

**TOWN OF MINERVA**  
*Essex County, New York*  
**2018 Organizational Resolutions**

Organizational Board Meeting  
**Thursday, 7:00 P.M.**  
**January 4th, 2018**

<b>Resolution #</b>	<b>1</b>	<b>Offered By:</b>	<b>Seconded By:</b>
<p>The 2018 calendar for the Town of Minerva’s Town Board, Planning Board, Zoning Board of Appeals, Youth Commission and Parks and Recreation Committees shall be as follows. All meetings shall occur at 7:00 pm in the Minerva Town Hall, Upper Level unless otherwise noted.</p> <p>A notice of the annual meeting schedule will be published in the Town’s Official Newspaper.</p>			
		<p>Town Board            (Regular meetings, 1<sup>st</sup> and 3<sup>rd</sup> Thursdays)            January 4, 18            February 1, 15            March 1, 15            April 5, 19            May 3, 17            June 7, 21            July 5, 19            August 2, 16            September 6, 20            October 4, 18            November 1, 15            December 6, 20</p> <p>Town Board, 2019 Budget            (Budget meetings begin at 6:30 pm)            Budget Workshop to be scheduled at a later date</p> <p>Planning Board            (Regular meetings, 1<sup>st</sup> Wednesday)            January cancelled      July 11            February 7              August 1            March 7                  September 5            April 4                    October 3            May 2                      November 7            June 6                     December 5</p>	<p>Zoning Board of Appeals            (Regular meetings, 2<sup>nd</sup> Tuesday)            January 9              July 10            February 13            August 14            March 13                September 11            April 10                 October 9            May 8                     November 13            June 12                  December 11</p> <p>Youth Commission            (Regular meetings, 3<sup>rd</sup> Wednesday)            January 17             July 18            February 21            August 15            March 21                September 19            April 18                 October 17            May 16                  November 21            June 20                 December 19</p> <p>Parks and Recreation Committee            (Regular meetings, 4<sup>th</sup> Wednesday)            January 24             July 25            February 28            August 22            March 28                September 26            April 25                 October 24            May 23                  November 28            June 27                  December 26</p> <p>Emergency Preparedness            (Regular Meetings, 3<sup>rd</sup> Tuesday)            January 16             July no meeting            February 20            August no meeting            March 20                September 18            April 17                 October 16            May 15                  November 20            June 19                  December no meeting</p>
<b>Adopted:</b>			

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<b>Resolution #</b> <u>  2  </u>	<b>Offered By:</b> _____	<b>Seconded By:</b> _____
<p>The <b>Glens Falls Post Star</b> is designated as the Official newspaper of the Town of Minerva for calendar year 2018.</p> <p><b>Adopted:</b></p>		

