



Town of Minerva

*Stephen McNally, Supervisor
Douglas McCall, Councilman
Keith Dubay, Councilman
David LaBar, Councilman
Scott Fish, Councilman
Jon Fish, Highway Superintendent
Diana Mason, Town Clerk*

PO Box 937,
5 Morse Memorial Highway
Minerva, NY 12851
518-251-2869 (phone)
518-251-5136 (fax)

<http://www.townofminerva.com>

Public service is a privilege. Thank you for allowing us to serve you.

Thank you for attending tonight's town board meeting. We will hold two public comment periods. The first, at the beginning of the meeting, will be limited to 10 minutes. The second, at the end of the meeting, will be as long as it needs to be.

Public comment, like public service, is a privilege. Thank you in advance for sharing your questions and concerns and for respecting your neighbors who are here as a member of the public or as a member of the board.

The Town of Minerva reserves the right to enter into executive sessions to consider issues allowable under the New York State Open Meetings Law. We will do our best to schedule those at the end of the meeting for the convenience of those attending. There may be times when it will be prudent for us to enter executive session earlier in the evening. We apologize in advance for any inconvenience that this may cause to those attending our meetings.

Corresponding meeting material is located in the blue binder and on our web page. We would be happy to make copies upon request during normal business hours.

Town of Minerva Board Meeting Agenda January 7th, 2021

Roll Call
Pledge of Allegiance
Public Comment

Approval of December 17th, Board meeting minutes

Correspondence
Mahoney Alarms

New Business

2021 Virtual Annual Meeting & Training School
Registration Information

Town of Minerva Plan for COVID-19

Resolution to contract with Northstar Fireworks

Resolution to allow the Town of Minerva Assessor to forego the normal renewal process for the senior citizen's exemption as well as persons with disabilities and limited income

Supervisor's Report
Highway Superintendent's Report

Department Reports
NYS Agriculture and Markets – Dog Control
Minerva Vol. Fire Dept. & Rescue Squad, Inc.

Public Comment

Councilman Comments

Adjournment

Town of Minerva
Town Board Meeting
December 17, 2020

The semi-monthly meeting of the Minerva Town Board held on Thursday, December 17, 2020 was called to order at 7:00 PM. ~Upon Roll Call~

- Stephen McNally- Supervisor-present
- Douglas McCall-Councilman-present
- Keith Dubay-Councilman-present
- David LaBar-Councilman-present
- Scott Fish-Councilman-present
- Public Comment #1 None

#263 Motion by Dubay seconded by Fish to accept the minutes of the December 3, 2020 meeting. Carried 5-0

#264 Motion by Dubay seconded by LaBar to approve vouchers #719-783 with General Fund=\$39,685.32; Highway Fund=\$35,804.55; Trust and Agency Fund=\$0.00; Parks District =\$859.01; Fire Protection fund: \$00; Park & Playground Capital Improvement Fund: \$1,315.05; Water District= \$153.07; LWRP Fund =\$6,123.75; CC Capital Imp Fund \$0; Ice Rink Pavilion Capital: \$38,350.17; Minerva Lake Dam Repair Cap \$0; Prepaid: \$93,301.83 for Grand Total of \$215,592.75. Carried 5-0

#265 Motion by McCall seconded by Fish to accept the Operating Statements dated 101/30/2020. Carried 5-0

#266 Motion by LaBar seconded by Dubay to accept the Cash report November 30,2020. Carried 5-0

Supervisor report: none

Highway Superintendent report-new truck was delivered; 3 items on Auction International brought in \$26,050.00; FEMA checks arrived totaling almost \$47,000.

#267 Motion by Dubay seconded Fish the Town Clerk Report dated November 2020. Carried 5-0

Public Comment #2- none

Councilman Comments:

Fish-none

Dubay-asked when Organizational meeting for 2021 was scheduled.

246

Town of Minerva
Town Board Meeting
December 17, 2020

#268 Motion by Dubay seconded by McCall to set the Organizational meeting for Monday, January 4, 2021 at 7:00 PM. Carried 5-0

McCall-received a letter from Gore Mountain looking like the winter ski program is a no go for 2021.

