



Town of Minerva

*Stephen McNally, Supervisor
Douglas McCall, Councilman
Keith Dubay, Councilman
David LaBar, Councilman
Scott Fish, Councilman
Jon Fish, Highway Superintendent
Diana Mason, Town Clerk*

PO Box 937,
5 Morse Memorial Highway
Minerva, NY 12851
518-251-2869 (phone)
518-251-5136 (fax)

<http://www.townofminerva.com>

Public service is a privilege. Thank you for allowing us to serve you.

Thank you for attending tonight's town board meeting. We will hold two public comment periods. The first, at the beginning of the meeting, will be limited to 10 minutes. The second, at the end of the meeting, will be as long as it needs to be.

Public comment, like public service, is a privilege. Thank you in advance for sharing your questions and concerns and for respecting your neighbors who are here as a member of the public or as a member of the board.

The Town of Minerva reserves the right to enter into executive sessions to consider issues allowable under the New York State Open Meetings Law. We will do our best to schedule those at the end of the meeting for the convenience of those attending. There may be times when it will be prudent for us to enter executive session earlier in the evening. We apologize in advance for any inconvenience that this may cause to those attending our meetings.

Corresponding meeting material is located in the blue binder and on our web page. We would be happy to make copies upon request during normal business hours.

Town of Minerva Board Meeting Agenda November 5th, 2020

Roll Call
Pledge of Allegiance
Public Comment

Approval of October 15th Board meeting minutes

Correspondence
Minerva Vol. Fire Dept. & Rescue Squad

New Business
Resolution to Adopt 2021 Budget

Resolution to Authorize Budget Line Transfers

Resolution to Authorize Farnsworth Chevrolet, Inc. Pre-pay

Resolution to Authorize Pre-pay Sport Resource Group

Resolution to Authorize the Contract for Essex County
Emergency Medical Services Intermunicipal Agreement

Supervisor's Report
Highway Superintendent's Report

Department Reports
Food Pantry-
Minerva Vol. Fire Dept. & Rescue Squad – Sept.

Public Comment
Councilmen Comments
Adjournment

Town of Minerva
Town Board Meeting
October 15, 2020

The Semi-monthly October Meeting of the Minerva Town Board held on Thursday, October 15, 2020 was called to order at 7:00 PM.~Upon Roll Call
 Stephen McNally- Supervisor-present
 Douglas McCall-Councilman-present
 Keith Dubay-Councilman-present
 David LaBar-Councilman-present
 Scott Fish-Councilman-present

Pledge of Allegiance

Guest presentation was given by Jaeger & Flynn on liability insurance.

- #219 Motion Dubay seconded by McCall to change broker of record to Jaeger & Flynn for liability insurance. Roll Call Vote YES~Fish, LaBar, Dubay, McCall, McNally. NO~none
 Carried 5-0

Public Comment #1-Joy Healey expressed loss of the passing of John Sheehan.

- #220 Motion by LaBar seconded by Dubay to accept the minutes of the minutes of the September 30, 2020 regular semi monthly meeting. Carried 5-0

Correspondence: A letter was received from the Law Office of Jaime Thomas on behalf of David Beale filing a renewal application for a liquor license for Sporty's Iron Duke Saloon in accordance with NYS Law.

A letter from the Planning Board requesting a subdivision application fee be established.

- #221 Motion by LaBar seconded by McCall the Town establishes a subdivision application fee of \$50 per lot. Roll Call Vote YES~Fish, LaBar, Dubay, McCall, McNally. NO~none
 Carried 5-0

Also noted the Planning Board and Zoning Board of Appeals are looking for members.

- #222 Motion by McCall seconded by Dubay to approve Audited Vouchers with claims # 579-645 with fund amounts: General Fund: \$34,274.62; Highway Fund: \$24,137.55; Trust and Agency Fund: \$0.00; Parks District: \$1,036.13; Fire Protection Fund: \$0.00; Park and Playground Capital Improvement Fund: \$6,030.64; Water District Fund: \$2,240.67; LWRP Fund: \$21,580.94; CC Capital Imp Fund: \$0.00; Ice Rink Pavilion Capital: \$25,652.22; Minerva Lake Dam Repair Cap: \$0.00. Prepaid: \$8,161.43. Grand Total \$123,114.20. Carried 5-0

- #223 Motion by Dubay seconded by LaBar to approve Operation Statement dated

238

Town of Minerva
Town Board Meeting
October 15, 2020

9/30/2020.