<b>Resolution #</b> <u>  3  </u>	<b>Offered By:</b> _____	<b>Seconded By:</b> _____																																							
<p>The Town Board appoints the following persons to the following positions at the following wages for the calendar year 2018:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <thead> <tr> <th style="text-align: center;">Official</th> <th style="text-align: center;">Title</th> <th style="text-align: center;">2018 Salary</th> </tr> </thead> <tbody> <tr><td>Ellen Eager</td><td>Acting Health Officer</td><td style="text-align: right;">\$799.20</td></tr> <tr><td>Robert Foote</td><td>Animal Control Officer</td><td style="text-align: right;">\$590.16</td></tr> <tr><td>Philip Johnson</td><td>Chairman, Board of Assessors</td><td style="text-align: right;">\$11,353.08</td></tr> <tr><td>John Williams, Sr.</td><td>Code Enforcement Officer</td><td style="text-align: right;">\$8,791.08</td></tr> <tr><td>Diana Mason</td><td>Registrar of Vital Statistics</td><td style="text-align: right;">\$0.00</td></tr> <tr><td>Randolph Mason</td><td>Deputy Registrar of Vital Statistics</td><td style="text-align: right;">\$0.00</td></tr> <tr><td>Diana Mason</td><td>Water Collections Clerk</td><td style="text-align: right;">\$1014.84</td></tr> <tr><td>Kathleen DeGuilme</td><td>Water Billing Clerk</td><td style="text-align: right;">\$1015</td></tr> <tr><td>Robert Foote</td><td>Town Constable</td><td style="text-align: right;">\$1,770.84</td></tr> <tr><td>Tim Sheehan</td><td>Water Superintendent</td><td style="text-align: right;">\$11164.92</td></tr> <tr><td>Zachary Boucher</td><td>Planning/Zoning Board Secretary</td><td style="text-align: right;">\$13.33 per hour</td></tr> <tr><td>Stephen McNally</td><td>Budget Officer</td><td style="text-align: right;">\$4488.38</td></tr> </tbody> </table> <p><b>Adopted:</b></p>			Official	Title	2018 Salary	Ellen Eager	Acting Health Officer	\$799.20	Robert Foote	Animal Control Officer	\$590.16	Philip Johnson	Chairman, Board of Assessors	\$11,353.08	John Williams, Sr.	Code Enforcement Officer	\$8,791.08	Diana Mason	Registrar of Vital Statistics	\$0.00	Randolph Mason	Deputy Registrar of Vital Statistics	\$0.00	Diana Mason	Water Collections Clerk	\$1014.84	Kathleen DeGuilme	Water Billing Clerk	\$1015	Robert Foote	Town Constable	\$1,770.84	Tim Sheehan	Water Superintendent	\$11164.92	Zachary Boucher	Planning/Zoning Board Secretary	\$13.33 per hour	Stephen McNally	Budget Officer	\$4488.38
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<b>Resolution #</b> <u>  4  </u>	<b>Offered By:</b> _____	<b>Seconded By:</b> _____
<p>All Town officers shall be allowed mileage per federal rate and will increase or decrease according to said federal discretion.</p> <p><b>Adopted:</b></p>		

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<b>Resolution #</b> <u>  5  </u>	<b>Offered By:</b> _____	<b>Seconded By:</b> _____
<p>The lower level of the Minerva Town Hall shall be the official polling place for the voters of the Town of Minerva.</p> <p><b>Adopted:</b></p>		

<b>Resolution #</b> <u>  6  </u>	<b>Offered By:</b> _____	<b>Seconded By:</b> _____
<p>By this resolution, The Town Board acknowledges they following appointments of these individuals to these positions and confirms these annual salaries for each position:</p> <p><i>Appointments by the Supervisor</i> Clerk to the Supervisor (fulltime – 40 hours), Danae Tucker (\$18.20 per hour) Administrative Assistant, Kathleen DeGuilme (\$12.60 per hour) Historian, Theresa Brannon Haley (\$1507.80) Deputy Supervisor, Keith Dubay (unpaid)</p> <p><i>Appointments by the Town Clerk</i> Deputy Town Clerk, Randolph Mason (unpaid)</p> <p><i>Appointments by the Tax Collector</i> Deputy Tax Collector, James McNally (unpaid)</p> <p><i>Appointments by the Historian</i> Deputy Historian, Clara Dimick (unpaid)</p> <p><i>Appointments by the Highway Superintendent</i> Deputy Highway Superintendent, Tim Sheehan (\$ 2210.00) 2<sup>nd</sup> Deputy Highway Superintendent, Larry Arnold (unpaid)</p> <p><i>Appointments by the Water Superintendent</i> Deputy Water Superintendent, Jon Fish (\$ 2575.56) 2<sup>nd</sup> Deputy Water Superintendent, (unpaid)</p> <p><i>Appointments by the Town Justices</i> Court Clerk, Diana Mason (\$2280.12 )</p>		

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**Adopted:**

<b>Resolution #</b>	<b>7</b>	<b>Offered By:</b>	<b>Seconded By:</b>
<p>All fees collected for Birth and Death Certificates by the local Registrar shall be turned over to the Town on a monthly basis, such fees shall then be paid by the Town to the local Registrar in an amount equivalent to the sum of the fees collected. Such payments will be paid on a Town of Minerva voucher payable to the local Registrar who collected the fees.</p> <p><b>Adopted:</b></p>			

