

# **Town of Minerva**

## **Town Board Meeting**

**May 19<sup>th</sup>, 2022**

The Semi-monthly meeting of the Minerva Town Board held on Thursday, May 19<sup>th</sup>, 2022 was called to order at 7:00 PM.

~Upon Roll Call~

Stephen McNally – Supervisor - Present

Douglas McCall – Councilman - Present

Keith Dubay – Councilman - Present

David LaBar – Councilman - Present

Scott Fish – Councilman - Present

Pledge of Allegiance

Public Comment #1:

- Sue Montgomery-Corey: I want to recognize the fact that we had, on Tuesday night, debriefing on the storm. Emergency preparedness committee meeting, the overall consensus, that things went very well. We appreciate all the time and energy that being put into the effort to get us back on track. We put together a list of many of the issues that came up and you'll be getting copies of it. It's circulating now within the community. When you get it, take a look. If there are things that you want to add, or questions that you have about things identified. Keith, I especially want to thank you for being the incident person in charge during the period. It was it was important. that's all I have to say.  
Steve- Great thank you it was a great meeting other night.  
Keith- couple little things, hopefully we can make some adjustments. Steve -Radios seem to be a big concern for us.  
Sue-Communication, I think overall is important and being able to have everybody have access to adequate communications, is good. Steve- Yes, another key point from the meeting, is we have to get out in front of these storms. We know the day before we need to get that one call system out let people know that if this happens, what we are going to be doing, before the communications go down. We want people to get the information before we don't have any way to communicate. Keith- One thing; the list of all the people that they hand out I think should be reorganized so that's done by the street. Sue- But we need it both ways. Diane is going to reconfigure it so we have two versions of the list, one that's a walking/driving list and one that is a phone list. Scott- We also need to note people with standby generators, so we know who are more in need than the others. Sue- Yeah, we talked about things like; access to generators. Steve- June 14<sup>th</sup> with be the next meeting. Max Thwait's is coming from Essex County Emergency is coming down.

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#127 Motion to by LaBar seconded by Dubay to Approve May 10<sup>th</sup>, 2022 Town Board Meeting Minutes. Carried 5-0

**Correspondence:**

- Letter dated May 10, 2022 from Laberge Group in regards to increasing solar installations, offering services to work with Planning Board Reviews.
- Email dated May 17, 2022 from CFGMR in response to receiving an application Submission from the Town of Minerva a grant.

**Financial Reports:**

#128 Motion by McCall and Seconded by Dubay to approve Audit of Vouchers 5-2022. Carried 5-0

#129 Motion by McCall and Seconded by LaBar to approve Operating Statements for April 2022. Carried 5-0

#130 Motion by Dubay and Seconded by Fish to approve April 2022 Cash Report Statement. Carried 5-0

**New Business:**

#131 Motion by Fish and Seconded by Dubay to approve Resolution to Approve Expenditures for two Bounce Houses on Minerva Day, July 2, 2022.  
Approved via Roll Call:  
Ayes: McNally, McCall, Dubay, LaBar, Fish. Nays: none. Carried 5-0

#132 Motion by McCall and Seconded by Dubay to approve Resolution of Prize Money for the Fishing Derby on Minerva Day, July 2, 2022.  
Approved via Roll Call:  
Ayes: McNally, McCall, Dubay, LaBar, Fish. Nays: none. Carried 5-0

#133 Motion by LaBar and Seconded by Fish to approve Resolution to Prize Money for Minerva Quest on Minerva Day, July 2, 2022.  
Approved via Roll Call:  
Ayes: McNally, McCall, Dubay, LaBar, Fish. Nays: none. Carried 5-0

#134 Motion by McCall and Seconded by Fish to approve Resolution for Expenditure for Two Bounce Houses on Minerva Irish Day, Sept 10, 2022.  
Approved via Roll Call:  
Ayes: McNally, McCall, Dubay, LaBar, Fish. Nays: none. Carried 5-0

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#135 Motion by McCall and Seconded by Dubay to approve Resolution for Purchase of Laptop Computer for use by TOWN of Minerva Office.

Approved via Roll Call:

Ayes: McNally, McCall, Dubay, LaBar, Fish. Nays: none. Carried 5-0

#136 Motion by Dubay and Seconded by LaBar to approve Resolution to Authorize Moving Monies, of \$3,500.00, from General Fund Balance 909.01 into General Fund – Buildings EQ Line 16202.01, for Purchase of Materials for Media Center donated in Larry Cummings Honor in 2019.