Carried 5-0

#224 Motion by McCall seconded by LaBar to approve the cash reports dated September 2020. Carried 5-0

#225 Motion by Dubay seconded by Fish to approve RESOLUTION to report the standard work day for elected and appointed officials for Keith Dubay, David LaBar, Douglas McCall, Scott Fish, Teresa Haley, Jeremy Hitchcock and Robert Kohrman. Carried 5-0

#226 Motion by LaBar seconded by Dubay to approve RESOLUTION to hold public hearing on the 2021 Preliminary budget on Thursday, November 5th at 6:30 PM followed by the regular semi-monthly board meeting. Carried 5-0

#227 Motion by McCall seconded by Fish to approve RESOLUTION to authorize loan from General Fund Balance to Ice Rick Capital Fund in the amount of \$200,000.00. Carried 5-0

Supervisor Report: update on grand for dam repairs; occupancy tax money from County should be received by end of October.

Highway Superintendent report: work on pavilion continues; free tire day on Saturday, accepting up to 10 tires.

#228 Motion by McCall seconded by Dubay to accept the Town Clerk report dated September 2020. Carried 5-0

Public Comment #2-none

Councilman Comments:

Fish-none

LaBar-nothing recently from the fire department.

Dubay-none

McCall- expressed concern about running a ski program this year with COVID-19 restrictions at the mountain.

#229 Motion by Dubay seconded by McCall to adjourn at 8:00 PM.

Diana Mason
Town Clerk

Minerva Vol. Fire Dept. & Rescue Squad, Inc.

P.O. Box 924 ~ Minerva, NY 12851 ~ 518-251-3333 ~ fax 518-251-3322

Brandon Dunbar
President/BOD

Town of Minerva
5 Morse Memorial Hwy
Minerva, NY 12851

Lynn Green
Vice President

October 27, 2020

Eathen Galusha
Treasurer/BOD

Re: Ambulance Maintenance

Karen Wright
Secretary/BOD

Councilman,

James Gonyo
Board of Director

It had been discussed at our negotiating meeting with Councilman Labar and Councilman McCall about the town doing preventive maintenance on our Ford Ambulance. Information regarding liability insurance on such services was to be obtained from the Town. We have not yet received any information and our ambulance is now past due for its service which needs to be completed as soon as possible. It also needs its bumper and wheel well repaired. Please contact President Dunbar to discuss this a your earliest convenience.

Ron Sanalidro
Board of Director

Karissa Wright
Board of Director

Sincerely,

Greg Wright
Fire Chief



Karen Wright, Secretary

Brandon Dunbar
Asst. Fire Chief

mvfd@frontier.com ~ www.minervafirerescue.org

Resolution No. _____ TOWN OF MINERVA November 5, 2020
Regular Board Meeting

Resolution to Adopt 2021 Budget

The following resolution was offered by _____ who moved for its adoption:

Whereas the Town of Minerva has a responsibility to create, adopt and maintain an annual budget; and

Whereas the Town of Minerva has held two budget workshops open to the public; and

Whereas the Town of Minerva has held a Public Hearing to Not Exceed the Tax Cap;

Now be it resolved that the Town of Minerva will adopt the 2021 Preliminary Budget.

This resolution was duly seconded by _____. A roll call vote was taken with the following results:

AYES: _____Dubay	NOES: _____Dubay
_____McCall	_____McCall
_____LaBar	_____LaBar
_____Fish	_____Fish
_____McNally	_____McNally

As the duly elected Town Clerk of the municipality known as the Town of Minerva, I do hereby certify the following resolution was offered and duly seconded at the regular bimonthly board meeting held on _____ with the results of said resolution noted above.

