

Town of Minerva
Town Board Meeting
November 17th, 2022

The Semi-monthly meeting of the Minerva Town Board held on Thursday, November 17th, 2022 was called to order at 7:00 PM.

~Upon Roll Call~

Stephen McNally – Supervisor - Present
Douglas McCall – Councilman - Present
Keith Dubay – Councilman – Present
David LaBar – Councilman – Excused
Scott Fish – Councilman - Present

Pledge of Allegiance

Public Comment #1:

Penny Goodspeed – Expressed gratitude to the Town and Code Enforcement Officer for their assistance in handling the issues they had been having with the problems with neighboring animals.

#258 MOTION by LABAR and seconded by FISH to approve November 3rd, 2022 Town Board Meeting Minutes. Carried 4-0

Correspondence:

New Business:

#259 MOTION by DUBAY and seconded by MCCALL to approve RESOLUTION to approve Countryside Veterinary Practice, P.C. 2023 Agreement and pay the Yearly Administrative Fee as a Pre-Pay. Carried 4-0

#260 MOTION by MCCALL and seconded by FISH to approve RESOLUTION to Contract with NorthStar Fireworks for Minerva Day and to set a Prepay for the First Week of January 2023 from account 75504.01. Carried 4-0

#261 MOTION by DUBAY and seconded by MCCALL to approve RESOLUTION to Report Standard Work Day for Elected and Appointed Officials. Carried 4-0

Financial Reports:

#262 MOTION by MCCALL and seconded by FISH to approve Audit of Vouchers OCTOBER 2022. Carried 4-0

#263 MOTION by MCCALL and seconded by DUBAY to approve Operating Statements for OCTOBER 2022. Carried 4-0

#264 MOTION by DUBAY and Seconded by FISH to approve Cash Report Statement for PCTOBER 2022. Carried 4-0

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Supervisor's Report:

Discussion on how to use the remaining ARPA balance of +/- \$18K could be used for improvements. Plans to improve campsite waterline, and septic near the warming hut.

Highway Superintendent's Report:

- Crew took 2 days off on the short week, last week, to use up time before the end of the year.
- Culvert work
- Had the water leak to deal with and clean up.
- "Dressed" the trucks.
- Jeff Madden came to clean the boilers.

Department Reports:

#265 MOTION by MCCALL and seconded by DUBAY to Approve the Town Clerk Report OCTOBER 2022. Carried 4-0

#266 MOTION by DUBAY and seconded by FISH to Approve the Water Wax Report OCTOBER 2022. Carried 4-0

#267 MOTION by DUBAY and seconded by MCCALL to Approve Building/Zoning Report OCTOBER 2022. Carrier 4-0

#268 MOTION by MCCALL and seconded by FISH to Approve Transfer Station Report OCTOBER 2022. Carried 4-0

269 MOTION by MCCALL and seconded by DUBAY to Approve the Food Pantry Report OCTOBER 2022. Carried 4-0

Public Comment #2: None

Councilman comments: None

#270 MOTION by DUBAY and seconded by MCCALL to hire Theresa Fish as an Office Clerk, Full-time/32hr per week.

Accepted via Roll Call:

Ayes: DUBAY, MCCALL, MCNALLY, Nays: None, Abstain: FISH Carried 3-0

#271 MOTION by DUBAY seconded by FISH to Adjourn Meeting at 7:52 pm. Carried 4-0

Theresa Fish
Town Clerk