



Town of Minerva

*Stephen McNally, Supervisor
Douglas McCall, Councilman
Keith Dubay, Councilman
David LaBar, Councilman
Scott Fish, Councilman
Jon Fish, Highway Superintendent
Diana Mason, Town Clerk*

PO Box 937,
5 Morse Memorial Highway
Minerva, NY 12851
518-251-2869 (phone)
518-251-5136 (fax)

<http://www.townofminerva.com>

Public service is a privilege. Thank you for allowing us to serve you.

Thank you for attending tonight's town board meeting. We will hold two public comment periods. The first, at the beginning of the meeting, will be limited to 10 minutes. The second, at the end of the meeting, will be as long as it needs to be.

Public comment, like public service, is a privilege. Thank you in advance for sharing your questions and concerns and for respecting your neighbors who are here as a member of the public or as a member of the board.

The Town of Minerva reserves the right to enter into executive sessions to consider issues allowable under the New York State Open Meetings Law. We will do our best to schedule those at the end of the meeting for the convenience of those attending. There may be times when it will be prudent for us to enter executive session earlier in the evening. We apologize in advance for any inconvenience that this may cause to those attending our meetings.

Corresponding meeting material is located in the blue binder and on our web page. We would be happy to make copies upon request during normal business hours.

Town of Minerva Board Meeting Agenda December 16th, 2021

Roll Call
Pledge of Allegiance
Public Comment

Approval of December 2nd, 2021 Board meeting minutes

Correspondence

Letter from Art Liberty, Town Justice
Letter from Daniel L. Palmer and Arthur J. Liberty,
Minerva Town Justices

Financial Reports

Audit of Vouchers
Operating Statement
Cash reports

New Business

Resolution to Appoint Teresa Brannon Court Clerk;
Resolution to Approve Countryside Veterinary Practice
2022 Agreement and pay the yearly administrative
fee as a pre-pay;
Resolution to Contract with Northstar Fireworks
Resolution to Upgrade Town Office Phone System
Resolution to Appoint James Lynn MEO
Resolution to Authorize Delegate/Alternate Delegate to
The Association of Towns of the State of New York
Resolution to set date for 2022 Organizational Town Board
Meeting
Resolution Authorize Payment to Grace Collett

Supervisor's Report:
Highway Superintendent's Report

Department Reports

Town Clerk November, 2021
Food Pantry November, 2021
Transfer Station November, 2021
Building/Zoning November, 2021

Public Comment
Councilman Comments

Adjournment