Dated: _____ Signature _____
Diana Mason, Town Clerk

Resolution No. _____

TOWN OF MINERVA

November 5, 2020
Regular Board Meeting

Resolution to Authorize Budget Line Transfers

The following resolution was offered by _____ who moved its adoption:

Whereas the Town of Minerva Town Board has a responsibility to keep each line item in the Annual budget whole,

Be it resolved that: The Town Board of the Town of Minerva authorizes the following budget line transfers:

Account From	Account to	Amount	Detail
Campground PS 71101.05		\$2000.00	
	Beach CE 71804.06	\$2,000.00	
Campground CE 71104.05		\$5,250.00	
	Beach PS 71801.05	\$5,250.00	
Milfoil 80904.06		\$28,000.00	
	Parks Equipment	\$28,000.00	

This resolution was duly seconded by _____. A roll call vote was taken with the following results:

AYES: _____ Dubay
 _____ McCall
 _____ Labar
 _____ Fish
 _____ McNally

NOES: _____ Dubay
 _____ McCall
 _____ Labar
 _____ Fish
 _____ McCall

As the duly elected Town Clerk of the municipality known as the Town of Minerva, I do hereby certify the following resolution was offered and duly seconded at the regular bimonthly board meeting held on _____ with the results of said resolution noted above.

Dated: _____

Signature _____

Diana Mason, Town Clerk

TOWN SEAL

Resolution No. ____

TOWN OF MINERVA
Regular Board Meeting

November 5, 2020

Resolution to Authorize funds to purchase a new & unused Cargo Van

The following resolution was offered by _____ who moved its adoption:

WHEREAS, the Town of Minerva is purchasing a new & unused Cargo Van

THEREFORE BE IT RESOLVED, The Town Board of The Town of Minerva authorizes the pre-payment of invoice

Contractor	Account	Account Name	Amount to Pay	
Farnsworth Chevrolet, Inc.	71402.05	Parks Equipment	\$27,100.00	

This resolution was duly seconded by _____. A roll call vote was taken with the following results:

AYES: _____ Dubai
 _____ McCall
 _____ LaBar
 _____ Fish
 _____ McNally

NOES: _____ Dubai
 _____ McCall
 _____ LaBar
 _____ Fish
 _____ McNally

As the duly elected Town Clerk of the municipality known as the Town of Minerva, I do hereby certify the following resolution was offered and duly seconded at the regular bimonthly board meeting held on _____ with the results of said resolution noted above.

Diana Mason, Town Clerk

Town Seal

FARNSWORTH CHEVROLET, INC.

VEHICLE CASH PURCHASE AGREEMENT

2350 Rochester Road (Route. 332) Canandaigua, NY 14424
 Phone (585) 394-2360 Fax (585) 394-1965
 NYS Facility No. 5350196

BUYER TOWN OF MINERVA EMAIL ADDRESS supervisor@townofminervany.gov
 CO-BUYER _____ HOME PHONE 518-251-2869 BUSINESS PHONE _____
 STREET P.O. BOX 937 5 MORSE MEMORIAL HIGHW CELL PHONE _____ FAX NUMBER _____
 CITY MINERVA STATE NY ZIP 12851 SALESPERSON JOSEPH COYLE