<b>Resolution #</b>	<b>8</b>	<b>Offered By:</b>	<b>Seconded By:</b>
<p>The SUPERVISOR is authorized and directed to procure from the <b>Town's insurance carrier</b>, a blanket undertaking, in proper form covering the following Town Officers in the amounts specified for calendar year 2018:</p>			
<b><u>POSITION</u></b>	<b><u>TOWN OFFICERS</u></b>	<b><u>COVERAGE AMOUNT</u></b>	
Town Supervisor	Stephen McNally	\$	500,000.00
Clerk to the Supervisor	Danae Tucker	\$	100,000.00
Deputy Supervisor	Keith Dubay	\$	100,000.00
Tax Collector	Effie Jane McNally	\$	100,000.00
Town Clerk	Diana Mason	\$	50,000.00
All Positions	Any employee not listed above.	\$	10,000.00
<p>All employees covered at the \$10,000 level are covered for one claim per year.</p> <p><b>Adopted:</b></p>			

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<b>Resolution #</b> <u>  9  </u>	<b>Offered By:</b> _____	<b>Seconded By:</b> _____
<p>The TOWN BOARD is authorized to contract with the SUPERINTENDENT OF HIGHWAYS, for the calendar year 2018, as follows:</p> <ul style="list-style-type: none"><li>I. Landfill Operations</li><li>II. Park and Playground Services</li><li>III. Town &amp; School Snow Removal</li><li>IV. Water Services</li></ul> <p>The contract shall not exceed \$24,500 without the express permission of the Town Board.</p> <p><b>Adopted:</b></p>		

<b>Resolution #</b> <u>  10  </u>	<b>Offered By:</b> _____	<b>Seconded By:</b> _____																
<p>The TOWN SUPERVISOR, <u>Stephen McNally</u> is appointed Director of Disaster Preparedness for the Town of Minerva, which is to be effected in cooperation with the Essex County Civil Defense Director. The <b>Comprehensive Emergency Management Plan</b> revised in August 2013 is to replace all plans prior. The Town Board appoints an emergency preparedness committee for revising, reporting and implementing the Comprehensive Emergency Plan. The Emergency Preparedness Committee for January 1, 2018 to December 31, 2018 will be:</p> <table style="width: 100%; border: none;"><tr><td style="width: 50%;">Lisa Salamon , Chair</td><td style="width: 50%;">Kathy Halloran</td></tr><tr><td>Betty LeMay , Secretary</td><td>Edward Healy</td></tr><tr><td>Mike Corey</td><td>Steve McNally</td></tr><tr><td>Sue Montgomery Corey</td><td>Nancy W. Shaw</td></tr><tr><td>Kathleen DeGuilme</td><td>Karen Wright</td></tr><tr><td>Keith Dubay</td><td>Greg Wright</td></tr><tr><td>Jon Fish</td><td>Pat Warrington</td></tr><tr><td>Teresa Brannon Haley</td><td></td></tr></table>			Lisa Salamon , Chair	Kathy Halloran	Betty LeMay , Secretary	Edward Healy	Mike Corey	Steve McNally	Sue Montgomery Corey	Nancy W. Shaw	Kathleen DeGuilme	Karen Wright	Keith Dubay	Greg Wright	Jon Fish	Pat Warrington	Teresa Brannon Haley	
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The Town Supervisor and at least one other member of the Town Board shall represent the Town Board on the Emergency Preparedness Committee for 2018.

**Adopted:**

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<b>Resolution #</b> <u>  11  </u>	<b>Offered</b> <b>By:</b> _____	<b>Seconded</b> <b>By:</b> _____
<p>GLENS FALLS NATIONAL BANK AND TRUST COMPANY, Chestertown office, COMMUNITY BANK, North Creek office, CHAMPLAIN NATIONAL BANK , Elizabethtown office, are designated as official Town depositories for all monies coming into the hands of the Town or any Town Officer. The SUPERVISOR is directed to enter into collateral security agreements as necessary with each depository in order to adequately secure Town funds as required by law.</p> <p><b>Adopted:</b></p>		

<b>Resolution #</b> <u>  12  </u>	<b>Offered</b> <b>By:</b> _____	<b>Seconded</b> <b>By:</b> _____
<p>The TOWN SUPERVISOR is authorized and directed to invest Town monies in certificates of deposit in the Town depositories, as may be appropriate and to jointly invest with Minerva Central School by agreement.</p> <p><b>Adopted:</b></p>		

