

**Town of Minerva**  
**Town Board Meeting**

**August 18<sup>th</sup>, 2022**

The Semi-monthly meeting of the Minerva Town Board held on Thursday, August 18<sup>th</sup>, 2022 was called to order at 7:00 PM.

~Upon Roll Call~

Stephen McNally – Supervisor - Present  
Douglas McCall – Councilman - Present  
Keith Dubay – Councilman - Present  
David LaBar – Councilman - Present  
Scott Fish – Councilman - Present

Pledge of Allegiance

Public Comment #1: None

#198 Motion by Dubay and seconded by Fish to approve RESOLUTION of August 4<sup>th</sup>, 2022 Town Board Meeting Minutes. Carried 5-0

Correspondence:

- 2022 Minerva Youth Program Summary from Michael Corey, dated August 16<sup>th</sup>, 2022
- Email from Steve Colletti, requesting a water tab for 410 Morse Memorial Hwy, dated August 12<sup>th</sup>, 2022.

New Business:

#199 Motion by McCall and Seconded by Dubay to approve RESOLUTION to Authorize Budget Line Amendment for invoice not received in 2021, from water fund balance 909.80 to Source of Power & Pumping Equipment 83202.08 for \$3,659.25 Carried 5-0

#200 Motion by LaBar and Seconded by Fish to approve RESOLUTION to Authorize expenditure for NYS Association of Town Superintendent of Highways Conference for Jon Fish, not to exceed \$1,200.00. Carried 5-0

Financial Reports:

#201 Motion by McCall and Seconded by Dubay to approve Audit of Vouchers July 2022. Carried 5-0

#202 Motion by LaBar and Seconded by Fish to approve Operating Statements for July 2022. Carried 5-0

#203 Motion by Dubay and Seconded by McCall to approve Cash Report Statement for July 2022. Carried 5-0

**Town of Minerva**  
**Town Board Meeting**  
**August 18<sup>th</sup>, 2022**

Supervisor's Report:

- We got an estimate for putting a panel box at Brannon Field. McCall – There is power. Why do we need this? There is a panel box behind the Concession Stand. McNally – When having the events there, we had trouble running bounce houses, etc. McCall – There is plenty of power there, it just may not be where you want it. Fish – We can always put a subpanel box from the main panel if we need to add more breakers. McCall – But this estimate is for a whole new service, and we don't need that. McNally – I will check it out tomorrow, and see what can be don't instead. Dubai - We do have a National Grid bill here, for Little League field, \$22.00 a month. So that shows there is power there.
- Barbara Wortman, donation from Camp BACO “bunch” of COVID Rapid Tests. We have it posted to the public, they can come get them if they need them.
- Budget workshops we can scheduled after September 1<sup>st</sup> meeting.
- Boiler replace; I called central boiler now. They don't make the boiler like we have, they made one that's stainless steel. We would probably have to run 2 like we have now. So I don't know what you want to do with the boilers. Dubai/McCall – I'd like to use the ones we have now. But... Fish – is there someone that we can call to certify the ones we have? Dubai –But because we don't have the H label, that's the problem. When we talked to the manufacturer, before they went out of business, they said you don't need any H-rating because you're not pressurized, but the others are saying we need it because they're pressurized. McNally - Department of Labor says we do, because they are pressurized. Dubai – Are the ones you are looking at buying, are they pressurized? McNally – NO, and they don't have the H rating. Dubai – Then there is not point in buying them. If they are the same as what we are dealing with. McNally – I know, that's what I am saying. Ill call Department of Labor one more time and see if we can get this clarified. I have talked to 3-4 people and the insurance company. I just can't get anywhere. Fish- You need to explain to they are an Oxygen Induced System, that mean they are an open system. And that's why they can't be connected to the boilers. If they want a technical term, that's what they are. McNally - Still working on that I'll call him again tomorrow.
- Tax Rate exception; it is now allowed, in the state, to raise the senior star exemption from 25,000 to \$50,000. If you are a senior, and make under \$50,000 a year, you get half of your assessment reduced. You have to be a Senior STAR, to be eligible. Letitia is looking into how many this may affect, she may have to put a survey out. We don't have to go up to \$50,000. But that is the range. The people it would benefit are they people who probably need it the most. It's something to think about.

**Town of Minerva**  
**Town Board Meeting**  
**August 18<sup>th</sup>, 2022**

Highway Superintendent's Report: Absent

Department Reports:

#204 Motion by McCall and seconded by Dubay to Approve the Town Clerk Report July 2022. Carried 5-0

#205 Motion by McCall and seconded by Fish to Approve Building/Zoning Report July 2022. Carrier 5-0

#206 Motion by McCall and seconded by Dubay to Approve Transfer Station Report July 2022. Carried 5-0

# 207 Motion by McCall and seconded by LaBar to Approve the Food Pantry Report July 2022. Carried 5-0

Public Comment #2:

Teresa Brannon Strohmeyer – Newcomb is hosting a Teddy Roosevelt Ride from Newcomb, and stopping at the Community Center for a bring your own picnic lunch. They have invited Minerva Residents to join.

Councilman comments:

LaBar - Water quality test is complete, haven't gotten a report yet.  
- Steve and I met with Robert Wick in Essex County. He explained the proposals on the water project, helped analyze the responses and make up a score sheet. All the contractors met the criterial, but at different levels. He gave 2 contractors over 90 points, some were in the 80s and some less. Bids ranged from \$183K to \$290K. Average bid was around \$180-185K, and had a 94.3 score, was out of Bolton Landing, at 220K, the 2<sup>nd</sup> was MG Engineering at 180-something. We have agreed to set up an interview with 2 of the top scores at before one of our meeting on the Thursday. We would like to award it by the end of January, to have time to curate materials, and compete by September.

#208 Motion Dubay seconded by Fish to Adjourn Meeting at 7:25pm. Carried 5-0

Theresa Fish  
Town Clerk