I ORDER AND AGREE TO PURCHASE FROM YOU, ON THE TERMS CONTAINED ON BOTH SIDES OF THIS AGREEMENT, THE FOLLOWING VEHICLE:		DEAL NO	CUSTOMER NO	TODAY'S DATE
		0090309	058000	10/27/2020
NEW	YEAR 2020 MAKE CHEVROLET MODEL EXPRESS G2500 V.I.N. 1GCWGAPP1L1258980 STOCK NO. 24604			
INSP #	MILES 2 DATE	COLOR SUMMIT WHITE		
		VEHICLE PRICE	\$ 26096.00	
		DEALER INSTALLED ACCESSORIES	\$ 700.00	
		EXTENDED SERVICE POLICY	\$ NA	
			\$ NA	
		TOTAL PRICE	\$ 26796.00	
		LESS TRADE-IN CREDIT	\$ NA	
		CASH PRICE OR TRADE DIFFERENCE	\$ 26796.00	
		SALES TAX: COUNTY ESSEX 0.000 %	\$ NA	
		Dealer's optional fee for processing application for registration and certificate of title. THIS IS NOT A DMV FEE.	\$ 75.00	
		LICENSE, REGISTRATION (ESTIMATE)**	\$ 206.43	
		INSPECTION FEE	\$ 10.00	
		TIRE FEE	\$ 12.50	
		TOTAL CASH PRICE DELIVERED	\$ 27099.93	
		LESS CASH DEPOSIT (RECEIPT #)	\$ NA	
		REBATE	\$ NA	
		REBATE	\$ NA	
		REBATE	\$ NA	
		REBATE	\$ NA	
		PLUS BALANCE OWING ON TRADE-IN	\$ NA	
		CASH DUE ON DELIVERY	\$ 27099.93	
		BALANCE TO BE FINANCED	\$ NA	
			\$	
		NUMBER OF MONTHS 24 <input type="checkbox"/> 30 <input type="checkbox"/> 48 <input type="checkbox"/> 60 <input type="checkbox"/> OTHER <u>1</u>		
		LIEN TO BE FILED WITH		

CONSUMER INFORMATION		INSURANCE INFORMATION	
Estimated Delivery Date <u>10/27/2020</u> /Place of Delivery _____ If the new motor vehicle has not been delivered in accordance with this contract within 30 days following the estimated delivery date, the consumer has the right to cancel the contract and to receive a full refund, unless the delay in delivery is attributable to the consumer.		INSURANCE COMPANY _____ AGENT NAME _____ AGENT ADDRESS _____ PHONE _____ POLICY NO. _____ EXP. DATE _____	
PRIOR USE CERTIFICATION (REQUIRED BY VEHICLE AND TRAFFIC LAW 417-A IF PRINCIPAL PRIOR USE OF THE VEHICLE WAS AS A POLICE VEHICLE, TAXICAB, DRIVER EDUCATION VEHICLE OR RENTAL VEHICLE. THE PRINCIPAL PRIOR USE OF THIS VEHICLE WAS AS: A POLICE VEHICLE _____, A TAXICAB _____, A DRIVER EDUCATION VEHICLE _____, OR A RENTAL VEHICLE _____.		THE TRADE-IN VIN _____ MILEAGE _____ YEAR _____ MAKE _____ MODEL _____ CYL. _____ BODY _____ COLOR _____ TRANS. _____ PLATE NO. _____ EXP. DATE _____	
** The amount indicated on your sales or lease agreement for registration and title fees is an estimate. In some instances, it may exceed the actual fees due to the Commissioner of Motor Vehicles. The dealer will automatically, and within sixty days of securing such registration and title, refund any amount overpaid for such fees. If the Motor Vehicle fees are more than the estimate charged, you will be responsible to pay the dealer indicated above the excess charges.		PAYOFF CO _____ PHONE _____ ADDRESS _____ LIEN ACCT # _____ CLOBE OUT \$ <u>NA</u>	
Customer initials _____ Date <u>10/27/2020</u> * THE OPTIONAL DEALER REGISTRATION OR TITLE APPLICATION PROCESSING FEE IS NOT A NEW YORK STATE OR DEPARTMENT OF MOTOR VEHICLES FEES. UNLESS A LIEN IS BEING RECORDED OR THE DEALER ISSUED NUMBER PLATES, YOU MAY SUBMIT YOUR OWN APPLICATION FOR REGISTRATION AND/OR CERTIFICATE OF TITLE TO ANY MOTOR VEHICLE ISSUING OFFICE.		GOOD UNTIL _____ VERIFIED BY _____ DATE _____ I HEREBY STATE THAT THERE ARE NO LIENS OR ENCUMBRANCES ON THE VEHICLE THAT I AM TRADING. OTHER THAN THOSE STATED ABOVE AND THAT THE VEHICLE I AM TRADING DOES NOT HAVE A SALVAGE, FLOOD, RECONSTRUCTED, OR NON-USA-STD. TITLE	
IF YOU AGREE TO ASSIST ME IN OBTAINING FINANCING FOR ANY PART OF THE PURCHASE PRICE, THIS ORDER SHALL NOT BE BINDING UPON YOU OR ME UNTIL ALL OF THE CREDIT TERMS ARE PRESENTED TO ME IN ACCORDANCE WITH REGULATION 22 (TRUTH-IN-LENDING) AND ARE ACCEPTED BY ME. IF I DO NOT ACCEPT THE CREDIT TERMS WHEN PRESENTED, I MAY CANCEL THIS ORDER AND MY DEPOSIT WILL BE REFUNDED.		DATE _____ BUYER'S SIGNATURE _____ I HAVE READ THE TERMS ON BOTH SIDES OF THIS AGREEMENT AND ACCEPT THEM AS STATED.	
IF THIS MOTOR VEHICLE IS CLASSIFIED AS A USED MOTOR VEHICLE, THIS DEALER CERTIFIES THAT THE ENTIRE VEHICLE IS IN CONDITION AND REPAIR TO RENDER UNDER NORMAL USE, SATISFACTORY AND ADEQUATE SERVICE UPON THE PUBLIC HIGHWAY AT THE TIME OF DELIVERY.		BUYER'S SIGNATURE _____ DATE: <u>10/27/2020</u> CO-BUYER'S SIGNATURE _____ DATE: _____ APPROVED BY SELLER _____ DATE: <u>10/27/2020</u>	
CONTRACTUAL DISCLOSURE FOR USED VEHICLES ONLY *THIS INFORMATION YOU SEE ON THE WINDOW FORM FOR THIS VEHICLE IS PART OF THIS CONTRACT. INFORMATION ON THE WINDOW FROM OVERRIDES ANY CONTRARY PROVISIONS IN THE CONTRACT OF SALE.*		A FULL TANK OF FUEL IS INCLUDED WITH ALL RETAIL SALES OF NEW VEHICLES.	
SPECIAL NOTICE TO CONSUMER IF, UNDER THE LAW OF THE STATE OF NEW YORK CONTROLLING THE SALE OF USED MOTOR VEHICLES YOU SHOULD BE ENTITLED TO A REFUND IN CONNECTION WITH THIS TRANSACTION, THE VALUE OF ANY VEHICLE YOU MAY HAVE TRADED IN (IF THE SELLER CHOOSES NOT TO RETURN IT TO YOU) SHALL NOT BE THE VALUE LISTED IN THIS DOCUMENT. INSTEAD, THE VALUE WILL BE DETERMINED BASED ON THE NATIONAL AUTO DEALERS ASSOCIATION USED CAR WHOLESALE VALUE OR OTHER GUIDE APPROVED BY THE COMMISSIONER OF MOTOR VEHICLES, AND ADJUSTED FOR MILEAGE, IMPROVEMENTS AND ANY MAJOR PHYSICAL OR MECHANICAL DEFECTS.			