<b>Resolution #</b> <u>  13  </u>	<b>Offered</b> <b>By:</b> _____	<b>Seconded</b> <b>By:</b> _____
<p>The TOWN SUPERVISOR shall submit to the TOWN CLERK, within Sixty (60) days after the close of the fiscal year, a copy of the report to the State Comptroller required by Section 30 of the General Municipal Law. Upon receipt, the TOWN CLERK shall publish, in the official Town newspaper, a notice that a copy of such report is on file in the Town Clerk's Office and at Minerva Town Hall and is available for public inspection and copying.</p> <p><b>Adopted:</b></p>		

<b>Resolution #</b> <u>  14  </u>	<b>Offered</b> <b>By:</b> _____	<b>Seconded</b> <b>By:</b> _____
<p>The DEPUTY SUPERVISOR is authorized to sign all checks of the Town during the absence or inability of the TOWN SUPERVISOR. The DEPUTY TOWN CLERK is authorized to sign checks on behalf of the TOWN CLERK.</p> <p><b>Adopted:</b></p>		

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<b>Resolution #</b> <u>  15  </u>	<b>Offered By:</b> _____	<b>Seconded By:</b> _____
<p>The TOWN SUPERVISOR is authorized to enter into Adirondack Community Action Program Agreement for the 2018 rental/maintenance of the meal site in the lower level of the Town Hall.</p> <p><b>Adopted:</b></p>		

<b>Resolution #</b> <u>  16  </u>	<b>Offered By:</b> _____	<b>Seconded By:</b> _____										
<p>The TOWN SUPERVISOR is authorized to enter into contracts on behalf of the Town Board, for calendar year 2018 as follows:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; border-bottom: 1px solid black;"><u>SERVICE PROVIDER</u></th> <th style="text-align: center; border-bottom: 1px solid black;"><u>CONTRACT AMOUNT</u></th> </tr> </thead> <tbody> <tr> <td style="border: 1px solid black;">Hudson Headwater Health Network <i>(North Creek Health Center)</i></td> <td style="text-align: right; border: 1px solid black;">\$4,000.00</td> </tr> <tr> <td style="border: 1px solid black;">Glens Falls Animal Hospital</td> <td style="text-align: right; border: 1px solid black;">\$300.00</td> </tr> <tr> <td style="border: 1px solid black;">Sleeping Giants</td> <td style="text-align: right; border: 1px solid black;">\$1,000.00</td> </tr> <tr> <td style="border: 1px solid black;">Minerva Volunteer Fire Department and Rescue Squad, Inc.</td> <td style="text-align: right; border: 1px solid black;">\$108,804.00</td> </tr> </tbody> </table> <p><b>Adopted:</b></p>			<u>SERVICE PROVIDER</u>	<u>CONTRACT AMOUNT</u>	Hudson Headwater Health Network <i>(North Creek Health Center)</i>	\$4,000.00	Glens Falls Animal Hospital	\$300.00	Sleeping Giants	\$1,000.00	Minerva Volunteer Fire Department and Rescue Squad, Inc.	\$108,804.00
<u>SERVICE PROVIDER</u>	<u>CONTRACT AMOUNT</u>											
Hudson Headwater Health Network <i>(North Creek Health Center)</i>	\$4,000.00											
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Minerva Volunteer Fire Department and Rescue Squad, Inc.	\$108,804.00											

<b>Resolution #</b> <u>  17  </u>	<b>Offered By:</b> <u>  McCall  </u>	<b>Seconded By:</b> <u>  Dubay  </u>
<p>The TOWN SUPERVISOR is authorized to enter into a contract with the Essex County Department of Public Works for calendar year 2018 on behalf of Town Highway subject to the approval of the Essex County Superintendent of Public Works.</p> <p><b>Adopted:</b></p>		

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<b>Resolution #</b> <u>  18  </u>	<b>Offered By:</b> _____	<b>Seconded By:</b> _____
<p>Up to three (3) Town Officials are hereby authorized to attend the <u>Annual Meeting and Training School of the Association of Towns</u> to be held in New York City in February 2018. All actual and necessary expenses related thereto shall be reimbursed by the Town upon presentment and approval of an itemized voucher.</p> <p><b>Adopted:</b></p>		

