

Town of Minerva
Town Board Meeting

June 16th, 2022

The Semi-monthly meeting of the Minerva Town Board held on Thursday, June 16th, 2022 was called to order at 7:00 PM.

~Upon Roll Call~

Stephen McNally – Supervisor - Present
Douglas McCall – Councilman - Present
Keith Dubay – Councilman - Present
David LaBar – Councilman - Present
Scott Fish – Councilman - Present

Pledge of Allegiance

Public Comment #1:

Stephanie Richter; Representing Haussmann/59 Minerva Lake Road - Our 2 asks for the board, That the setback proposed to the town property as the town representative. The 2nd is to the setback to the Septic on the property engineer by Brett Winchip, 2 variances necessary are drainage as well as slope. We understand that the town has had the plans reviewed by Tom Hutchins and is currently being reviewed by DOH in Saranac. We request that we make it conditioned to whatever their approval.

We are also requesting the board to sign off on {form provided}, to allow for an Unlisted Action regarding the Septic Construction.

Response from Board -

*Letter of consent to allow for encroachment to Property Variances on Town Property.

*Board is declaring 59 Minerva Lake Road, the construction of a Single-Family home with a Type II Action/Septic.

Not an Unlisted Action; **form** requested is not needed.

#156 Motion by Dubay and seconded by LaBar to approve Resolution, Pending Non-Negative Feedback from DOH, of Engineered Septic Plans for 59 Minerva Lake Rd.

Approved via Roll Call:

Ayes: McNally, McCall, Dubay, LaBar, Fish. Nays: none.

Carried 5-0

#157 Motion to by Dubay seconded by Fish to Approve June 2nd, 2022 Town Board Meeting Minutes.

Carried 5-0

Correspondence:

- 30 Day Standardized Notice from Once Upon a Time Barn LLC, a Private Event Catering Facility, dated June 1, 2022.
- Letter from Michael Corey, requesting safety improvements for youth program; installation/replacement of missing speed bump and repair to the Pavilion roof where there is a large hole allowing water to flow inside the pavilion, at a rapid rate during rain, in front of the storage closet.

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- Proposal Packet from The Dog Park Association, about the Off-Leash Dog Park.

Financial Reports:

#158 Motion by McCall and Seconded by Dubai to approve Audit of Vouchers 6-2022. Carried 5-0

#159 Motion by McCall and Seconded by LaBar to approve Operating Statements for May 2022. Carried 5-0

#160 Motion by Dubai and Seconded by Fish to approve April 2022 Cash Report Statement. Carried 5-0

New Business:

#161 Motion by LaBar and Seconded by Dubai to approve Resolution to Appoint Staff to Run the Summer Lunch Program; Part-time Cook – JoAnn Jenks @ \$16/hr., Part-time Cook – Bonnie McNally at \$16/hr.

Approved via Roll Call:

Ayes: McNally, McCall, Dubai, LaBar, Fish. Nays: none. Carried 5-0

#162 Motion by LaBar and Seconded by Fish to approve Resolution of Provide a refund for Minerva Campsite payment to Angie Hayes of \$60 minus \$5 Processing fee, and Stephen McNally \$400., from account 2001.05.

Approved via Roll Call:

Ayes: McNally, McCall, Dubai, LaBar, Fish. Nays: none. Carried 5-0

#163 Motion by McCall and Seconded by LaBar to approve Resolution to Establish Energy Benchmarking Requirements for Certain Municipal Building. Carried 5-0

#164 Motion by McCall and Seconded by Dubai to approve Resolution for Expenditure for Adoption of the New York State Unified Solar Permit.

Approved via Roll Call:

Ayes: McNally, McCall, Dubai, LaBar, Fish. Nays: none. Carried 5-0

Supervisor's Report:

- Jon Fish asked to be excused today, but I did have a meeting with a FEMA Representative. FEMA Federal & State. It looks like we should receive over \$200,000. There is another \$16,000 available for administration, if he can account for time on paperwork and driving going from place to places.
- Meeting went well, and Stacie has done a wonderful job organizing and categorizing for FEMA.
- The Fire Department; one of the members ordered House Number Signs through the county instead of going through the town. They ordered special signs in a different color and double sided, and expect us to pick up the cost. We are not paying for it. They can pay and pick them up there.

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Highway Superintendent's Report: Excused

Department Reports:

#165 Motion by Dubay and seconded by Fish Approve the Food Pantry Report
May 2022. Carried 5-0

#166 Motion by LaBar and seconded by McCall to Approve the Town Clerk
Report May 2022. Carried 5-0

#167 Motion by McCall and seconded by LaBar to Approve Building/Zoning
Report March & May 2022. Carried 5-0

#168 Motion by Dubay and seconded by LaBar to Approve the Transfer Station
Report May 2022. Carried 5-0

Public Comment #2:

- Jack Demers – when they put the Cell tower up above Sporty's there was talk of putting another tower on our tank? Has there been any word on that?
- Steve – They have a better location on Mount Vista is now the location they are in contract with.

Councilman comments:

- LaBar - looking at the Essex County site, I see there is a Hazardous Waste day Aug. 6th,

#169 Motion Dubay seconded by LaBar to Adjourn Meeting at 7:58pm.
Carried 5-0

Theresa Fish
Town Clerk