McNally-gave the board information on two bids for a spreader for the UTV.

#269 Motion by Fish, seconded by McCall to purchase a Salt Dogg SHPE0750 spreader from Park Equipment Account 7110.2 for \$3,375. Roll Call Vote~YES--Fish, LaBar, McCall, McNally. NO--none Abstain: Dubay Carried 4-0-1

#270 Motion by LaBar seconded by McCall to authorize RESOLUTION to pre-pay K&K Repair for spreader. Carried 4-0-1 (Dubay Abstained)

#271 Motion by Dubay seconded LaBar to adjourn at 7:50 PM. Carried 5-0

Diana Mason
Town Clerk

P.O. Box 767 - 15 Cooper St.
Glens Falls, NY 12801
518/793-7788
Fax 518/793-0602
www.mahoneyalarms.com



Lake Placid, NY 12946
518/523-1600
Fax 518/793-0602

Plattsburgh, NY 12901
518/566-9147
Fax 518/793-0602

December 3, 2020

TOWN OF MINERVA
RE: HIGHWAY DEPT
PO BOX 937
MINERVA, NY 12851

RECEIVED
DEC 07 2020
BY:

109 LONGS HILL ROAD
MINERVA, NY 12851

To whom it may concern:

As technology evolves, the prior generations of state-of-the-art equipment unfortunately becomes obsolete and therefore no longer serviceable. As a valued Mahoney Alarms customer, we want to take the time to bring to your attention a future issue with your existing alarm system.

The control panel and devices to your **Concord** alarm system are no longer being manufactured. We went to great lengths to obtain and stock **Concord** equipment so we could continue maintaining your alarm system. However, the time has come where we can no longer obtain replacement **Concord** alarm equipment.

Your system is operating efficiently at this time. Our concern is any future problems which may arise. As devices start to fail, we may not be in a position to replace them.

We would appreciate taking a few moments of your time to discuss options in updating your alarm system. Please contact our office at (800)794-6277, Monday - Friday, 8:00AM - 4:30PM.

Sincerely,

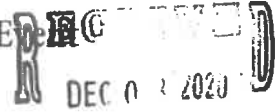
Sales Department
Mahoney Notify-Plus Inc.



