

**Town of Minerva**  
**Town Board Meeting**

**July 7<sup>th</sup>, 2022**

The Semi-monthly meeting of the Minerva Town Board held on Thursday, July 7<sup>th</sup>, 2022 was called to order at 7:00 PM.

~Upon Roll Call~

Stephen McNally – Supervisor - Present  
Douglas McCall – Councilman - Present  
Keith Dubay – Councilman - Present  
David LaBar – Councilman - Present  
Scott Fish – Councilman - Present

Pledge of Allegiance

Public Comment #1: None

#170 Motion to by McCall seconded by LaBar to approve June 16<sup>th</sup>, 2022 Town Board Meeting Minutes. Carried 5-0

Correspondence:

- Letter from Walden Environmental Engineering regarding changes to 6 NYCRR Part 360/361.

#171 Motion by Dubay and Seconded by Fish to approve Resolution to Authorize Payment for the Grinding of Stumps at Courtney Park, (R. Rose Property Management, LLC) and Approve as Pre-Pay of \$1,044,00 from Account 71404.05.004.

Approved via Roll Call:

Ayes: McNally, McCall, Dubay, LaBar, Fish Nays: none. Carried 5-0

#172 Motion by Dubay and Seconded by Fish to Approve Resolution to give Tom Savarie and Austin Roy Vacation Time, of 29 hours each, for their First Year Appointed in 2018 that should have been prorated, as of July 7, 2022.

Approved via Roll Call:

Ayes: McNally, McCall, Dubay, Fish, LaBar. Nays: none. Carried 5-0

#173 Motion by LaBar and Seconded Dubay to Approve Resolution to pay James Lynn for his Holiday Pay for 2021, of six(6-) holiday at eight(8) hours at the rate of 18.50 per hour.

Ayes: McNally, McCall, Dubay, Fish, LaBar. Nays: none. Carried 5-0

#174 Motion by LaBar and Seconded by Dubay to Accept the resignation of Diane Palmer.

Ayes: McNally, McCall, Dubay, Fish, LaBar. Nays: none. Carried 5-0

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#175 Motion by Fish and Seconded by McCall to Approve the Purchase of Three (3) 42x67x1.5 Single-Sided, High Density Urethane Sign Foam, Internal Aluminum Frame, Carved Text 23K Gold Leaf "Town of MINERVA" Signs at the cost of \$4,275.00 each, including Aluminum Pole and Installation, to be paid out of Account 69894.18  
Ayes: McNally, McCall, Dubai, Fish, LaBar. Nays: none. Carried 5-0

#176 Motion by Fish and Seconded by Dubai to Approve Purchase of Two (2) 20 foot x 30 foot Weekender Canopy Pole Tents, not to exceed \$3,000.00 from Account 69894.18.  
Ayes: McNally, McCall, Dubai, Fish, LaBar. Nays: none. Carried 5-0

#177 Motion by Dubai ad Seconded by LaBar to approve Resolution Establishing the Position of Marriage Officer Pursuant to Section 11-C(1) of the New York Domestic Relations Law, assigning Stephen McNally to act as Town of Minerva Marriage Officer for the Term beginning July 7, 2022 and ending July 7, 2024.  
Ayes: McNally, McCall, Dubai, Fish, LaBar. Nays: none. Carried 5-0

#178 Motion by Dubai and Seconded by LaBar to Approve Resolution to Pay Teresa Strohmeyer and Theresa Fish as temporary help, at the hourly rate for Administrative Assistant.  
Ayes: McNally, McCall, Dubai, Fish, LaBar. Nays: none. Carried 5-0

**Supervisors Report:**

- Thank You to Teresa Strohmeyer, Theresa Fish and Stacie McNally for extra help this week, in the office.
- Minerva Youth Program is going, and seems to be going really well.
- Lunches being provided are going over well.

**Highway Superintendent Report:**

- Have been doing culvert work.
- Help Schroon Lake last week, paving, by Charlie Hill Road.
- Ditching on Ridge Road.
- Cleaned up at Courtney Park, where the stumps were removed and seeded.
- Finished drawing more sand.
- Next week we hope to move to the Firehouse and get the blacktop torn up for them.
- Working on pricing for another loader with CHIPS money, because the price of blacktop went up again. Getting quotes on several different brands, to compare.

**Department Reports:**

#179 Motion by Dubai and Seconded by Fish to Approve Minerva Volunteer Fire Department & Rescue Squad Reports for May 2022.  
Carried 5-0

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Public Comment #2: None

Councilman comments: None

#155 Motion Dubay seconded by LaBar to Adjourn Meeting at 7:20pm.  
Carried 5-0

Theresa Fish  
Town Clerk