

Town of Minerva
Town Board Meeting
April 28th, 2022

The Semi-monthly meeting of the Minerva Town Board held on Thursday, April 28th, 2022 was called to order at 7:00 PM.

~Upon Roll Call~

Stephen McNally – Supervisor - Present
Douglas McCall – Councilman - Present
Keith Dubay – Councilman - Present
David LaBar – Councilman - Present
Scott Fish – Councilman - Present

Pledge of Allegiance
Public Comment #1: None

#108 Motion to by Dubay seconded by Fish to Approve April 7th, 2022 Town Board Meeting Minutes. Carried 5-0

Correspondence:

- Letter from New York Rural Water Association, Inc Honoring Minerva as a 10-yr. member.
- Letter from Essex County Arts Council awarding CAP grant of \$800 to the Town of Minerva.
- Letter from Commercial Sales Business Supply notifying us that there will be a fuel surcharge of \$2.95 per order due to the rising costs of fuel.
- Letter from Darlene Duffy expresses the need for a Public restroom, in light of the recent storm, to provide a facility for emergency crews working in the area.

Financial Reports:

#109 Motion by Dubay and Seconded by LaBar to approve Audit of Vouchers from March 2022/4-2022
Carried 5-0

#110 Motion by McCall and Seconded by Fish to approve Operating Statements for March 2022. Carried 5-0

#111 Motion by McCall and Seconded by Dubay to approve March 2022 Cash Report Statement. Carried 5-0

Guest Speaker:

Mindy Preuninger – on Behalf of the Community Fund for Gore Mountain Region /CFGMR, spoke about their Grant Availabilities that are open the Town of Minerva. Also informed the board of all the new changes coming to the Tannery Pond Community Center Changes include town of Johnsbury stepping back from operating the Tannery Pond Community Center. The CFGMR will be implementing many updates and changes that will benefit the surrounding areas including an informational kiosk and exciting new events.

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New Business:

#112 Motion by McCall and Seconded by Fish to approve Resolution to Award the Right to Operate the Stand to Alicia Moses. Carried 5-0

#113 Motion by Dubay and Seconded by LaBar to approve Resolution to Establish Minerva Beautification Committee. Carried 5-0

#114 Motion by Dubay and Seconded by Fish to approve Resolution to Approve the Agreement to Spend Town Highway Funds. Carried 5-0

#115 Motion by LaBar and Seconded by McCall to approve Resolution to Appoint James Lynn Motor Equipment Operator. Carried 5-0

Supervisor's Report:

- We are having trouble finding available Classes and Training for Water Safety Instructor/WSI. Candidates for training are Maya Brannon & Cassandra Pratt.
- Inquired with Highway Superintendent if we are going to do a Hydrant Flushing for Spring.
- Would like to Thank the Town Board and Jon/Highway Department for their work during our recent storm. There was a lot of positive comments about how everything was handled.

Highway Superintendent's Report:

- Governor has added a new Anagram to the CHIPS form this year. Now we have POP/Pave Our Potholes. Which is \$14,777, it can only be used for Paving. Can top coat on McKee and 14th. Might be a good year to buy a piece of equipment.
- Storm was Devastating. Clean up was Horrendous. Due to previous rain, 14th road h=was wiped out. Ditches and culverts need to be done right, for proper drainage, like North woods club road.
- Water main break: 1st water sample came back negative/clear. Took the 2nd sample down this morning. Need 2 clear samples to lift advisory.
- We spent a lot of money on sand and salt, about 2/3 to our total pile.
- Small Dump is out of commission. Code reader is not up to date. It is under warranty. May have to send Tucker to Plattsburg to have it checked out. Tucker is going to try one thing first, he thinks it's the Lift Pump.
- Would like to get a letter to Mark Nazigian at the Owl at Twilight. He is going to have to pay for his own water tap. He currently runs off JR Pratts tap. It would be around

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\$900. With a leak on the back of the building, he is wasting a lot of chlorinated water. It is necessary and only fair that he has his own tap.

Department Reports:

#116 Motion by Dubay and seconded by LaBar to Approve the Food Pantry Report. Carried 5-0

#117 Motion by LaBar and seconded by McCall to Approve the Town Clerk Report. Carried 5-0

#118 Motion by McCall and seconded by Fish to Approve the Transfer Station Report. Carried 5-0

#119 Motion by McCall and seconded by Dubau to Approve the Minerva Volunteer Fire Department & Rescue Squad Report. Carried 5-0

Public Comment #2:

- Teresa Brannon Strohmeier – Thanks to Keith, Dave and Scott for last Tuesday; helped in organizing and going door to door.
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Councilman comments:

- LaBar – Asked at the last meeting to contact WTPZ to see if we can get some representation on the weather map. I wrote an email, and have not had a response yet.
- McCall – Youth Commission had a trip to the Fun Spot, we had 49 kids.

#107 Motion Dubay seconded by LaBar to Adjourn Meeting at 7:45pm. Carried 5-0

Theresa Fish
Town Clerk