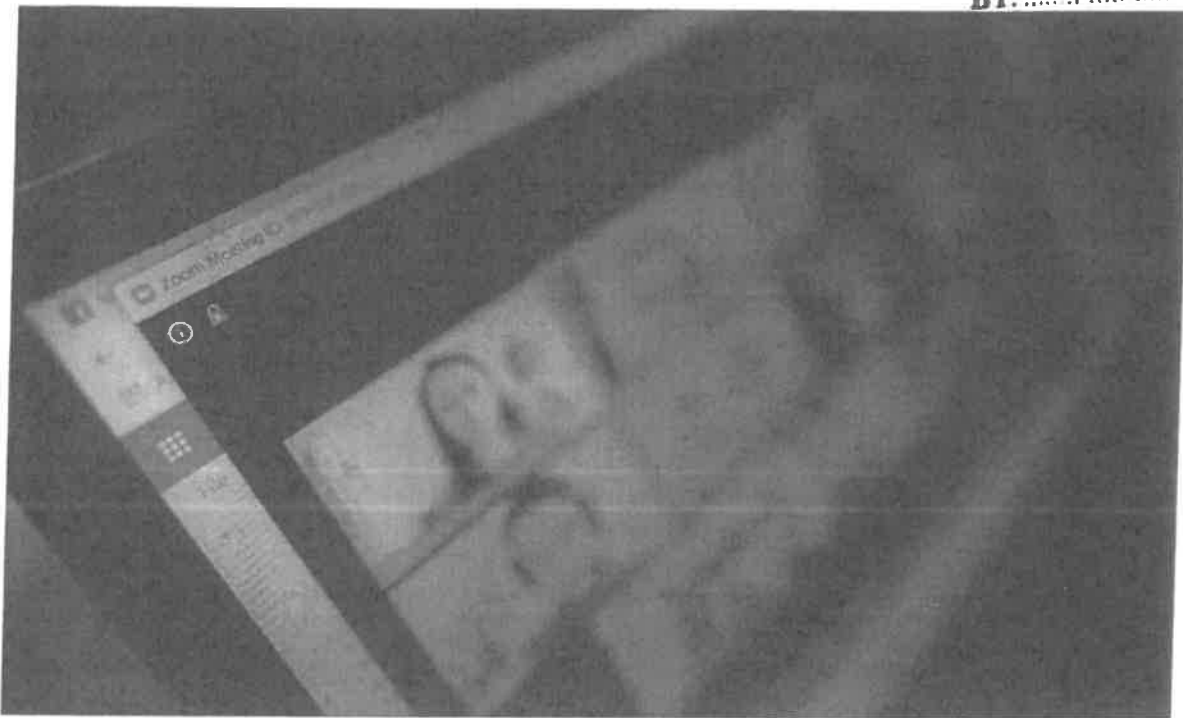
2021 Annual Meeting & Training School

February 14 -17, 2021

An All-Virtual Educational and Networking Experience



BY:



Registration Information

Learn. Network. Get Certified.

2021 Annual Meeting & Training School

An all-virtual event, Feb. 14 - 17, 2021



AT A GLANCE

● 2021 Virtual Conference

1. Our 2021 Annual Meeting & Training School sessions and exhibit will all be conducted online due to continuing concerns with in-person meetings. We will have an abbreviated agenda and vendors and exhibitors you may network with.

● Register

1. **Registration will be done all online.** All registrations received before Jan. 26 will be mailed a printed program and complimentary gift. Register beginning Dec. 1 online at www.nytowns.org.
2. **EXPENSES:** Actual and necessary expenses incurred in attending this school, including the registration fee, are proper municipal charges under Town Law, §116(12) and General Municipal Law, §77(b).
3. **REGISTRATION RATES:**

Member municipality, conference | \$100
Non-member municipality, conference | \$125
CLE Member | \$300*
CLE Non-member | \$325*

**(CLE rates are \$25 per credit hour. CLE attendees will receive a PDF of all materials.)*

● Download the mobile event app

1. All sessions will be attended through the app. Plus, attendees and exhibitors will all be able to network and set one-on-one meetings and consultations through our event app.

Download it at eventmobi.com/nytowns2021.

2. All registered attendees will be sent a link to complete their profiles in the app as in past years and will log in with the email used to register to attend.

Questions? Contact us!

(518)465-7933 • www.nytowns.org

Registration may be directed to Executive Meeting Coordinator Patty Kebea.
Speakers may direct their questions to AOT Director of Information and Programming Chris Anderson.
Exhibitors may direct their questions to AOT Deputy Director Kim Splain.

2021 Annual Meeting & Training School

An all-virtual event, Feb. 14 - 17, 2021



Meeting registration.

1. Members and non-members who want to attend sessions will need to register online to have access to the breakout sessions.
2. Registration for the conference will be done all online. Register beginning Dec. 1 online at www.nytowns.org.
3. Our all-virtual conference will include your choice of 32 sessions over the course of two days, a virtual exhibit hall, keynote speakers, certification credits in our CTO Program and the ability to network and meeting one-on-one right through the app. All attendees will be able to access recorded versions of **ALL sessions** for 30 days after the conference concludes. ****Please note there will be NO CPE credits, building code enforcement credits, justice / court clerk training or engineering PDH credits this year.**
4. RATES:

Member municipality, conference | \$100
Non-member municipality, conference | \$125
CLE Member | \$300*
CLE Non-member | \$325*

(CLE rates are \$25 per credit hour and include meeting registration rates. CLE attendees will receive a PDF of all materials.)

5. Download the event app at www.eventmobi.com/nytowns2021. **All registered meeting attendees will receive an invite to the app via the email address on their registration.**

Hope to “see” you all there!
Please stay tuned to nytowns.org and our social media for annual meeting updates and announcements.

Questions? Contact us!

(518)465-7933 • www.nytowns.org

Registration may be directed to Executive Meeting Coordinator Patty Kebea.
Speakers may direct their questions to AOT Director of Information and Programming Chris Anderson.
Exhibitors may direct their questions to AOT Deputy Director Kim Splain.

