

**Town of Minerva**  
**Town Board Meeting**

**March 17<sup>th</sup>, 2022**

The Semi-monthly meeting of the Minerva Town Board held on Thursday, March 17<sup>th</sup>, 2022 was called to order at 7:00 PM.

~Upon Roll Call~

Stephen McNally – Supervisor - EXCUSED

Douglas McCall – Councilman - Present

Keith Dubay – Councilman - Present

David LaBar – Councilman - Present

Scott Fish – Councilman - Present

Pledge of Allegiance

#84 Motion to by McCall seconded by Fish to Approve March 3<sup>rd</sup>, 2022 Town Board Meeting Minutes. Carried 4-0

Correspondence:

Letter from Michael Corey regarding concerns about pay rates of Minerva Youth Program Counselors.

Financial Reports:

#85 Motion by McCall and Seconded by Fish to approve Audit of Vouchers for February 2022, with a hold on Voucher #2022-136. Carried 4-0

#86 Motion by McCall and Seconded by Dubay to approve Operating Statements for February 2022. Carried 4-0

#87 Motion by LaBar and Seconded by Fish to approve February 2022 Cash Statement. Carried 4-0

#88 Motion by McCall and Seconded by LaBar to approve Resolution to Authorize Designation of Certifying Officer and Environmental Responsibility Certification. Position of Certifying Officer granted to Stephen McNally. Vote taken by Roll Call; YES; Keith Dubay, Doug McCall, Dave LaBar, Scott Fish. NO; None Carried 4-0

#89 Motion by Dubay and Seconded by Fish to approve Resolution to Approve the Audits of Town Justice Court; with amendments of one Servicing Justice. Carried 4-0

**Town of Minerva**  
**Town Board Meeting**

**March 17<sup>th</sup>, 2022**

#90 Motion by McCall and Seconded by LaBar to approve Resolution to Authorize Budget Line Transfers of \$5000.00 from Contingency 19904.01 to Public Health 40504.01. Expenses; Additional Johnsburg Emergency Services- \$1694.00, Installation of Ambulance Radio - \$2568.88, and Potential Future expenses- \$732.12 Vote taken by Roll Call;  
YES; Keith Dubay, Doug McCall, Dave LaBar, Scott Fish. NO; None  
Carried 4-0

#91 Motion by LaBar and Seconded by Dubay to approve Resolution to Authorize Payment to Northway Communications LLC for the purchase and installation of two-way radios in the new ambulance 758 for the Town of Minerva and Approve as Pre-Pay.  
Carried 4-0

#92 Motion by LaBar and Seconded by Dubay to approve Resolution to Set Wages for Senior Staff for the Minerva Youth Program; with Adjustments to the rates. Carried 4-0

#93 Motion by LaBar and Seconded by Dubay to approve Resolution to Set Wages for Staff for the Minerva Youth Program and Donnelly Beach at Minerva Lake; with Adjustments to the Rates. Carried 4-0

#94 Motion by LaBar and Seconded by Dubay to approve Resolution to Authorize Minerva Clean Up Day, Saturday, April 23, 2022. Carried 4-0

Supervisors Report: Excused

Highway Superintendent Report:

- Received a check from Chips today, for last year's budget, \$124,149.29; a little over \$27,000 more than budgeted for.
- Unfortunately, with the price of petroleum raising the price of blacktop is also on the rise.
- Wait and see what happens with the prices, to determine if we will use the allocation for equipment or asphalt/paving.
- "Tom's Truck" needed repairs of Turbo, EGR valve, air canister was bad. It is fixed and running better, at the cost of \$5-6,000. Budget line is going to suffer, this year, due to the price of parts and fuel. May need to raise that budget line again this year.
- Trees are cleared around the water tank. A little clean up needed.
- 32 full cords of wood cut and in shed for the next year.

**Town of Minerva**  
**Town Board Meeting**  
**March 17<sup>th</sup>, 2022**

Department Reports:

#95 Motion by McCall and Seconded by LaBar to approve  
Food Pantry Report. Carried 4-o

#96 Motion by McCall and Seconded by Dubay to approve  
Town Clerk Report. Carried 4-o

Public Comment #2: none

Councilman comments:

LaBar – I have become a member of the Dog Park Committee. At the meeting, we have come up with a suggestion to have it at Donnelly Beach, between the Dump station and Horse Barn. Asked council about feelings on the idea. Discussed required signage, rules, regulations, bench, fencing, etc.

Dubay – At the Vol. Fire Meeting they talked about digging up the blacktop in front of the Firehouse, and repaving it. Asked Highway Superintendent, Jon Fish, if he could provide them with a cost of item 4 & blacktop for the area in question? When/If the county would be here in the future?

#97 Motion McCall seconded by LaBar to Adjourn Meeting at  
8:04 pm. Carried 4-o

Theresa Fish  
Town Clerk