Approved via Roll Call:

Ayes: McNally, McCall, Dubay, LaBar, Fish. Nays: none. Carried 5-0

#137 Motion by McCall and Seconded by Fish to approve Resolution Authorize Budget Line Transfer of \$3,389.44, from Contingency 19904.01 to Supervisor EQ 12202.01, for Supervisor Furniture and Clerk Printer.

Approved via Roll Call:

Ayes: McNally, McCall, Dubay, LaBar, Fish. Nays: none. Carried 5-0

#138 Motion by Dubay and Seconded by Fish to approve Resolution to Allocate Money for Irish Day Celebration on September 10, 2022, not to exceed \$3,500.00, from acct 69894.18.

Approved via Roll Call:

Ayes: McNally, McCall, Dubay, LaBar, Fish. Nays: none. Carried 5-0

#139 Motion by McCall and Seconded by Dubay to approve Resolution to Appoint Staff for the Minerva Youth program.

Approved via Roll Call:

Ayes: McNally, McCall, Dubay, LaBar, Fish. Nays: none. Carried 5-0

#140 Motion by McCall and Seconded by Fish to approve Resolution to Appoint Lifeguards for Donnelly Beach 2022.

Approved via Roll Call:

Ayes: McNally, McCall, Dubay, LaBar, Fish. Nays: none. Carried 5-0

#141 Motion by Dubay and Seconded by McCall to approve Resolution to Authorize Expenditure for PERMA Conference for Stephen McNally, Jonathan Fish, Thomas Savarie and Stacie McNally on May 26-27, 2022. Expenditure not to exceed \$300 from account numbers 50104.01 and 30104.01. Carried 5-0

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Supervisor's Report:

- There is a gentleman who wants to build a house on Minerva lake. But it's basically swamp, he is trying to get a variance to put in a septic, by variances through zoning board of appeals. I got a call from the attorney and he said, septic variance doesn't get approved by this ZBA, but should be approved by the Board of Health. The Board of Health and we are the BOH. We are in charged as the town board acting as the health department. I called Mark Schachner about it, and yeah, the ZBA doesn't handle septic. They handle everything else. I am not an expert on septic, but I think about an engineer stamps a septic plan, they must approve the septic? I mean I don't think they put their name on it if it's not adequate? I Think if we have the stamped septic plan and if Colin is confident that this is an engineer plan. He'll come up to the next meeting, and approve or disapprove it. I don't see how we can decide if it's qualified septic. McCall- Every town has an engineered firm, that they take theirs to. Every town. They get an engineered septic submitted and then another engineer reviews it, just helps make sure it's okay. The 2 engineers, compare and hash it out. Steve- so that's going to cost us. I can send them to an engineer. I will work on that tomorrow. And schedule for next meeting to make a vote on that.
- Condolences to John Fish and family, for the loss of brother Aaron.
- There is gardening going on, on Saturday, if anybody's interested. There's a bunch of people get together and plant flowers.
- The beach is ready to go, permitted and open.
- The campsites are ready.
- Working on the Youth program. ...Johnsburg; your guess is as good as mine.
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Highway Superintendent's Report:

- We've been sweeping the villages and sidewalks.
- Replacing a few culverts that are in need around town. We have done one on Ramsey Road, Federal Flats road.
- Running rebates on culverts that haven't come back up after the frost. I've been in touch with the county, they're going come on Monday and run rebates, so that the asphalt holds better, and try to fill them in.
- We finished the dirt part of the 14<sup>th</sup> loss with that rain storm with the exception of ditching. The road is in really good shape, it's beautiful now.

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- Hauled Dirt.
- Been raking the dirt.
- Fixed water line at the beach.
- Cleaning roadside from the last storm, which will take almost all summer.

**Department Reports:**

#142 Motion by McCall and seconded by Dubay Approve the Food Pantry Report April 2022. Carried 5-0

#143 Motion by LaBar and seconded by Dubay to Approve the Town Clerk Report April 2022. Carried 5-0

#144 Motion by Dubay and seconded by McCall to Approve Building/Zoning Report March & April 2022. Carried 5-0

#145 Motion by LaBar and seconded by Fish to Approve the Transfer Station Report April 2022. Carried 5-0

**Public Comment #2:**

- none

**Councilman comments:**

- McCall: Youth Commission Regatta is Sunday Starting 9:30 at the boat launch by the Minerva Transfer Station.

#146 Motion Dubay seconded by LaBar to Adjourn Meeting at 7:29pm. Carried 5-0

Theresa Fish  
Town Clerk