Listing of Courses for 2021 Virtual Annual Meeting

*Most courses will be eligible for CTO credit, there will be 8 CLE sessions.

*There will be NO CPE credits

*NO justice and court clerk training

*NO building code enforcement credits

*NO engineering PDH credits

Times for each session will be available at a later date

- Working Together to Assist Local Governments in the Aftermath of Covid-19
- How to fund public infrastructure projects
- The New Financial Toolkit for Local Officials
- Anti-Bias Programming from the Anti-Defamation League
- Financial Condition Analysis
- Town Budgets: A Practical Guide to Implementation during States of Emergency and Fiscal Stress
- From Ditch to Ditch: The Creation, Abandonment and Management of Town Rights-of-Way
- Managing Your Budget in Times of Fiscal Stress
- Understanding the True Cost of Services
- Managing Your Cash Flow
- Local Laws Procedures and Prose
- Fraud Prevention and Detection
- A Beacon in the Storm: Hot Topics in Real Property Tax Collection
- Workers Compensation Programming from CompAlliance
- Accounting and Reporting Update
- Real Property Tax Collection Legislative Update
- Sales Tax Trends and Sales Tax Withholding Programs
- Planning and Zoning Case Law Update
- 3 additional Land-Use Training credit-hours with titles TBA

Resolution No. _____

TOWN OF MINERVA

January 7, 2021
Regular Board Meeting

Resolution to contract with Northstar Fireworks Displays to provide fireworks display for Minerva Day, July 3, 2021

The following resolution was offered by _____ who moved its adoption:

WHEREAS, the Town of Minerva is pleased to celebrate Minerva Day on July 3, 2021, and

WHEREAS, the Town of Minerva hosts a fireworks display at Donnelly Beach at the conclusion of Minerva Day, and

WHEREAS, Northstar Fireworks Displays, who has provided the Town of Minerva with successful fireworks displays at past Minerva Days is offering a prepaid discount of 10% additional fireworks

THEREFORE BE IT RESOLVED, The Town of Minerva Town Board authorizes the Supervisor to contract with Northstar Fireworks Displays for July 3, 2021. Prepayment of \$6,000 was paid from account # SP7180.4 in 2020 on 01/22/20.

This resolution was duly seconded by _____. A roll call vote was taken with the following results:

AYES: _____ Dubay
_____ McCall
_____ LaBar
_____ Fish
_____ McNally

NOES: _____ Dubay
_____ McCall
_____ LaBar
_____ Fish
_____ McNally

As the duly elected Town Clerk of the municipality known as the Town of Minerva, I do hereby certify the following resolution was offered and duly seconded at the regular bimonthly board meeting held on _____ with the results of said resolution noted above.

Dated: _____

Signature _____
Diana Mason, Town Clerk

TOWN SEAL



January 7, 2021

Town of Minerva, NY
Attn: Diane Palmer
P.O. Box 937
Minerva, NY 12851

Dear Diane,

Enclosed, please find the contract for your upcoming display scheduled for July 3, 2021. Once Mr. McNally has had an opportunity to review it, please ask that he sign and return the contract to me. Please note that a signed and returned contract is required to secure your display date!

As your display date draw closer, I will forward a copy of the display permit to you so that you may obtain the necessary signatures from your local officials.

Please do not hesitate to contact me should you have any questions or concerns. Thank you, Diane, for the Town of Minerva's long-standing commitment to Northstar Fireworks. We look forward to providing you with a spectacular display!

Sincerely,

A handwritten signature in blue ink that reads "Dianna Jean Montague".