THIS AGREEMENT IS NOT BINDING UNLESS SIGNED BY THE SELLER AND THE BUYER
 Thank You... for purchasing a FARNSWORTH vehicle. We sincerely appreciate your business!
www.FarnsworthChevy.com

Resolution No. ____

TOWN OF MINERVA
Regular Board Meeting

November 5, 2020

Resolution to Authorize Payment to Sport Resource Group, Inc. for ProWall-Ice

The following resolution was offered by _____ who moved its adoption:

WHEREAS, the Town of Minerva has a project for the Town Pavilion/Skating Rink

WHEREAS, Sports Resource Group, Inc. has agreed to supply ProWall-Ice-54' x 110' Rink

THEREFORE BE IT RESOLVED, The Town Board of The Town of Minerva authorizes the pre-payment of the attached invoice

Contractor	Account	Account Name	Amount to Pay
Sport Resource Group, Inc.	85102.11	Ice Rink Capitol	\$32,078.00

This resolution was duly seconded by _____. A roll call vote was taken with the following results:

AYES: _____ Dubai
 _____ McCall
 _____ LaBar
 _____ Fish
 _____ McNally

NOES: _____ Dubai
 _____ McCall
 _____ LaBar
 _____ Fish
 _____ McNally

As the duly elected Town Clerk of the municipality known as the Town of Minerva, I do hereby certify the following resolution was offered and duly seconded at the regular bimonthly board meeting held on _____ with the results of said resolution noted above.

