

TOWN OF MINERVA

Essex County, New York

2022 Organizational Resolutions

Organizational Board Meeting

Monday, 7:00 P.M.

January 3th, 2022

Resolution # 10	Offered By: <u>McCall</u>	Seconded By: <u>LaBar</u>
<p>The TOWN SUPERVISOR, <u>Stephen McNally</u> is appointed Director of Disaster Preparedness for the Town of Minerva, which is to be effected in cooperation with the Essex County Civil Defense Director. The Town Board appoints an emergency preparedness committee for revising, reporting and implementing the Comprehensive Emergency Plan. The Emergency Preparedness Committee for January 1, 2022 to December 31, 2022 will be:</p> <p>Elizabeth LeMay, Chair Sue Montgomery Corey, Secretary Kyle H. McFarland, Minerva Central School Mike Corey Kathleen DeGuilme Keith Dubay Jon Fish Teresa Brannon Haley Kathy Halloran Amy Lupinski Stephen McNally Lisa Salamon Nancy W. Shaw Tom Savarie</p> <p>Minerva Volunteer Fire Department and Rescue Squad, Inc. Johnsburg Emergency Squad, Inc.</p> <p>The Town Supervisor and at least one other Town Board member shall represent the Town Board on the Emergency Preparedness Committee for 2022.</p>		
Adopted:	<u>5-0</u>	
Resolution # 11	Offered By: <u>Dubay</u>	Seconded By: <u>Fish</u>
<p>GLENS FALLS NATIONAL BANK AND TRUST COMPANY, Chestertown office, COMMUNITY BANK, North Creek office, CHAMPLAIN NATIONAL BANK, Elizabethtown office, and NYCLASS are designated as official Town depositories for all monies coming into the hands of the Town or any Town Officer. The SUPERVISOR is directed to enter into collateral security agreements as necessary with each depository in order to adequately secure Town funds as required by law.</p>		
Adopted:	<u>5-0</u>	
	Offered	Seconded

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Resolution # 12 *By:* Dubay *By:* LaBar

The TOWN SUPERVISOR is authorized and directed to invest Town monies in certificates of deposit in the Town depositories, as may be appropriate and to jointly invest with Minerva Central School by agreement.

Adopted: 5-0

Resolution # 13 *Offered*
By: McCall *Seconded*
By: Dubay

The TOWN SUPERVISOR shall submit to the TOWN CLERK, within Sixty (60) days after the close of the fiscal year, a copy of the report to the State Comptroller required by Section 30 of the General Municipal Law. Upon receipt, the TOWN CLERK shall publish, in the official Town newspaper, a notice that a copy of such report is on file in the Town Clerk's Office and at Minerva Town Hall and is available for public inspection and copying.

Adopted: 5-0

Resolution # 14 *Offered*
By: LaBar *Seconded*
By: Fish

The DEPUTY SUPERVISOR is authorized to sign all checks of the Town during the absence or inability of the TOWN SUPERVISOR. The DEPUTY TOWN CLERK is authorized to sign checks on behalf of the TOWN CLERK.

Adopted: 5-0

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Resolution # 15 **Offered** **Seconded**
By: Fish **By:** LaBar

The TOWN SUPERVISOR is authorized to enter into Adirondack Community Action Program Agreement for the 2022 rental/maintenance of the meal site in the upper level of the Minerva Senior Meal site / Community Center.

Adopted: 5-0

Resolution # 16 **Offered** **Seconded**
By: Dubay **By:** McCall

The TOWN SUPERVISOR is authorized to enter into contracts on behalf of the Town Board, for calendar year 2022 as follows:

<u>SERVICE PROVIDER</u>	<u>CONTRACT AMOUNT</u>
Hudson Headwater Health Network (North Creek Health Center)	\$4,000.00
Countryside Veterinary Practice, P.C.	\$250.00
Sleeping Giants	\$1,000.00
Minerva Volunteer Fire Department and Rescue Squad, Inc.	\$120,424.00
Johnsburg Emergency Squad, Inc.	\$92,596.00

Whereas the Town of Minerva has contracted with the above listed Service Providers. Now be it resolved that the Town Board of the Town of Minerva authorize the payment for the above listed Contract amounts to the Service Providers as a Pre-Pay.

Adopted: 5-0

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Resolution # 17 **Offered** **Seconded**
By: McCall **By:** LaBar

The TOWN SUPERVISOR is authorized to enter into a contract with the Essex County Department of Public Works for calendar year 2022 on behalf of Town Highway subject to the approval of the Essex County Superintendent of Public Works.

Adopted: S-O

Resolution # 18 **Offered** **Seconded**
By: Dubay **By:** Fish

Up to three (3) Town Officials are hereby authorized to attend the Annual Meeting and Training School of the Association of Towns to be held in New York City in February 2022. All actual and necessary expenses related thereto shall be reimbursed by the Town upon presentment and approval of an itemized voucher.

Adopted: S-O

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Resolution # 19 **Offered** **Seconded**
By: Dubay **By:** Fish

The annual salaries for all ELECTED TOWN OFFICIALS for calendar year 2022 are hereby established as follows:

<u>OFFICIAL</u>	<u>2022 SALARY</u>
Assessor (Chairman)	\$13,025.00
Assessor (1)	\$5,047.00
Assessor (2)	\$5,047.00
Councilmen (4) each at:	\$4,242.00
Superintendent of Highways	\$57,276.00
Deputy Superintendent of Highways	\$2,535.00
Tax Collector	\$6,029.00
Town Clerk	\$10,446.00
Town Justice	\$10,485.00
Court Clerk	\$4,616.00
Town Supervisor	\$39,045.00

Adopted: 5 / 0

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Resolution # 20

Offered
By: McCall

Seconded
By: Dubay

The Town Board authorizes the Supervisor to pay for and agrees to maintain memberships in the following municipal associations:

Organization	2022 Annual Dues
Association of Towns	\$1000
Adirondack Association of Towns and Villages	\$1099
New York Planning Federation	\$270
New York State Government Finance Officers Association	\$180
Adirondack Park Local Government Review Board	\$300

Adopted: 5-0