Dianna Jean (D.J.) Montague
Office Manager
djmontague@northstarfireworks.net

Enclosures

2235 VT ROUTE 14 SOUTH ★ P.O. BOX 65 ★ EAST MONTPELIER, VT 05651
TEL. (802) 229-9690 ★ FAX (802) 229-2300 ★ WWW.NORTHSTARFIREWORKS.COM



CONTRACT

Agreement dated this 7th day of January, 2021, by and between Vermont Fireworks Co. Inc., Northstar Fireworks Displays, of East Montpelier, Vermont, hereinafter called "CONTRACTOR," and Town of Minerva, hereinafter called "SPONSOR." Witnesses that, for and in consideration of the mutual covenants, agreements and conditions hereinafter contained, the parties hereto agree as follows:

I. Performance by CONTRACTOR: CONTRACTOR agrees to furnish and operate, as hereinafter provided, a legal fireworks display at the location known as **Minerva Town Beach**, in the Town of **Minerva**, State of **New York** on the **3rd** day of **July, 2021**, at **Dusk**.

II. Postponement: In the event that inclemency requires postponement of said fireworks display at day and time stated in Paragraph I, CONTRACTOR agrees to furnish and operate same on the 4th day of September, 2021, at Dusk, or, in the event that inclemency requires further postponement, at such date and time as is mutually agreeable to both parties hereto, with sixty (60) calendar days of the date stated in Paragraph I.

III. Right of inspection by SPONSOR: Contractor agrees to afford SPONSOR's official representative the opportunity to inspect all fireworks furnished in fulfillment of this contract, provided such inspection takes place at the direction of CONTRACTOR, and no less than sixty (60) minutes before the time stated in Paragraph I.

IV. Official representative of SPONSOR: SPONSOR hereby designates Diane Palmer as official representative of SPONSOR.

V. Compensation: In consideration of services provided in fulfillment of this contract, SPONSOR agrees to pay to CONTRACTOR the sum of \$6,000.00 dollars, said sum to be paid to CONTRACTOR or to other person with authority to receive payments on behalf of CONTRACTOR in cash currency or by check immediately prior to said fireworks display by SPONSOR's official representative.

VI. Postponement compensation: In the event that said display is postponed as described in Paragraph I, and in Paragraph II, SPONSOR agrees to pay the CONTRACTOR the sum of ten percent (10%) of the contract price for each such postponement.

VII. Assignment: It is mutually agreed that the CONTRACTOR agrees to furnish an experienced Pyrotechnician for said display.

VIII. Responsibilities of SPONSOR: The said party of the second part agrees to procure and furnish a suitable place to display the said fireworks, and to secure all Police, Fire, Local and State permits, and to arrange for any security bonds as required by law in their community when necessary, and agrees to furnish necessary police, fire and sponsor protection, for proper crowd control, auto parking, and proper supervision in clearing of debris after the display.

Total Display Amount	\$6,600.00
Less Discount	\$600.00
Less Deposit	<u>\$6,000.00</u>
Balance Due	\$0.00

Dianna Jean Montague, Office Manager
Northstar Fireworks Displays

Stephen R. McNally, Town Supervisor
Town of Minerva, NY

2235 VT ROUTE 14 SOUTH ★ P.O. BOX 65 ★ EAST MONTPELIER, VT 05651
TEL. (802) 229-9690 ★ FAX (802) 229-2300 ★ WWW.NORTHSTARFIREWORKS.COM

Northstar Firework Displays
P.O. Box 65
East Montpelier, VT 05651

Invoice

Date	Invoice #
01/07/21	

Town of Minerva, NY Attn: Diane Palmer P.O. Box 937 Minerva, NY 12851
--

Quantity	Item	Description	Rate	CLASS	Amount
		Fireworks Display July 3, 2021	\$6,600.00		\$6,600.00
		Prepayment Bonus - 10% Add'l Fireworks	\$600.00		\$6,000.00
		Payment Received 01/22/20	\$6,000.00		\$0.00
<i>Per our contract, please note that payment is due in full prior to your fireworks display unless other arrangements have been made in advance.</i>					

Sales Tax (6.0%)	\$0.00
Total	\$6,600.00
Payments/Credits	\$6,600.00
Balance Due	\$0.00

Resolution No. _____

TOWN OF MINERVA

January 7, 2021
Regular Board Meeting

Resolution to allow the Town of Minerva Assessor to forego the normal renewal process for the senior citizen's exemption as well as persons with disabilities and limited income.