Diana Mason, Town Clerk

Town Seal

Sport Resource Group, Inc.

6885 Washington Ave.
Edina, MN 55439
Ph: 612-584-3030

Invoice

Date	Invoice #
10/20/2020	51673

Bill To
Town of Minerva Stephen McNally 518 251 2869 5 Morse Memorial Highway Minerva, NY 12851

Ship To
Town of Minerva Stephen McNally 518 251 2869 5 Morse Memorial Highway Minerva, NY 12851

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			11/6/2020			

Quantity	Item Code	Description	Price Each	Amount
1	ProWall-Ice	ProWall-Ice-54' x 110' Rink	30,600.00	30,600.00
1	Freight	Freight	2,300.00	2,300.00
1	Discount	Discount-prepay discount	-822.00	-822.00
		Non-taxable	0.00%	0.00

Phone #	E-mail	Total	\$32,078.00
612-584-3030	info@sportresourcegroup.com		

Resolution No. _____

TOWN OF MINERVA

November 5, 2020

Regular Board Meeting

Resolution to Authorize the Contract for Essex County Emergency Medical Services Intermunicipal Agreement (Essex County Contract No. MISC-25-0002) between Essex County, Town of Minerva, and Johnsbury Emergency Medical Services

The following resolution was offered by _____ who moved for its adoption:

Whereas the Town of Minerva has agreed to contract with Johnsbury Emergency Medical Services to provide emergency services for the residents of Minerva; and

Whereas this agreement is composed of a Letter of Agreement, a Contract for Emergency Ambulance Service, and a Vehicle Lease Agreement (see attached);

Now be it resolved that the Town Board of the Town of Minerva approves the attached Letter of Agreement, the Contract for Emergency Ambulance Service, and the Vehicle Lease Agreement.

This resolution was duly seconded by _____. A roll call vote was taken with the following results:

AYES: _____Dubay
_____McCall
_____LaBar
_____Fish
_____McNally

NOES: _____Dubay
_____McCall
_____LaBar
_____Fish
_____McNally

As the duly elected Town Clerk of the municipality known as the Town of Minerva, I do hereby certify the following resolution was offered and duly seconded at the regular bimonthly board meeting held on _____ with the results of said resolution noted above.

Dated: _____

Signature _____

Diana Mason, Town Clerk

TOWN SEAL

REGIONAL FOOD BANK OF NENY HPNAP Monthly report

Please submit this report by the 10th of the month following the month for which you are reporting.

Report Month/Year: 10/2020

Food Bank ID#: 1101F

Name of Agency/Program: Minerva Food Pantry

County: Essex

Total Individuals Served

(Shelters and Soup Kitchens: please count meals provided, not including seconds.)

Children (ages infant -17)	<u>38</u>
Adults (ages 18-64)	<u>78</u>
Elderly (age 65+)	<u>63</u>
Households	<u>79</u>

Submitted by: Kathleen DeGuilme

Date: 11/4/2020

Telephone: (518) 251-2644 or (518) 251-2869

Email:
lindunida@gmail.com

Street Address of Agency/Program site: Minerva Community Center, Lower Level,
1652 State Route 28N, Minerva NY 12851

Minerva Vol. Fire Dept. & Rescue Squad, Inc.

P.O. Box 924, Minerva NY 12851 – 518-251-3333 ~ Fax 518-251-3322

Membership Meeting – 9/14/2020

Meeting called to order at 7:26pm with 14 members present and 4 excused.

