is a good idea.
- Asking the Board to consider spending funds on a loader to replace 2001 with 9000 hrs., we have \$850,000 in funds.
- Got a second payment from DOT for \$52,555.00, which was owed from last year.
- Switched to a new laboratory for water quality testing, \$25 instead of \$64.

Jon Fish excused at 7:21 pm

Department Reports:

#73 MOTION by MCCALL and seconded by LABAR to Approve the Town Clerk Report JANUARY 2023. Carried 5-0

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#74 MOTION by MCCALL and seconded by FISH to Approve Transfer Station Report JANUARY 2023. Carried 5-0

#75 MOTION by LABAR and seconded by DUBAY to Approve the Food Pantry Report JANUARY 2023. Carried 5-0

Public Comment #2:

Lynn Jacunski – Questioned the solar panels at the transfer station, heard they were not working.

McNally explained that the Town has never paid a cent or made a payment on the solar panels. They are producing electricity and we do get an offset on our electric bill, depending on the output produced. The company that installed the panels has gone out of business. Minerva and additional towns that are in the same situation, are involved are in a lawsuit with the company who installed the panels, to have the panels awarded to their town/s. Once the lawsuit is settled and the town is in complete ownership of the panels, the town will hire a company of choice to maintain the panels and maximize the benefits from the solar panels.

Councilman comments:

LaBar – Talked to Steve/Fire Department, going to draft a contract to present to the town. Hoping as a sign of goodwill, the town can commit to the project to provide a resolution to provide funds to advance some funds, by next meeting.

McCall – Youth Commission Sledding Party is on Saturday February 18th at 3pm.

#292 MOTION by DUBAY seconded by LABAR to Adjourn Meeting at 7:40pm. Carried 5-0

Theresa Fish
Town Clerk