The following resolution was offered by _____ who moved its adoption:

WHEREAS, on March 7, 2020 Governor Andrew Cuomo issued Executive Order Number 202, declaring a State disaster emergency for the entire State of New York; and

WHEREAS, on December 18, 2020 Governor Andrew Cuomo issued Executive Order Number 202.83 Continuing Temporary Suspension and Modification of Laws Relating to the Disaster Emergency which is attached and made a part of this resolution

THEREFORE BE IT RESOLVED, The Town of Minerva Town Board authorizes the assessor to forego the normal renewal process for the senior citizen's exemption as well as persons with disabilities and limited income pursuant to Executive Order Number 202.83

This resolution was duly seconded by _____. A roll call vote was taken with the following results:

AYES: _____ Dubay
_____ McCall
_____ LaBar
_____ Fish
_____ McNally

NOES: _____ Dubay
_____ McCall
_____ LaBar
_____ Fish
_____ McNally

As the duly elected Town Clerk of the municipality known as the Town of Minerva, I do hereby certify the following resolution was offered and duly seconded at the regular bimonthly board meeting held on _____ with the results of said resolution noted above.

Dated: _____

Signature _____
Diana Mason, Town Clerk

TOWN SEAL



No. 202.83

EXECUTIVE ORDER

**Continuing Temporary Suspension and Modification of Laws
Relating to the Disaster Emergency**

WHEREAS, on March 7, 2020, I issued Executive Order Number 202, declaring a State disaster emergency for the entire State of New York; and

WHEREAS, both travel-related cases and community contact transmission of COVID-19 have been documented in New York State and are expected to continue;

NOW, THEREFORE, I, ANDREW M. CUOMO, Governor of the State of New York, by virtue of the authority vested in me by Section 29-a of Article 2-B of the Executive Law to temporarily suspend or modify any statute, local law, ordinance, order, rule, or regulation, or parts thereof, of any agency during a State disaster emergency, if compliance with such statute, local law, ordinance, order, rule, or regulation would prevent, hinder, or delay action necessary to cope with the disaster emergency or if necessary to assist or aid in coping with such disaster, or to provide any directive necessary to respond to the disaster, do hereby continue the suspensions and modifications of law, and any directives not superseded by a subsequent directive, contained in Executive Orders 202.36, 202.37, 202.46, 202.47, 202.54, 202.58, 202.59, 202.65, and 202.70, as continued and contained in Executive Order 202.76, for another thirty days through January 17, 2021, and hereby temporarily suspend or modify the following from the date of this Executive Order through January 17, 2021:

- Subdivisions 7, 7-a and 8 of section 459-c of the Real Property Tax Law, and subdivisions 5, 5-a, 5-b, 5-c and 6 of section 467 of the Real Property Tax Law, to the extent necessary to permit the governing body of an assessing unit to adopt a resolution directing the assessor to grant exemptions pursuant to such section on the 2021 assessment roll to all property owners who received that exemption on the 2020 assessment roll, thereby dispensing with the need for renewal applications from such persons, and further dispensing with the requirement for assessors to mail renewal applications to such persons. Provided however, that the governing body may, at its option, include in such resolution procedures by which the assessor may require a renewal application to be filed when he or she has reason to believe that an owner who qualified for the exemption on the 2020 assessment roll may have since changed his or her primary residence, added another owner to the deed, transferred the property to a new owner, or died;
- Notwithstanding any law or regulation to the contrary, health care providers are relieved of recordkeeping requirements to the extent necessary for health care providers to perform tasks as may be necessary to respond to the COVID-19 outbreak, including, but not limited to requirements to maintain medical records that accurately reflect the evaluation and treatment of patients, or requirement to assign diagnostic codes or to create or maintain other records for billing purposes. Any person acting reasonably and in good faith under this provision shall be afforded absolute immunity from liability for any failure to comply with any recordkeeping requirement. In order to protect from liability any person acting reasonably and in good faith under this provision, requirements to maintain medical records;
- Executive Order 202.76, which provided that all suspensions of the Family Court Act shall remain in effect until December 18, 2020, is hereby modified to provide that all suspensions of the Family Court Act shall remain in effect until the expiration of this Executive Order, as extended or modified by future Executive Order.