<b>Resolution #</b> <u>  19  </u>	<b>Offered By:</b> _____	<b>Seconded By:</b> _____																				
<p>The annual salaries for all ELECTED TOWN OFFICIALS for calendar year 2018 are hereby established as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="text-align: center;"><u>OFFICIAL</u></th> <th style="text-align: center;"><u>2018 SALARY</u></th> </tr> </thead> <tbody> <tr> <td>Assessor (Chairman)</td> <td style="text-align: right;">\$ 11353.07</td> </tr> <tr> <td>Assessor (1)</td> <td style="text-align: right;">\$ 4398.60</td> </tr> <tr> <td>Assessor (2)</td> <td style="text-align: right;">\$ 4398.77</td> </tr> <tr> <td>Councilmen (4) each at:</td> <td style="text-align: right;">\$ 3697.08</td> </tr> <tr> <td>Superintendent of Highways</td> <td style="text-align: right;">\$ 49924.42</td> </tr> <tr> <td>Tax Collector</td> <td style="text-align: right;">\$ 5254.08</td> </tr> <tr> <td>Town Clerk</td> <td style="text-align: right;">\$ 9105.36</td> </tr> <tr> <td>Town Justices (2 at \$5652.36 each)</td> <td style="text-align: right;">\$ 11304.72</td> </tr> <tr> <td>Town Supervisor</td> <td style="text-align: right;">\$ 34035.04</td> </tr> </tbody> </table> <p><b>Adopted:</b></p>			<u>OFFICIAL</u>	<u>2018 SALARY</u>	Assessor (Chairman)	\$ 11353.07	Assessor (1)	\$ 4398.60	Assessor (2)	\$ 4398.77	Councilmen (4) each at:	\$ 3697.08	Superintendent of Highways	\$ 49924.42	Tax Collector	\$ 5254.08	Town Clerk	\$ 9105.36	Town Justices (2 at \$5652.36 each)	\$ 11304.72	Town Supervisor	\$ 34035.04
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<b>Resolution #</b> <u>  20  </u>	<b>Offered By:</b> _____	<b>Seconded By:</b> _____										
<p>The Town Board authorizes the Supervisor to pay for and agrees to maintain memberships in the following municipal associations:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 70%;">Organization</th> <th style="width: 30%;">2018 Annual Dues</th> </tr> </thead> <tbody> <tr> <td>Association of Towns</td> <td style="text-align: right;">\$999.00</td> </tr> <tr> <td>Adirondack Association of Towns and Villages</td> <td style="text-align: right;">\$499.00</td> </tr> <tr> <td>New York Planning Federation</td> <td style="text-align: right;">\$250.00</td> </tr> <tr> <td>New York State Government Finance Officers Association</td> <td style="text-align: right;">\$170.00</td> </tr> </tbody> </table>			Organization	2018 Annual Dues	Association of Towns	\$999.00	Adirondack Association of Towns and Villages	\$499.00	New York Planning Federation	\$250.00	New York State Government Finance Officers Association	\$170.00
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New York Planning Federation	\$250.00											
New York State Government Finance Officers Association	\$170.00											
<b>Adopted:</b>												