Secretary's Report – Motion to accept made by Dakota 2nd by Ron. (none opposed, carried)

Treasurers Report – \$25 in donations. Work on the taxes continues. Motion to accept made by Brandan C. 2nd by Jamie (none opposed, carried)

Board of Directors:

- Discussions on Shelter for the trailer, the roof and an electrician.. Fund driver letter is on hold.
- Budget for 2021-2022 presented and reviewed. Motion to accept made by Tom 2nd by Ron. (none opposed, carried)
- Letter to be sent to town to open negotiations.
 - Purchase orders – Various Vendors FP supplies \$286.18 – Two Way Radios \$616.00 – Home Depot \$499.00 – Batteries Global \$351.20 – The Fire Store \$608.29 – The Fire Store \$1183.88 – The Home Depot \$214.00 – Northern Tool, not to exceed \$1200 for shelter for trailer.
 - Request for Payments – Ace Hardware \$16.79 – TC Murphy \$56.39 – Batteries & Bulbs \$90.93 – Feld Fire \$32.76 – WB Mason \$115.48

Motion to approve made by Tom 2nd by Lynn. (none opposed, carried)

Chiefs Report

- 4 calls, 34 YTD – Chiefs meetings is in Bakers Mills. 10/5 Equipment and radio check. Physicals next Monday followed by bailout training. Will soon begin fall service. Bolton Fire donated an appliance which is on 494. Waiting to hear on the service on the ambulance.

Committees

- Membership – No report
- Building – Met 9/11, spoke to 4 contractors. Waiting on call backs. Bay doors will be serviced. Need everyone to help with the snow and shoveling doorways. Few items needed, barricades for in front of the transfer switch and generator. Will call for furnace service.
- By-Laws – No Report
- Fund Raising – No report
- Banquet – Possibly a Christmas/ Banquet party
- Clam Bake – No report

Unfinished Business

- None

New Business

- None

Motion to adjourn made by Jamie 2nd by Lynn 7:57

MINERVA VOL FIRE DEPARTMENT AND RESCUE SQUAD INC

September

Date	Line	Transaction	Vendor	Description	Debit	Credit	Balance
9/1				Open Month			35257.06
9/1		Deposit		TOM CONTRACT		36715.00	71972.06
9/1	6	Debit Card	HP	Ink	21.59		71950.47
9/1	5	Check1525	Kiss Your Grass Good Bye	Mowing	200.00		71750.47
9/8	13	Debit Card	Ace Hardware	Assorted Hardware	16.79		71733.68
9/8	13	Debit Card	Dollar General	Batteries	22.36		71711.32
9/8	17	Check 1526	Lynn Green	CPR Karen Wright	35.00		71676.32
9/9	4	Debit Card	National Grid	Station 2	43.08		71633.24
9/9	4	Debit Card	National Grid	Station 1	164.97		71468.27
9/9	13	Debit Card	Batteries Plus	AA Batteries	90.93		71377.34
9/11	4	Debit Card	Verizon	Cell Phone	22.31		71355.03
9/15	11	Debit Card	Stewarts	Meeting Food	6.85		71348.18
9/15	13	Debit Card	Battery Global	Radio Batteries	351.20		70996.98
9/15	1	Debit Card	Fire Penny	Monitor for 494	2019.49		68977.49
9/16	11	Debit Card	High Peaks Pizza	Meeting Food	49.19		68928.30
9/16	4	Debit Card	Mountain Petroleum	Station 2	150.00		68778.30
9/16	5	Debit Card	Home Depot	Roof Repair	257.05		68521.25
9/16	4	Debit Card	Mountain Petroleum	Station 1	815.00		67706.25
9/16	1	Debit Card	Fire Store	Nozzel and Shut Off	1922.04		65784.21
9/18	1	Debit Card	Home Depot	Sawzall	538.92		65245.29
9/21	13	Debit Card	Lowe's	Hardware	0.96		65244.33
9/21	4	Debit Card	SLIC	Internet Phone	220.91		65023.42
9/22	11	Debit Card	Stewarts	Drill	39.45		64983.97
9/24	13	Debit Card	Transportation Safety	Vests	94.49		64889.48
9/24	13	Debit Card	Traffic Safety Store	Flares/Flags	347.15		64542.33
9/25	13	Debit Card	WPSG	Flair Container	81.40		64460.93
9/28	13	Debit Card	TSZ Traffic Safety	Traffic Wands	66.24		64414.69

Total Spending 7657.37

Ending Balance 64414.69