- Chapter 125 of 2020 enacting the COVID-19 Rent Relief Act to the extent necessary to authorize the payment of rent relief as otherwise provided in such Act, without requiring that a tenant provide proof that they were paying more than 30 percent of gross monthly income towards rent prior to March, 2020.

IN ADDITION, by virtue of the authority vested in me by Section 29-a of Article 2-B of the Executive Law to issue any directive during a disaster emergency necessary to cope with the disaster, I hereby issue the following directive for the period from the date of this Executive Order through January 17, 2021:

- The authority of the Commissioner of Taxation and Finance to abate late filing and payment penalties pursuant to section 1145 of the Tax Law is hereby modified as necessary to expand the Commissioner's authority to also authorize the abatement of interest by the Commissioner, for a period of 91 days, for restaurants and other food service establishments that are required to file returns and remit sales and use taxes by December 21, 2020, for the sales tax quarterly period that ended November 30, 2020, and that were required to cease indoor dining by Executive Order 202.81 or by Executive Order 202.68 because they are located in an area that was designated an "orange zone" on December 18, 2020.



GIVEN under my hand and the Privy Seal of the State
in the City of Albany this eighteenth day
of December in the year two thousand
twenty.

BY THE GOVERNOR

Ms. C
Secretary to the Governor

A handwritten signature in black ink, appearing to read "Andrew Cuomo".



**Agriculture
and Markets**

RECEIVED
DEC 30 2020

BY:

December 21, 2020

Stephen McNally
Town Supervisor - Town of Minerva
PO Box 937
Minerva, NY 12851

Enclosed is the **Dog Control Officer Inspection Report** completed on **12/14/2020**. This inspection relates to Agriculture and Markets Laws and Regulations which may be viewed on the website below.

As the report indicates, DCO services were rated "Satisfactory". Please make note of any comments listed on the report.

Dog control officer services are subject to inspection by this agency on a regular basis.

Please notify this office within 30 days of any changes in DCO services.

If you have any questions regarding this inspection, please call me.

Janet Collier
Animal Health Inspector
(518) 944-4355

DOG CONTROL OFFICER INSPECTION REPORT - DL-89

Rating: **Satisfactory365**

Purpose: **Inspection**

DATE/TOA: **12/14/20 12:00 am**

**ROBERT KOHRMAN
32 PLUMLEY WAY
MINERVA NY 12851**

Inspector: **Janet Collier**

Inspector #: **65**

These are the findings of an inspection of your facility on the date(s) indicated above:

- | | |
|---|----------------|
| 1. Equipment is available for proper capture and holding | Yes |
| 2. Dogs are held and transported safely | Yes |
| 3. Equipment maintained in clean and sanitary condition | Yes |
| 4. Veterinary care is provided when necessary | Yes |
| 5. Dogs are euthanized humanely | Yes |
| 6. Complete seizure and disposition records are maintained for all seized dogs | Yes |
| 7. Dogs transferred for purposes of adoption in compliance with Article 7 | Not Applicable |
| 8. Redemption period is observed before adoption, euthanasia or transfer | Not Applicable |
| 9. Owners of identified dogs are properly notified | Yes |
| 10. Redeemed dogs are licensed before release | Not Applicable |
| 11. Proper impoundment fees paid before dogs are released | Not Applicable |

Town - City - Village Information for Inspection:

TCV CODE	TCV NAME
1508	Town of Minerva

Additional Information for Inspection:

Number of Dogs Seized:

Number of dogs seized since previous inspection: 0

Associated Municipal Shelter(s):

Name of Shelter(s): Glens Falls Animal Hospital

Holding Facility:

Dogs held before transport to shelter? (Yes/No): Yes

Location(s): Town Parks & Recreation Dept. building, 109 Longs Hill Rd, Minerva

REMARKS:

N/A=Handled by contracted shelter facility

Discussed shelter services issue since current contract with Glens Falls Animal Hospital will not be renewed. DCO reported that the town is in the process of contracting with Countryside Boarding & Grooming facility in Queensbury starting 01/01/2021.