<b>Resolution #</b> <u>  21  </u>	<b>Offered By:</b> _____	<b>Seconded By:</b> _____																												
<p>The Town Board appoints as voting delegate and alternate for 2018, the following for the following organizations:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Name</th> <th style="width: 15%;">Title</th> <th style="width: 30%;">Organization</th> <th style="width: 30%;">Status</th> </tr> </thead> <tbody> <tr> <td>Stephen McNally</td> <td>Supervisor</td> <td>Association of Towns</td> <td>Delegate</td> </tr> <tr> <td>David LaBar</td> <td>Councilman</td> <td>Association of Towns</td> <td>Alternate</td> </tr> <tr> <td>Stephen McNally</td> <td>Supervisor</td> <td>Adirondack Association of Towns and Villages</td> <td>Delegate</td> </tr> <tr> <td>David LaBar</td> <td>Councilman</td> <td>Adirondack Association of Towns and Villages</td> <td>Alternate</td> </tr> <tr> <td>Stephen McNally</td> <td>Supervisor</td> <td>Adirondack Partnership</td> <td>Delegate</td> </tr> <tr> <td>David LaBar</td> <td>Councilman</td> <td>Adirondack Partnership</td> <td>Alternate</td> </tr> </tbody> </table>			Name	Title	Organization	Status	Stephen McNally	Supervisor	Association of Towns	Delegate	David LaBar	Councilman	Association of Towns	Alternate	Stephen McNally	Supervisor	Adirondack Association of Towns and Villages	Delegate	David LaBar	Councilman	Adirondack Association of Towns and Villages	Alternate	Stephen McNally	Supervisor	Adirondack Partnership	Delegate	David LaBar	Councilman	Adirondack Partnership	Alternate
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Resolution # 22      Offered By: \_\_\_\_\_      Seconded By: \_\_\_\_\_

The Town Board appoints Stephen McNally, Affirmative Action Officer and hereby agrees to pay any incidental expenses related to the performance of this position.

**Adopted:**

Resolution # 23      Offered By: \_\_\_\_\_      Seconded By: \_\_\_\_\_

Petty cash funds for TOWN SUPERVISOR are authorized at One Hundred Fifty Dollars (\$150.00).

**Adopted:**

Resolution # 24      Offered By: \_\_\_\_\_      Seconded By: \_\_\_\_\_

All Insurance, Utility bills, postal and freight charges may be paid by the TOWN SUPERVISOR prior to the Town Board audit and approval.

**Adopted:**

Resolution # 25      Offered By: \_\_\_\_\_      Seconded By: \_\_\_\_\_

All charges to the **Lowe's Credit Services, First Bankcard, and Staples Credit**, may be paid by the TOWN SUPERVISOR prior to the Town Board audit and approval provided the amount does not exceed \$3,000 and that purchases made are in compliance with the Town's adopted purchase policy and provided that such record of purchases are included as a prepaid item in the monthly abstract of audited vouchers, the purpose of which is to avoid monthly service charges due to card billing cycles.

**Adopted:**

TOWN OF MINERVA  
Essex County, New York  
2018 Organizational Resolutions

Organizational Board Meeting  
Thursday, 7:00 P.M.  
January 4th, 2018

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<b>Resolution #</b> <u>26</u>	<b>Offered By:</b> _____	<b>Seconded By:</b> _____
<p>The TOWN CLERK is authorized and directed to open all competitive bids for public works and purchase contracts, record the same and report them to the Town Board.</p>		
<b>Adopted:</b>		

<b>Resolution #</b> <u>27</u>	<b>Offered By:</b> _____	<b>Seconded By:</b> _____
<p>For the purpose fixed assets a dollar value of more the \$500.00 per items requires listing in the fixed Assets of the Town General Ledger accounting system.</p>		
<b>Adopted:</b>		

<b>Resolution #</b> <u>28</u>	<b>Offered By:</b> _____	<b>Seconded By:</b> _____
<p>To authorize a one-year extension for a junkyard permit to Marvin Gonyo retroactive to January 1, 2018 to December 31, 2018 with all fees waived.</p>		
<b>Adopted:</b>		

<b>Resolution #</b> <u>29</u>	<b>Offered By:</b> _____	<b>Seconded By:</b> _____
<p>The Town of Minerva adopts the Essex County Fair Housing Plan as their own with the appointment of Mike Mascarenas, Essex County Community Development and Planning Director, as the Fair Housing Planning designee for the Town of Minerva.</p>		
<b>Adopted:</b>		

<b>Resolution #</b> <u>30</u>	<b>Offered By:</b> _____	<b>Seconded By:</b> _____
<p>The TOWN SUPERVISOR of the Town of Minerva has reviewed the current procurement policy and determined that the policy is in accordance with local government finance laws. Additionally, the Town Board and all appointed and elected officials that the procurement policy names have been given notice of this policy.</p>		
<b>Adopted:</b>		