REPRESENTATIVE PRESENT FOR INSPECTION: **Robert Korhman**
TITLE: **DCO**

REVIEWED BY: **Annette Holowka**
REVIEWED DATE: **12/16/2020**

Minerva Vol. Fire Dept. & Rescue Squad, Inc.

P.O. Box 924, Minerva NY 12851 - 518-251-3333 ~ Fax 518-251-3322

Membership Meeting - 11/9/2020

Meeting called to order at 7:19pm with 12 members present and excused.

Secretary's Report - Motion to accept made by Jamie 2nd by Dakota. (none opposed, carried)

Treasurers Report - Motion to accept made by Dakota 2nd by Will (none opposed, carried)

Board of Directors:

- Taxes - 2 years left to input into quick books. Deadline for all 990's is 11/15. Brenda is working to get them completed, however she is unsure she will be able to finish in the time frame.
- The insurance will cover repairs/service on the ambulance, still waiting for it in writing to put in files.
- Board approved Clyde Dunbar to remove snow from doors, office roof, generator and in front of trailer.
 - Purchase orders - Tops, not to exceed 60.00
 - Request for Payments - Braley & Noxon 71.46 - Adirondack Fire Service 1485.60 - Jorge Corzo 45.00 - Lake City 564.00 -

Motion to approve made by Dakota 2nd by Mike (none opposed, carried)

Chiefs Report

- 1calls, 37 YTD - There has been no new training posted - 21/7 Radio/Engineer night 11/16 & 11/23 drills. 5th Monday Pizza night - Tires for 494 approx 400 each - 400 feet of 5 inch hose from 494 failed testing. We had enough new to replace. Ladders have been tested, new portables are in. Discussion on possibly issuing blue lights - Apparatus is being scheduled for service.

Committees

- Membership - No Report
- Building - Meeting held Friday night, discussions electrician, jersey barriers for around the generator/sign/tank. Snow blower quotes, Shelter, paint for station 2. Individual will start community service next week. Committee meets the Friday before the regular meeting.
- By-Laws - No report
- Fund Raising - No report
- Banquet - No report
- Clam Bake - No report

Unfinished Business

- Still waiting on refund from Mountain Lakes.

New Business

- John Paradis passed away

Motion to adjourn made by Jamie 2nd by Tom 8:07

MINERVA VOL FIRE DEPARTMENT AND RESCUE SQUAD INC

November

Date	Line	Transaction	Vendor	Description	Debit	Credit	Balance
11/1				Open Month			61886.18
11/2	8	Debit Card	HP	Ink	21.59		61864.59
11/4	4	Debit Card	National Grid	Station 2	37.53		61827.06
11/4	4	Debit Card	National Grid	Station 1	112.61		61714.45
11/9	13	1530	Sullivans	Batteries	7.18		61707.27
11/9	5	1531	Winchip	Bay Door Service	500.00		61207.27
11/9	13	1532	Braley Noxon	Hardware	11.99		61195.28
11/9	17	1533	Lynn Green	CPR	35.00		61160.28
11/9	13	Debit Card	PayPal	Lights	45.00		61115.28
11/10	11	Debit Card	Tops	Meeling Food	34.59		61080.69
11/10	13	Debit Card	Braley Noxon	Fuel/ Blades	71.46		61009.23
11/10	5	Debit Card	TC Murphy	Blocks	89.79		60919.44
11/10	10	Debit Card	Mountain Medical	Physicals	1595.00		59324.44
11/12	4	Debit Card	Verizon	Cell Phone	22.34		59302.10
11/12	11	Debit Card	Stewarts		11.27		59290.83
11/18	13	Debit Card	Stewarts	Safety Meeting	60.39		59230.44
11/18	4	Debit Card	Mountain Petroleum	Station 2	150.00		59080.44
11/18	4	Debit Card	Mountain Petroleum	Station 1	815.00		58265.44
11/23	4	Debit Card	SLIC	Phone	220.78		58044.68
11/23	1	Debit Card	Northway Communication	Radio	776.64		57268.04
11/30	5	Debit Card	Braley Noxon	Hardware	34.95		57233.09

Total Spending 4653.09

Ending Balance 57233.09