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<b>Resolution #</b>	<b>31</b>	<b>Offered By:</b>	<b>Seconded By:</b>
<p>The Town Board announces the 2018 appointment of the following staff in the Office of the Supervisor, Transfer Station, Parks Department and acknowledges these appointments by the Highway Superintendent to the Highway Department:</p>			
<b>POSITION</b>	<b>APPOINTMENT</b>	<b>SALARY 2018</b>	
Maintenance Mechanic	Robert Kohrman	\$16.13 per hour	
Transfer Station Attendant	Vern Jenks	\$ 10.40 per hour	
Transfer Station Attendant	Brad McNally	\$ 10.40 per hour	
Clerk to the Supervisor	Danae Tucker	\$ 18.20 per hour	
Administrative Assistant	Kathleen DeGuilme	\$ 12.60 per hour	
Heavy Equipment Operator	Tim Sheehan	\$ 20.93 per hour	
Heavy Equipment Operator	Larry Arnold	\$ 19.83 per hour	
Motor Equipment Operator	Steve Howe	\$ 19.83 per hour	
MEO in Training	Coty Morehouse	\$ 15.43 per hour	
MEO in Training	Tom Savarie	\$ 14.50 per hour	
Auto Mechanic	Keith Tucker	\$ 20.47 per hour	
Laborer	Ryan Tucker	\$ 11.67 per hour	
<b>Adopted:</b>			

<b>Resolution #</b>	<b>32</b>	<b>Offered By:</b>	<b>Seconded By:</b>
<p>The TOWN BOARD delegates to the SUPERVISOR the powers and duties necessary to conduct the day to day administration of the town.</p>			
<b>Adopted:</b>			

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<b>Resolution #</b> <u>  33  </u>	<b>Offered By:</b> _____	<b>Seconded By:</b> _____	
<p>The Supervisor announces the appointment of the following committees for 2018.          (The person listed first shall be the committee chairman)</p>			
<b>Audit &amp; Finance</b>	<i>Doug McCall</i>	<i>Dave LaBar</i>	
<b>Community Development</b>	<i>Dave LaBar</i>	<i>Keith Dubay</i>	<i>John Williams</i>
<b>Emergency Services</b>	<i>Keith Dubay</i>	<i>Steve McNally</i>	
<b>Highway Committee</b>	<i>Steve McNally</i>	<i>Keith Dubay</i>	
<b>Human Services</b>	<i>Keith Dubay</i>	<i>Doug McCall</i>	
<b>Parks, Playgrounds &amp; Trails</b>	<i>Doug McCall</i>	<i>Steve McNally, Dave LaBar</i>	
<b>Solid Waste &amp; Recycling</b>	<i>Keith Dubay</i>	<i>David LaBar</i>	
<b>Utilities</b>	<i>Dave Labar</i>	<i>Keith Iversen</i>	
<b>Water Safety Committee</b>	<i>Steve McNally</i>	<i>Dave LaBar</i>	
<b>Adopted:</b>			

<b>Resolution #</b> <u>  34  </u>	<b>Offered By:</b> _____	<b>Seconded By:</b> _____	
Fees will remain at the 2017 level for the Water District and Transfer Station.			
<b>Adopted:</b>			

<b>Resolution #</b> <u>  35  </u>	<b>Offered By:</b> <u>  Dubay  </u>	<b>Seconded By:</b> <u>  LaBar  </u>	
The following dates have been established for:			
* Community Clean Up Day	Saturday April 28, 2018		
* Minerva Day			
Sunday June 30, 2018			
<b>Adopted:</b>			

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<b>Resolution #</b> <u>36</u>	<b>Offered</b> <b>By:</b> _____	<b>Seconded</b> <b>By:</b> _____
The TOWN BOARD appoints the following to serve as the Minerva Youth Commission for 2018:		
<b>Name</b>	<b>Representing</b>	
Danae Tucker	Minerva Central School	
Ron Sanalidro	Minerva Central School	
Selina LeMay-Klippel	At-Large	
Bonnie Decook	At-Large	
Michele Brannon	At-Large	
Jessica Coyle	At-Large	
Steve McNally	Town of Minerva	
Doug McCall	Town of Minerva	
<b>Adopted:</b>		